

UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, OCTOBER 7, 2024

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken were present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis, Undersheriff Mark Allen, Road Office Manager Lindsay Norris, Aging Director Diana Crouse-Johnson, Health Department/Home Health Administrator Sheryl Pierce, RN, Northeast Kansas Environmental Services Health Specialist Martha Smith, Mike Miller, Rhonda Miller, Cody Miller, Preston Harness, Danny Billups, Donna Billups, Keenan Baird and Cooper Clark were present for a portion of the meeting.

Commissioner Hall made a motion to approve the County Commission meeting agenda. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve minutes of September 30, 2024, regular meeting as written. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to approve manual warrant in the amount of \$400.00 for the period of September 30, 2024, as presented. Commissioner Hall seconded the motion. Motion carried 3-0.

Fee report for the month of September 2024 was presented to the County Commission for their review on behalf of the Register of Deeds.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses nine local inmates.

Due to the observance of St. Columbus Day holiday, Monday, October 14, 2024, the Board of County Commissioners will hold their next regular meeting on Tuesday, October 15, 2024.

Commissioner Hall made a motion to purchase a 10-year 100,000 mile extended warranty from Rolling Hills Toyota for 2023 Toyota 4Runner at a cost of \$1,840.00, with payment to be made from the Elderly fund. Commissioner Collins seconded the motion. Motion carried 3-0.

Health Department/Home Health Administrator Sheryl Pierce, RN, told the County Commission the Health Department will be hosting a community baby shower for expecting mothers and infants up to 6 months on November 2, 2024, from 9:00 A.M. – 12:00 P.M. at The Wildflower, 926 Hwy 7, Troy, Kansas. Donations have been received, and funds will be withdrawn from the Health Department's Doniphan County Community Foundation fund, to pay for items being purchased for the event.

Commissioner Grable made a motion to approve three year sonic wall service agreement between Doniphan County Health Department/Home Health Agency and LockIt Technologies in the amount of \$2,494.80. Commissioner Collins seconded the motion. Motion carried 3-0.

Sheryl Pierce, RN, Health Department/Home Health Administrator, presented the County Commission with draft charter resolution exempting Doniphan County, Kansas, from certain provisions of K.S.A. 65-201 et seq., specifically K.S.A. 65-202 (c) regarding annual sanitary inspections of school building and grounds by the County Health Officer. No action was taken by the Board of County Commissioners pending review and discussion with County Attorney Baskins.

Health Department/Home Health Administrator Sheryl Pierce, RN, announced her tentative retirement date of May 1, 2025. She will begin the recruitment process for a new Health Department/Home Health Administrator, with hopes of having someone hired prior to January 1, 2025, in order to train the individual and transition out by May 1, 2025.

At 8:42 A.M. Commissioner Collins made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect personnel in the Sheriff's Department, with the meeting to be called back to order in the office of the Doniphan County Commission at 8:47 A.M. Commissioner Grable seconded the motion. Motion carried 3-0. County Clerk and Undersheriff remained.

County Clerk Peggy Franken presented the County Commission with September 2024 departmental budget and cash summary report, 1% sales tax collections in the amount of \$70,527.45 and EMS sales tax collections in the amount of \$115,462.81.

County Clerk Peggy Franken also presented the County Commission with a proposal from MCon and received by County Attorney Charles D. Baskins from Paul Smith, adjoining landowner along Last Chance Road, in Section 19 Township 4 Range 21E, in the amount of \$3,450.00 for grading and fill dirt for regrading road bank slope and leveling to allow for maintenance and erosion control. Mr. Smith relayed to County Attorney Charles D. Baskins the work is needed to repair damage caused to road banks by County Road Employees six to eight years ago. Clerk Franken will submit the claim against Doniphan County to the County's property and liability insurance carrier, KCAMP, for further action.

Road Office Manager Linday Norris gave the County Commission a project letter for box culvert replacement with two 48" x 80' metal culverts on 140th Road, west of K-7 Highway, approximately 2,900'. The Board of County Commissioners agreed to change wording to specify a 20' road top when project is complete.

Notice has been given to the Road Department from engineers with Schwab-Eaton, PA. that the Kansas Department of Transportation has approved bridge design plans for RS380, double barrel bridge replacement on 240th Road, west of Highland, Kansas, in Sections 20-29 Township 2 Range 19E. The next phase will include field and office checks between representatives of KDOT and engineers with Schwab-Eaton, PA. prior to letting the project for bid.

Northeast Kansas Environmental Services Health Specialist Martha Smith, Miller Trash Service Representatives Mike Miller, Rhonda Miller and Cody Miller met with the Board of County Commissioners to discuss operations of the Doniphan County Transfer Station at the end of Waste Management's contractual agreement on October 31, 2024. Mrs. Smith presented the Commission with costs per ton from Z Force Transportation of Chicago Heights, IL and Hamm Quarries, Perry, KS to haul waste from Doniphan County's transfer station to landfills in Lawrence and Johnson County, KS. No action was taken. Clerk Franken, Mrs. Smith and Miller Trash Service Representatives will compile operating cost figures for the Board of County Commissioners consideration on continuing to own the landfill and entering into a contractual

operating agreement with Miller Trash Service. Clerk Franken will begin the process of switching utilities and phone service over to Doniphan County.

Commissioner Grable made a motion to complete Kansas Department of Health and Environment's Permit Transfer Application for Solid Waste Facility in the name of Doniphan County, Kansas. Commissioner Collins seconded the motion. Motion carried 3-0.

At 9:39 A.M. the Board of County Commissioners recessed for road viewing for culvert replacement with landowners on 275th Road, west of Elgin Road, in the Northeast quarter of Section 1 Township 2 Range 19E.

At 10:13 A.M. Chairman Grable called the Commission meeting back to order on 275th Road, west of Elgin Road, in the Northeast quarter of Section 1 Township 2 Range 19E, for the purpose of meeting with landowners and contractor to discuss culvert replacement project. Present in addition to the County Commission were County Clerk Peggy Franken, County Attorney Charles D. Baskins, Road Office Manager Lindsay Norris, Contractor Keenan Baird, Cooper Clark and landowners Preston Harness, Danny Billups and Donna Billups. Danny Billups requested, prior to signing road work agreement, that Doniphan County address drainage issues east of the project site at the intersection of Elgin and 275th Roads and that the scope of the project be included as an addendum to the road work agreement for tube replacement project. Doniphan County would be responsible for drainage work to the east of project site, with Baird Excavating, LLC replacing current culvert with 5' x 150' road tube and placement of 24" plastic tube west of culvert replacement project, as bid and accepted by the Board of County Commissioners on August 26, 2024.

At 10:44 A.M. the Board of County Commissioners recessed for road viewing for culvert replacement on Chalk Bluff Road, Section 22 Township 1 Range 19E.

At 11:22 A.M. Chairman Grable called the Commission meeting back to order on Chalk Bluff Road, Section 22 Township 1 Range 19E, for the purpose of viewing culvert replacement project. Present in addition to the County Commission were County Clerk Peggy Franken, County Attorney Charles D. Baskins and Road Office Manager Lindsay Norris. County Attorney Charles D. Baskins advised the City of White Cloud will be responsible for locate of waterline and moving if necessary to complete road work. Secondly, if the County Commissioners agree to tube replacement, Doniphan County Road and Bridge employees will complete the project, not the adjoining landowner. If it is found the adjoining landowner completes the work the landowner will be responsible in the event of a catastrophe, or any damage caused. The Board of County Commissioners agreed to culvert replacement with plastic pipe and employees of the Doniphan County Road and Bridge Department doing the work. Commissioner Hall recommended having someone on site during construction to ensure the project is done right and no danger exists on the work site for County employees.

There being no further business before the Board, Commissioner Grable made a motion to adjourn at 11:50 A.M. Commissioner Collins seconded the motion. Motion carried 3-0.

DATED THIS 7th DAY OF OCTOBER 2024.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman

