

UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, AUGUST 19, 2024

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall, and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis, Kansas 1st District Senator-elect Craig Bowser, Undersheriff Mark Allen, Road Office Manager Lindsay Norris, Emergency Management Coordinator/Zoning Administrator/ADA Coordinator Julie Meng, Robert Robinson II, Preston Harness and Contractors Roger Engemann, Josh Engemann, Mike Kiefer, Kent Kiefer, Dennis Muse, Brett Shackelford, Wade Joyce, Cooper Clark, Keenan Baird, and Urban Construction Representative Michael Grable present for a portion of the meeting.

Commissioner Hall made a motion to approve the County Commission meeting agenda as presented. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve minutes of August 12, 2024, regular meeting and election canvass as written. Commissioner Hall seconded the motion. Motion carried 3-0.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses 13 local inmates.

Kansas 1st District Senator-elect Craig Bowser made an introduction to the Board of County Commissioners and observed a portion of the meeting.

Undersheriff Mark Allen told the County Commission the Doniphan County Sheriff's Department upgraded two touch screen monitors to coincide with the new electronic door locking system, at an approximate cost of \$2,000.00.

Commissioner Grable made a motion to adopt Doniphan County Resolution 2024-07, a Resolution of the Board of County Commissioners of Doniphan County, Kansas, extending for a period of 5-years, beginning October 1, 2025, 1% countywide sales tax. Commissioner Hall seconded the motion. Motion carried 3-0. Said Resolution was recorded and is on file in the office of the Doniphan County Clerk in Resolution Book 4 Page 11.

Commissioner Collins made a motion to approve the attendance of County Appraiser's staff at the Kansas Association of Mappers conference in Lawrence, Kansas. Commissioner Grable seconded the motion. Motion carried 3-0.

Emergency Management Coordinator/Zoning Administrator/ADA Coordinator Julie Meng informed the Board of County Commissioners the courthouse elevator will be under construction for upgrades beginning Monday, August 26, 2024, for approximately 4 weeks. Departments are asked to make accommodations to assist persons remotely who are not able

to make it into the courthouse during construction. The conference room at the courthouse annex building, currently housing the Doniphan County Extension offices, will be made available for in person meetings for those who need accessible services. The public is asked to call ahead to the office they seek to do business to arrange accommodations. The Board of County Commissioners will put out a memo to departments asking that there be no parking in the east parking lot, except for those with a handicap permit, during the elevator construction phase.

County Clerk Peggy Franken presented the County Commission with proposed drawings, as drafted by Architect's with Snyder & Associates, for ADA accessible ramp into the courthouse building, on the south side, using the current location of the basement steps. Mo-Kan Regional Council has been contacted and will assist Doniphan County with writing a CDBG Community Needs Grant to help fund the project. Anyone wishing to submit a letter of support or testimonial for the project is asked to contact the Doniphan County Clerk or Economic Development office.

Commissioner Collins told the County Commission 2017 John Deere motor grader (#184) in the First Road District is due for 6,000 hour maintenance service. The Board of County Commissioners made no objection.

Road Office Manager Lindsay Norris informed the County Commission of a call received regarding the status of 6' box culvert on 140th Road, west of Kansas Highway 7, between Kansas Highway 7 and Friendship Road. The landowner indicated a large amount of erosion on the north side of the 12' roadbed. Norris has contacted the Doniphan County Natural Resources Conservation Services Office to inquire about drainage acres to determine the size of road tube needed.

Road Office Manager Lindsay Norris presented the County Commission with a list of surplus property from the Road Department, compiled by each District Foreman. The list of items includes: 1997 Fiat Allis Dozer (#97), 2002 Chevrolet pick-up truck (#103), 2008 Bomag roller (#12), homemade grapple, 1995 Chevrolet pick-up truck (#104), 1995 Kenworth dump truck (#8), 1990 International distributor truck (#9), 2005 Bomag roller (#13), 1997 GMC Distributor truck (#10) and 2005 Etnyre Chip Spreader (#37). The Doniphan County Transportation has no vehicles for sale at present time. The Sheriff's Department did not respond to request from the Road Office regarding any vehicles they may have to dispose of. The Board of County Commissioners agreed to contact Big Iron about selling road equipment for the County after determining which Bomag roller to keep.

