

**UNOFFICIAL MINUTES**  
**DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, JUNE 10, 2024**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis, Road Office Manager Lindsay Norris, Health Department/Home Health Administrator Sheryl Pierce, RN, Emergency Management Coordinator Julie Meng, Tony Cates with the US Army Corp of Engineers, and HB Construction Representatives Jason Hill, Owner, Scott Upschulte, Scottie Shreve and Cole Covington were present for a portion of the meeting.

Commissioner Collins made a motion to approve meeting agenda as presented. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve minutes of June 3, 2024, regular meeting as written. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve minutes of the June 4, 2024, special board meeting as written. Commissioner Grable seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve payroll and warrants for the period of June 14, 2024, as presented. Commissioner Hall seconded the motion. Motion carried 3-0.

Fee report for the month of May 2024 was presented to the County Commission for their review on behalf of the Sheriff.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses 11 local inmates.

Commissioner Collins made a motion to approve the purchase of a computer for the Economic Development office from LockIt Technologies in the amount of \$1,746.00. Commissioner Hall seconded the motion. Motion carried 3-0.

Departmental Budget and Cash Summary report for May 2024 was presented to the County Commission for their review by County Clerk Peggy Franken.

Clerk Franken presented the County Commission with proposed draft of the 2025 Doniphan County budget for review. No action was taken.

Road Office Manager Lindsay Norris told the County Commission forty-three 911 road signs, twenty-four 6”x 24” object marker signs, thirty-two 12” x 36” object marker signs and two road warning signs need to be ordered at a total cost of \$2,401.65 from National Sign. Commissioner Grable made a motion to order necessary road signs as presented from National Sign in the amount of \$2,401.65. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Hall presented Road Office Manager Lindsay Norris with a compact disc recording of Treece and 210<sup>th</sup> Roads, recorded by the Doniphan County Sheriff’s Department. Treece and 210<sup>th</sup> Roads are proposed haul routes to be used by contractors hired by the US Army Corp of Engineers to make repair to the Elwood Gladden Drainage District levee structure.

Commissioner Collins made a motion to approve 4,000-hour service on 2017 John Deere motor grader (#175) in the First District; work to be performed by Murphy Tractor. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to exchange rental of mini excavator with larger mini excavator through Equipment Share for a monthly price difference of \$1,332.74. Commissioner Hall seconded the motion. Motion carried 3-0.

Road Office Manager Lindsay Norris presented the County Commission with information on marking (striping) asphalt roadways for their review. No action was taken.

The Board of County Commissioners executed dust control permit for 1334 Larkinburg Road, Troy, Kansas.

Commissioner Grable made a motion to approve Road Department expenditures as follows:

Engemann Drainage Co. Inc.	\$2,110.00 (15” & 18” tubes)
Murphy Tractor	\$3,471.02 (1,000-hour service #201)

Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to hire Roger Hopkins on a part-time basis as motor grader operator in the First Road District at a rate of \$20.00 per hour subject to pre-employment screening. Commissioner Grable seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to purchase Symphony+ breast pump and pumping kits from Medela at a cost of \$1,379.72, with Kansas Department of Health and Environment’s WIC program to reimburse the Doniphan County Health Department for 100% of the cost. Commissioner Collins seconded the motion. Motion carried 3-0.

Health Department/Home Health Administrator Sheryl Pierce, RN updated the Board of County Commissioners on the annual Health Department/Home Health Advisory Council Meeting held May 21, 2024. Administrator Pierce gave each Commissioner documents from the annual meeting including Health Department/Home Health 2023 statistics, budget income and expense reports for 2022-2023, proposed 2025 budget, survey and quality assurance performance improvement reports with 4-star rating, along with program evaluation, which was signed by Chairman Grable. Administrator Pierce also presented HIPAA and Policy and Procedure manuals with no changes; executed by Chairman Grable.

Sheryl Pierce, RN, Health Department/Home Health Administrator told the Board of County Commissioners due to increase in homemaker services, the Health Department/Home Health Agency is looking to hire a part-time individual to assist with housekeeping services.

Health Department/Home Health Administrator Sheryl Pierce, RN informed the County Commission Little Man Construction is putting together cost information for repair and painting windowsills on the Health Department building located at 201 S. Main Street, Troy, Kansas. Administrator Pierce asked the County Commission at what capacity Dennis McKittrick, on-call maintenance engineer with the Doniphan County courthouse, would be able to assist the Health Department. The Board of County Commissioners took no action pending discussion with Mr. McKittrick.

County Attorney Charles Baskins asked Health Department/Home Health Administrator Sheryl Pierce, RN about the condition and status of the roof on the Health Department building located at 201 S. Main Street, Troy, Kansas, as it appears when it rains contractors with A1 Roofing are working on it. Pierce said she is satisfied with the new roof that was put on in August 2023. There are two areas where the roofs come together causing the water to pool and leak. Contractors with A1 Roofing are working to address the issue.

Commissioner Collins made a motion to amend the Leave Section of the Doniphan County Personnel Policy as follows. Commissioner Hall seconded the motion. Motion carried 3-0.

### **Closure Policy**

*In the event county offices are closed for any reason with exception of county approved holidays and weather related per the Severe Weather policy stated below, employees shall utilize vacation time, comp time, or leave without pay for such time off, unless otherwise decided by the Board of County Commissioners. Employees who are previously scheduled to be off during closure will not be reimbursed for leave time.*

## **Severe Weather**

*In the event of severe weather, after approval by the Board of County Commissioners, the Doniphan County Emergency Preparedness Coordinator shall notify each department. It shall be the discretion of the Department Administrator or Elected Official to send an employee home early or not call the employee into work. Said employee shall use either vacation time, comp time or leave without pay for such time off, unless otherwise decided by the Board of County Commissioners. Employees who are previously scheduled to be off during a weather-related closure will not be reimbursed for leave time.*

Discussion was held regarding selling unused Road Department equipment. Commissioner Grable asked about selling chip seal equipment. It was the consensus of the County Commission to keep the chip seal equipment and compile a list of other equipment, including trucks, that are no longer in use.

Emergency Management Coordinator Julie Meng told the County Commission updating of the Flood Plain maps began after the 1993 flood and have finally been completed. A public hearing will be held on July 8, 2024, at 9:00 A.M. in the office of the Doniphan County Commission for the purpose of hearing and answering questions pertaining to updating flood plain regulations.

At 10:00 A.M. Commissioner Hall made a motion to recess and reconvene at 210<sup>th</sup> and Treece Roads at 10:30 A.M. for the purpose of viewing haul routes for Elwood Gladden Drainage District levee repair with representatives from the US Army Corp of Engineers and HB Construction. Commissioner Collins seconded the motion. Motion carried 3-0.

At 10:30 A.M. Commissioner Grable called the meeting back to order on 210<sup>th</sup> and Treece Roads for the purpose of discussing haul routes for Elwood Gladden Drainage District levee repair. Those present included Second District County Commissioner Wayne Grable, Chairman, First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall, County Clerk Peggy Franken, County Attorney Charles D. Baskins, Road Office Manager Lindsay Norris, US Army Corp of Engineers Representative Tony Cates, HB Construction Owner Jason Hill and HB Construction Contractors Scott Upschulte, Scottie Shreve and Cole Covington.

Tony Cates, with the US Army Corp of Engineers, told those present Geo Tech is studying the levee to determine the ability to create a crossing. Due to concerns of damage to the gateway structure, it may be necessary for contractors to haul loaded and unloaded on Treece and 210<sup>th</sup> Roads. It was previously discussed and determined at the June 4, 2024, joint meeting that trucks would travel unloaded down Treece Road.

Owner and Contractor of HB Construction Jason Hill said according to US Army Corp of Engineers plans, HB Construction will begin at borrow pits 9 & 10 south to the City of Wathena, along US Highway 36 and Treece and 210<sup>th</sup> Roads to the project site. The construction company will be hauling 200,000 yards of material, with 15-20 trucks running continuously back and forth along 210<sup>th</sup> and Treece Roads. The project was set to start June 10, 2024 (prior to the Corp placing on hold the haul route plans) and will end in December 2024.

The Board of County Commissioners stated their disappointment with the change of haul route plans from the June 4, 2024, meeting to the present meeting, where they felt pressure to complete asphalt overlay on Treece Road for the project to begin June 10, 2024, and were told trucks would be traveling along the roadway unloaded. If they had known potential existed for running loaded trucks on the road, asphalt overlay project would have been put on hold until the following year. Mr. Hill told the County Commission HB Construction will tear up the roadway running that many trucks, loaded with approximately 80,000 pounds per truck, continuously 10-hours per day. Contractor Hill asked the County Commission to put in writing their expectations for repairing roadways once hauling is completed. County Attorney Charles D. Baskins will draft a haul route agreement, including County Commission expectations for repair of haul routes to pre-existing condition. Contractor Hill said HB Construction will fix the roads as issues arise for safe travel during the time of the project with final repair to be made at the end of the project according to requirements of the haul route agreement.

County Clerk Peggy Franken asked US Army Corp of Engineers Representative Tony Cates if the Corp plans to issue a press release regarding the project, including a warning to motorist about the large amount of truck traffic on Treece and 210<sup>th</sup> Roads. And, if the Corp had spoken to representatives of the City of Wathena, a portion of Treece Road is within the city limits (at the intersection of East St. Joseph Street). Mr. Cates said he would relay the request to Project Manager Shane Lyle.

There being no further business before the Board, Commissioner Grable made a motion to adjourn at 11:39 A.M. Commissioner Hall seconded the motion. Motion carried 3-0.

DATED THIS 10TH DAY OF JUNE 2024.

Attest: \_\_\_\_\_  
Peggy Franken, County Clerk

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Wayne Grable, Chairman