

UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, NOVEMBER 18, 2024

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. Third District County Commissioner Bobby Hall and County Clerk Peggy Franken were present. County Attorney Charles D. Baskins was present for a portion of the meeting. First District County Commissioner Timothy D. Collins was absent.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Kitchen Director Jamie Hendrix, Aging Director Diana Crouse-Johnson, Undersheriff Mark Allen, Road Office Manager Lindsay Norris, Bill Rush, Bernard (BJ) Smith, Mike Miller, Rhonda Miller, Cody Miller, Northeast Kansas Environmental Services Health Specialist Martha Smith, Appraiser Danielle Kiefer, Tim Conard with TS Conard, Inc., Register of Deeds Susan Shuster, Deputy Jared Ratzlaff, Jennifer Huckaby, Jackie Mott and Jennifer Schmille were present for a portion of the meeting. Skylar McCall appeared via telephone.

Commissioner Grable made a motion to approve the County Commission meeting agenda as presented. Commissioner Hall seconded the motion. Motion carried 2-0.

Commissioner Hall made a motion to approve minutes of November 12, 2024, regular meeting and November 12, 2024, General Election Canvass as written. Commissioner Grable seconded the motion. Motion carried 2-0.

Commissioner Hall made a motion to approve manual warrants for the period of November 15, 2024, as presented. Commissioner Grable seconded the motion. Motion carried 2-0.

Commissioner Hall made a motion to approve change orders to the 2024 Doniphan County Tax roll: abated taxes \$435.72 added taxes \$723.28. Commissioner Grable seconded the motion. Motion carried 2-0.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses twelve local inmates.

Kitchen Director Jamie Hendrix met with the County Commissioners to follow up on cleanliness of the kitchen facility located at the Jerry K. Dubach Doniphan County Law Enforcement Center. Commissioners Grable and Hall told Director Hendrix they were impressed with the job she's been doing cleaning up the facility and asked if Jail staff are assisting with cleaning up after preparing inmate meals. Hendrix said she has been working evenings and weekends, putting in additional hours trying to keep the kitchen facilities clean. Jail staff have been better but it's still not good. She said she cleans and then takes pictures so there is proof of what she's done; she will not leave the facility a mess. The County Board told her they appreciate her cleaning and will stay after the Jail

staff to make sure they keep the facility clean as well. Commissioner Hall told Director Hendrix he was rude to her during their last meeting and apologized for speaking to her like that. Commissioner Hall also told Director Hendrix the County Commission does not expect her to work on weekends or in the evenings cleaning the kitchen. She told the County Commission due to medical leave she will be working Sunday, November 24, 2024, to prepare for the following week to help out Cindy Smith, who will be filling in while she is out on leave.

Road Office Manager Lindsay Norris told the County Commission all temporary work agreements have been signed for installation of two 48" x 80' galvanized metal culverts on 140th Road, west of Kansas Highway 7, in the Southeast Quarter of Section 10, Township 4, Range 20E. Urban Construction has been asked to notify the Road Department prior to beginning the project in order to inform the public of road closure.

Commissioner Grable made a motion to approve final invoice to Construction Trailer Specialist in the amount of \$776.32 for valve on 2016 belly dump trailer in Second Road District. Commissioner Hall seconded the motion. Motion carried 2-0.

Road Office Manager Lindsay Norris presented the County Commission with October 2024 Road Department expenditures report, Road Improvement Fund balances, rock stockpile balances, bridge plank, tire and tube inventories.

Commissioner Hall made a motion to approve invoice to Zamzow in the amount of \$678.73 for tarp motor on 2018 Western Star (#11) in Third Road District and \$2,010.92 to Murphy Tractor for batteries and hydraulic kit for 2017 John Deere motor grader in Second Road District. Commissioner Grable seconded the motion. Motion carried 2-0.

Commissioner Grable informed the Board he was notified on Friday, November 15, 2024, of dangerous road conditions along Oxide Road, north of US Highway 36. Due to trenching of fiber optic cable, the roadside was undermined 4' over the break of the hill. Commissioner Grable approved Kiefer Excavating to make emergency repairs due to the seriousness of the situation. Kiefer Excavating filled and packed in the void and then hauled in a load of rock from Second District Road Shop stockpile to cover the road.

Bill Rush expressed concern with 180th Road, outside of Severance, Kansas, caving off. The Board will inform Commissioner Collins.

At 8:51 A.M. Commissioner Hall made a motion to recess into executive session for the purpose of discussing confidential data relating to the financial affairs or trade secrets of corporations, partnerships, trusts and individual proprietorships, with the meeting to be called back to order in the office of the Doniphan County Commission at 9:01 A.M. Commissioner Grable seconded the motion. Motion carried 2-0. County Clerk remained.

Aging Director Diana Crouse-Johnson informed the County Commission of Kansas Department of Transportation ridership policy stating, "Warnings can be issued to

persons while on the transportation vehicle, however the Department cannot dictate what a passenger does once they have vacated the vehicle and cannot discriminate based on the trip purpose in the service area.”