Road Office Manager Lindsay Norris reached out to representatives of the Kansas Department of Transportation to determine if roads proposed to be reclassified by KDOT, as part of the Functional Classification System of Federal-aid highway system, contain bridge structures that Doniphan County would be responsible for maintaining. RS-28 Monument Road, east to Mineral Point Road, North to 100th Road, from major collector to local road, contains one bridge structure RS30. This section of roadway is already classified as a township road. The other bridge structure, RS220, is on RS-823 located on 100th Road from Doniphan/Atchison County line, east to Mineral Point Road. The road is to be reclassified from major to minor collector route. The Board of County Commissioners have until September 30, 2024, to voice concerns with the reclassification of roadways to the Bureau of Transportation.

July 2024 Road and Bridge expense report, Road Improvement Fund balances, bridge plank, tire and tube inventories, as well as rock stockpiles were presented to the Board for their review by Road Office Manager Lindsay Norris.

Commissioner Grable made a motion to purchase an additional 60' of 36" metal tube from Metal Culverts in the amount of \$3,060.00 for culvert replacement on Port William Road, south of 175th Road. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to purchase 15" and 18" plastic pipe from Engemann Drainage Company, Inc. in the amount of \$948.00. Commissioner Hall seconded the motion. Motion carried 3-0.

Robert Robinson II met with the Board of County Commissioners to get a status update on determination of road layout on County Road 234, known as Tom Shivers Road. Chairman Grable said Engineers with Schwab-Eaton, PA are finishing survey work and staking the county road, with work estimated to be completed within a two week timeframe. Due to there being no physical road nor any markers to determine the original layout, the meets and bounds of the road have been more difficult to plat. Once a survey has been filed with the Doniphan County Register of Deeds and presented to the County Commission, the Board will act on the status of the roadway. Mr. Robinson asked the County Board to consider keeping the road open.

Commissioner Hall asked Road Office Manager Lindsay Norris to contact Doniphan County Rural Water District No. 5 to obtain a cost estimate to run water line and place fire hydrant or standup pipe at the Doniphan County Transfer Station building.

Bids were presented for trimming of trees along Toulon and Treece Roads. The following bids were received and read aloud as follows:

Tip Top Tree Service	\$17,000.00 Treece Road
	\$ 4,000.00 Toulon Road
Meers Tree Service	\$ 4,400.00 total bid Treece and Toulon Roads

Commissioner Hall made a motion to accept the best bid of Meers Tree Service in the amount of \$4,400.00, work to begin Wednesday, August 21, 2024. Commissioner Grable seconded the motion. Motion carried 3-0.

At 9:23 A.M. the Board of County Commissioners recessed for a break until 9:28 A.M.

At 9:28 A.M. the Board of County Commissioners recessed to travel to 275th Road, between Dove Creek and Elgin Roads, Section 1 Township 2 Range 20E, for onsite contractors meeting at 10:00 A.M. to view 5' x 110' culvert replacement project. Present in addition to the County Commission were County Clerk Peggy Franken, County Attorney Charles D. Baskins, Road Office Manager Lindsay Norris, Contractors Roger Engemann, Josh Engemann, Mike Kiefer, Kent Kiefer, Dennis Muse, Brett Shackelford, Wade Joyce, Cooper Clark, Keenan Baird, Michael Grable and adjoining landowner Preston Harness. A determination was made to install the tube in line with the water source on the north side 275th Road, across the county road on a 2.5 slope, rip rap to be placed on both ends of the tube, install 24" tube on west side of the south side of 275th Road to assist with drainage.

Contractor responsible for dirt, rock, rip rap, hauling, labor and collaborating with adjoining landowner Preston Harness to obtain dirt for the project. Bids should include project commencement and completion dates, with the project to commence on or before October 1, 2024. Doniphan County to acquire temporary work easements from adjoining landowners Harness and Billups and supply tubes to job site. Commissioner Grable made a motion to purchase an additional 40' of tube for a total length of 150' x 5'. Commissioner Hall seconded the motion. Motion carried 3-0.

At 10:38 A.M. the Board of County Commissioners recessed to travel back to the Doniphan County courthouse. Commissioner Collins left the meeting from the job site.

There being no further business before the Board, Commissioner Hall made a motion to adjourn at 11:17 A.M. Commissioner Grable seconded the motion. Motion carried 2-0.

DATED THIS 19TH DAY OF AUGUST 2024.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman