

**ANNUAL REORGANIZATION MEETING
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, JANUARY 13, 2025**

The Board of County Commissioners met at 8:30 A.M. to reorganize for the year 2025. Those present were First District County Commissioner Timothy D. Collins, Second District County Commissioner Wayne Grable, Third District County Commissioner Bobby Hall, County Clerk Peggy Franken and County Attorney Charles D. Baskins.

Magistrate Judge Kelly Fuemmeler administered the oath of office to Second District County Commissioner Wayne Grable, Third District County Commissioner Bobby Hall, County Clerk Peggy Franken, County Attorney Charles D. Baskins, Register of Deeds Rhian Ptomey, Sheriff Mark Allen and County Treasurer Nicole Diveley.

Melanie Davis, Reporter for The Kansas Chief, Sheriff Mark Allen, Undersheriff Brendan Wolvington, Deputy Officer Grady Miller, Bill Rush and Janis Grable observed the entire reorganization meeting.

Sheriff Mark Allen opened the meeting with the 2025 reorganization proclamation.

Commissioner Hall nominated Second District County Commissioner Wayne Grable to serve as Chairman of the Board of County Commissioners for the 2025 year. Commissioner Collins cast a nay vote. Commissioner Grable seconded the motion. Motion carried 2-1.

Commissioner Hall nominated First District County Commissioner Timothy D. Collins to serve as Vice-Chairman of the Board of County Commissioners for the 2025 year. Commissioner Grable seconded the motion. Motion carried 3-0.

Commissioner Grable moved to retain Peggy Franken, County Clerk, as Withholding Tax Agent and Social Security Tax Agent for the year 2025. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to appoint County Clerk Peggy Franken as KPERs Designated Agent for the year 2025. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to retain the Board of County Commissioners as the County Purchasing Agents. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to appoint the Board of County Commissioners to act as the County Board of Health. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to appoint Dr. Bradley J. Gaul, MD, as the County Health Officer for the year 2025. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to reappoint Sheryl Pierce as the Health Department/Home Health Administrator. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to reappoint James (Jim) Norris as Noxious Weed Director. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to reappoint Emergency Management/Zoning Coordinator Julie Meng as the Hazardous Materials and ADA Coordinator. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to adopt Doniphan County Resolution 2025-01, a Resolution waving the County from preparing financial statements and financial reports in conformity with generally accepted accounting principles for the year 2025, causing financial statements and reports to be prepared in compliance with the cash basis and budget laws of the State of Kansas. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to adopt Doniphan County Resolution 2025-02, a Resolution of the Board of County Commissioners authorizing participation in the Rural Opportunity Zone Student Loan Repayment Program through the State of Kansas Department of Commerce. Commissioner Collins seconded the motion. Motion carried 3-0.

The Board of County Commissioners tabled action on adoption of the 2025 Doniphan County Employee Personnel Handbook pending review of policy changes suggested by KWORCC, Doniphan County's workman's compensation carrier.