Miller Trash Service Inc. representatives Mike Miller, Rhonda Miller and Cody Miller, along with Northeast Kansas Environmental Services Health Specialist Martha Smith, met with the County Commission to discuss operations of the Doniphan County Transfer Station. Discussion centered around use of the County’s backhoe to pack and load trash, leaving the County to explore options on rental or purchase of a backhoe to be used by the Road Department and usage fees for the Transfer Station. Commissioner Grable said he would like to see operations of the Transfer Station stay local and look out for residents of Doniphan County, including holding discussions on the County collecting a host or tonnage fee from Miller Trash Service, Inc. to prevent raising property tax to accommodate expenses at the Doniphan County Transfer Station. Cody Miller asked for time for Miller Trash Service, Inc. to figure out their cost and how much will be made off the Transfer Station, depending on the amount of trash collected. Cody clarified residential trash from Doniphan County residents, as well as non-residential, trash will be accepted. Rhonda Miller stated there may be a set price for Doniphan County residents and a rate for out-of-county residents, which is to be determined. Commissioner Hall asked Millers to keep track of the amount of diesel used from the County’s fuel supply. Commissioner Grable also asked Millers to look into setting up their own fuel supply tank.

Martha Smith, Northeast Kansas Environmental Services Health Specialist, told the County Commission she received a call from Waste Management interested in operating the Doniphan County Transfer Station. She is also obtaining bids for installation and monitoring of security cameras at the Transfer Station.

The Board of County Commissioners held discussions with Miller Trash Service, Inc. and Northeast Kansas Environmental Services Health Specialist Martha Smith regarding exploration of options for continuing Doniphan County’s recycling program. No action was taken.

Tim Conard, with TS Conard, Inc. gave the County Commissioners a presentation on an initial technology assessment of the courthouse computer system, along with price quotes for security maintenance of the system. Register of Deeds Susan Shuster, who handles the courthouse IT Services, was present. No action was taken.

At 10:01A.M. the Board recessed for a break with the meeting being called back to order in the office of the Doniphan County Commission at 10:05 A.M.

At 10:08 A.M. Commissioner Hall made a motion to recess into executive session for the purpose of discussing and protecting the interest of employees within the Sheriff's Department, with the meeting to be called back to order in the office of the Doniphan County Commission at 11:09A.M. Commissioner Grable seconded the motion. Motion carried 2-0. County Attorney, County Clerk and Undersheriff present in person. Skylar McCall appeared via telephone.

At 10:18 A.M. Skylar McCall left the meeting and Jennifer Huckaby entered for the purpose of continuing discussing and protecting the interest of employees within the Sheriff's Department. The Board, County Attorney, County Clerk and Undersheriff remained.

At 10:34 A.M. Jennifer Huckaby left the meeting and Jackie Mott entered for the purpose of continuing discussing and protecting the interest of employees within the Sheriff's Department. The Board, County Attorney, County Clerk and Undersheriff remained.

At 10:41 A.M. Jackie Mott left the meeting and Deputy Jared Ratzlaff entered for the purpose of continuing discussing and protecting the interest of employees within the Sheriff's Department. The Board, County Attorney, County Clerk and Undersheriff remained.

At 10:59 A.M. Deputy Jared Ratzlaff left the meeting and Jennifer Schmille entered for the purpose of continuing discussing and protecting the interest of employees within the Sheriff's Department. The Board, County Attorney, County Clerk and Undersheriff remained.

At 11:04 A.M. Jennifer Schmille left the meeting. Executive session continued for the purpose of discussing and protecting the interest of employees within the Sheriff's Department. The Board, County Attorney, County Clerk and Undersheriff remained.

At 11:09 A.M. the meeting returned to regular session in the office of the Doniphan County Commission with no action taken.

Appraiser Danielle Kiefer presented the County Commission with proposal to purchase a 2017 Jeep Cherokee from Reed Auto Group in the amount of \$17,500.00, with the purchase to be made from the Appraiser's fund. The vehicle would replace the 2005 Jeep Laredo in the Appraisal fleet. Commissioner Hall made a motion to purchase a 2017 Jeep Cherokee from Reed Auto Group for the Doniphan County Appraiser's office and solicit sealed bids, with a minimum of \$1,500.00, for the Appraiser's 2005 Jeep Laredo. Commissioner Grable seconded the motion. Motion carried 2-0.

Road Office Manager Lindsay Norris presented the County Commission with backhoe rental options from Foley Equipment. Commissioner Hall also presented rental options for backhoe from Equipment Share. The equipment would replace backhoe at the Third Road District, once transferred to the Transfer Station, instead of the previously agreed upon 1993 backhoe from the First Road District. No action was taken.

Commissioner Hall made a motion to approve filling tires on Third District's 2013 CAT backhoe to be used at the Doniphan County Transfer Station, to temporarily use First Road District's 1993 CAT backhoe until the tires are filled and set and explore options for replacement of 2013 CAT backhoe in the Third Road District. Commissioner Grable seconded the motion. Motion carried 2-0.

Discussion was held on long range hard surfacing road plan. No action was taken.

Road Office Manager Lindsay Norris gave an update on Chalk Bluff Road culvert replacement in Section 22, Township 1, Range 19E. She said the First District Road Crew has a few loads of dirt left to haul and pack on the end of the tube and the project will be completed.

Commissioner Grable made a motion to employ Lilly Clark on a part-time basis at the Doniphan County Kitchen at a rate of \$16.00 per hour. Commissioner Hall seconded the motion. Motion carried 2-0.

Commissioner Grable made a motion to hire Clinton Israel to fill Operator's position in the Second Road District at a rate of \$20.00 per hour, effective December 2, 2024. Commissioner Hall seconded the motion. Motion carried 2-0.

There being no further business before the Board, Commissioner Grable made a motion to adjourn at 12:11 P.M. Commissioner Hall seconded the motion. Motion carried 2-0.

DATED THIS 18TH DAY OF NOVEMBER 2024.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman