

**UNOFFICIAL MINUTES**  
**DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, DECEMBER 30, 2024**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken were present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Aging Director Diana Crouse-Johnson, Undersheriff Mark Allen, Road Office Manager Lindsay Norris, Register of Deeds Susan J. Shuster, Emergency Management/Zoning Coordinator Julie Meng and Economic Development Assistant Becky Gilmore were present for a portion of the meeting.

Commissioner Hall made a motion to approve the County Commission meeting agenda as presented. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve minutes of December 23, 2024, regular meeting as written. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve payroll and warrants for the period of December 31, 2024, including over budget expenses for the Register of Deeds in the amount of \$8,891.34 and Sheriff's Department in the amount of \$98,487.58. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve abated taxes in the amount of \$125.66 to the 2024 Doniphan County tax roll. Commissioner Grable seconded the motion. Motion carried 3-0.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses eleven local inmates.

Commissioner Grable made a motion to adopt Doniphan County Transportation Riders Policy Manual effective January 1, 2025. Commissioner Hall seconded the motion. Motion carried 3-0.

Undersheriff Mark Allen (Sheriff-elect) presented the County Commission with December 2024 invoice for payment to Miller Trash Service, Inc. in the amount of \$250.00. Commissioner Grable made a motion to pay Sheriff's Department invoice to Miller Trash Service, Inc. in the amount of \$250.00. Commissioner Hall seconded the motion. Motion carried 3-0.

Sheriff-elect Allen informed the County Commissioners that when he takes office, January 13, 2025, all Officers of the Doniphan County Sheriff's Department will have a standard issued uniform of grey pants and button up black shirts, with the Doniphan County Sheriff's Department emblem.

Commissioner Grable made a motion to approve 2025 Cereal Malt Beverage license for Weiland's Grocery, for sale in unbroken lots and not for consumption on premises. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to contract with Wade Joyce for debris removal, piled onsite and downstream from bridge T314-1, located on Elgin Road, Section 19, Township 4, Range 20E, in the amount of \$3,050.00. Commissioner Hall seconded the motion. Motion carried 3-0.

County Clerk Peggy Franken told the County Commission she received a call from Annette Smith asking for road work and rock on 225<sup>th</sup> Road, from Fanning to Keystone Road. Commissioner Grable said the Second District Road Crew worked on the road Thursday and Friday, December 26-27, 2024.

The Board was in receipt of countywide sales tax collections in the amount of \$68,548.57 and EMS 1% sales tax in the amount of \$112,223.11.

At 9:00 A.M. public hearing was held for adoption of the 2024 Doniphan County budget amendment, amending the Kitchen fund budget from \$246,000.00 to \$271,000.00. There being no public comment and no one present, Commissioner Grable made a motion to approve and adopt the 2024 Doniphan County budget amendment as published. Commissioner Hall seconded the motion. Motion carried 3-0.

County Clerk Franken presented the County Commission with the following policies recommended for adoption by KWORCC, Doniphan County's workman's compensation carrier: Autopsy, ATV, Designated Workman's Compensation Care Provider, Contractor's Workman's Compensation, Remote Work, Safety Toe Footwear, Timely Accident Reporting, Volunteer and Prisoner Workers, and Youth Worker. Clerk Franken asked the County Commission to review, make any changes and consider adoption during the 2025 reorganization meeting of the Board of County Commissioners.

The Board of County Commissioners met with courthouse department officials, Aging Director Diana Crouse-Johnson, County Clerk Peggy Franken, Economic Development Assistant Becky Gilmore, Emergency Management/Zoning Coordinator Julie Meng, Register of Deeds Susan Shuster and Road Office Manager Lindsay Norris to discuss IT Managed Services for county computers located in offices within the courthouse. After discussion, Commissioner Grable made a motion to contract with Lockit Technologies for IT Managed Services at a rate of \$85.00 per month per computer, departments to pay the expense with the understanding if the IT Managed Services expense creates a budget overage it will be no fault of the department administrator or elected official due to the

2025 budget already being adopted. Commissioner Hall seconded the motion. Commissioner Collins cast a no vote. Motion carried 2-1.

Register of Deeds Susan Shuster spoke to the Board of County Commissioners about being over budget for 2024, saying she took on two large projects scanning deed books this year. Over the past 5 years the Register of Deeds office has given back to the general fund approximately \$125,000.00 by being under budget.

At 10:07 A.M. the Board of County Commissioners recessed for a break, with the meeting being called back to order at 10:12 A.M.

At 10:20 A.M. Commissioner Collins made a motion to recess into executive session for the purpose of discussing and protecting the interests of non-elect personnel, with the meeting to be called back to order in the office of the Doniphan County Commission at 10:30 A.M. Commissioner Grable seconded the motion. Motion carried 3-0. County Attorney and County Clerk remained.

Commissioner Hall made a motion to grant 2025 pay increases, as budgeted, to county employees, with Elected Officials and Department Administrators to receive \$1.50 per hour and employees \$1.00 per hour effective January 1, 2025. Commissioner Grable seconded the motion. Commissioner Collins cast a no vote. Motion carried 2-1.

There being no further business before the Board, Commissioner Hall made a motion to adjourn at 10:34 A.M. Commissioner Collins seconded the motion. Motion carried 3-0.

DATED THIS 30TH DAY OF DECEMBER 2024.

Attest: \_\_\_\_\_  
Peggy Franken, County Clerk

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Wayne Grable, Chairman