Commissioner Grable moved to continue the Courthouse and Health Department hours Monday through Friday 8:00 A.M. to 5:00 P.M. using flex hours with offices remaining open during noon hours, workday shall consist of 7.5 hours per day. Road and Bridge Department, Noxious Weed and administrative positions at the Jerry K. Dubach Doniphan County Law Enforcement Center will be based on an 8 hour day. 911 Dispatch, Deputy Officers and Jailers will consist of 12-hour shift work. Work Week: Sunday 12:00 A.M.- Saturday 11:59 P.M. Road and Bridge hours and work schedules, subject to emergency call-in provisions, Monday-Friday 7:00 A.M.-3:30 P.M. unless otherwise set by Board of County Commissioners. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to reaffirm the County Custodian's hours 8:00 A.M.- 5:00 P.M. Monday-Friday with on call provisions during emergencies and inclement weather. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to continue operating the Noxious Weed Department on cash basis only and employ the Noxious Weed Director on an annual basis with spray season March 1st-October 31st weather permitting. Director to perform brush/tree removal November – February. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to confirm payroll to be paid on the last working day of the month for County employees, with exception of Road and Bridge employees which are to be paid semi-monthly. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion cut off dates for departments to submit time sheets and invoices are to be the 20th of the month, unless otherwise specified by the County Clerk. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to appoint Public Building Commission members: Wayne Grable, President; Timothy D. Collins, Vice President; and Bobby Hall, Secretary/Treasurer. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to appoint Appraiser Danielle Kiefer, County Clerk Peggy Franken, and Register of Deeds Rhian Ptomey to the shared leave disability review committee. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to designate The Kansas Chief as the Official County Newspaper for 2025 at a bid of \$1.26 per 12 pica line for legal advertising and \$14.00 affidavit fee. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to set the limit of unauthorized expenditures for County Commissioners at \$2,000.00 and \$500.00 per expense for Appointed Officials. Elected Officials statutorily are not subject to expenditure limitations. However, the Board of County Commissioners request professional courtesy be used and notification given when spending in excess of \$1,000.00. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to set the County's mileage reimbursement rate at .65 per mile when using personal vehicles for travel while performing official business on behalf of Doniphan County, Kansas. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to reaffirm 2025 auditing services of Gordon CPA. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to use the County banks to receive investments provided they meet security deposit requirements and grant the County Treasurer the authority to invest monies with the highest bidder for idle funds. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion for department inventory sheets to be compiled and submitted for approval on February 3, 2025. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to adopt the following County observed holidays for 2025. Commissioner Hall seconded the motion. Motion carried 3-0.

MARTIN LUTHER KING JR DAY	MONDAY, JANUARY 20, 2025
PRESIDENTS DAY	MONDAY, FEBRUARY 17, 2025
GOOD FRIDAY	FRIDAY, APRIL 18, 2025
MEMORIAL DAY	MONDAY, MAY 26, 2025
INDEPENDENCE DAY	FRIDAY, JULY 4, 2025
LABOR DAY	MONDAY, SEPTEMBER 1, 2025
COLUMBUS DAY	MONDAY, OCTOBER 13, 2025
VETERANS DAY	TUESDAY, NOVEMBER 11, 2025
THANKSGIVING HOLIDAY	THURSDAY/FRIDAY NOV 27-28, 2025
CHRISTMAS HOLIDAY	WED/THURS/FRI, DEC 24-26, 2025
NEW YEARS	THURSDAY, JANUARY 1, 2026

Commissioner Grable made a motion to close to the public at noon December 31, 2025, with employees working regular shifts to close out monthly books and year end. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to appoint the slate of Fire District Board Members for 2025. Commissioner Collins seconded the motion. Motion carried 3-0.

- Fire #1 – Wathena Mayor John Hontz; President of Council: Bob Halter
Township Trustees: Washington – Richard Schuman
 Burr Oak- Milton Hartman Jr
 Marion – Chris Gaither
 Fire Chief Robert Ryser
- Fire #2 – Highland Eric Tracy, Chairman; Josh Falk, Treasurer, Dean Diveley,
Secretary. Additional Board Members Joyce Rush and Chris
Waggoner. Fire Chief Chris Waggoner
- Fire #3 – Bendena Rick Hoffman, Chairman; Tyson Rush, Secretary/Treasurer;
Members: Chad Hallsworth, Chris Hoffman, Brandon Lorenz. Fire
Chief Tyson Rush
- Fire #4 – Elwood Darrell Lamme, Chairman; Lonnie Young, Secretary; Bobby Hall,
Treasurer. Fire Chief Alvin Wood
- Fire #5 – Troy Derek Luedke, John Mike Simpson, Jonathan Huss, Matt McKittrick
and Darryl Meng. Fire Chief Allen Winkel

There being no further business coming before the Board of County Commissioners, Commissioner Grable made a motion to adjourn the meeting at 8:57 A.M. Commissioner Hall seconded the motion. Motion carried 3-0.

DATED THIS 13TH DAY OF JANUARY 2025

Board of County Commissioners of Doniphan County, Kansas.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman