

**UNOFFICIAL MINUTES**  
**DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, MAY 13, 2024**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Custodian Laura Winkel, Road Office Manager Lindsay Norris, Martha Smith Doniphan County Solid Waste Coordinator with Northeast Kansas Environmental Services, Doniphan County Conservation District Manager Chris Griffin, Conservation District Board Treasurer Joan Nimtz, Roger Hopkins and John M. Smith, Jr. were present for a portion of the meeting.

Commissioner Grable made a motion to approve meeting agenda as amended to include non-elect road personnel executive session. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve minutes of May 6, 2024, regular meeting as written. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve payroll and warrants for the period of May 15, 2024, as presented. Commissioner Hall seconded the motion. Motion carried 3-0.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses nine local inmates.

Custodian Laura Winkel talked with the County Commission about the courthouse exterior steps handrail replacement project. The Board agreed that once action is taken on bid acceptance, the north side of the courthouse building will be completed first, being the worst area, followed by the south side and steps near Main Street on the west side of the building.

Commissioner Hall made a motion to transfer \$14,200.00 from Alcoholic Liquor Tax fund to KANZA Mental Health and Guidance Center fund pursuant to contractual agreement for Crisis Bed Center funding. Commissioner Collins seconded the motion. Motion carried 3-0.

County Clerk Peggy Franken reminded the Board of County Commissioners of Mo-Kan Regional Council's comprehensive economic development strategic planning meeting to be held Thursday, May 16, 2024, from 3:00 P.M. until 7:00 P.M. at the main Doniphan County Library branch in Troy, Kansas.

Commissioner Grable made a motion to purchase seven voting booths from Inclusion Solutions in the amount of \$7,798.17, upon request of County Clerk/County Election Officer Peggy Franken. Commissioner Hall seconded the motion. Motion carried 3-0.

County Clerk Peggy Franken also presented the County Commission with a copy of memo sent to departments regarding Department of Labor overtime rules. Salary and hourly employees are required to utilize the time clock system. Employees are not allowed to clock in or out seven minutes early or late or accrue overtime unless pre-approved by the Board of County Commissioners. Elected Officials are excluded from the Fair Labor Standards Act.

At 8:44 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect personnel in the Road Department, with the meeting to be called back to order in the office of the Doniphan County Commission at 8:49 A.M. Commissioner Collins seconded the motion. Motion carried 3-0. County Clerk and Road Office Manager remained.

John M. Smith, Jr. thanked the Board of County Commissioners for road work and rock placed on Heartland Road in Section 22 Township 2 Range 20E.

Road Office Manager Lindsay Norris told the County Commission three 2024 Ford F-250 pickup trucks purchased from Honeyman Ford, Seneca, Kansas, are ready to be picked up. Doniphan County decals must be adhered to each vehicle owned by the Doniphan County Road Department. Commissioner Hall said the trucks should be cleaned weekly inside and out and kept in good condition, with no smoking in county vehicles.

Commissioner Hall made a motion to purchase new safety light bars for each of the three 2024 Ford F-250 pickup trucks. Commissioner Collins seconded the motion. Motion carried 3-0.

Road Office Manager Norris presented the County Commission with bridge recommendations, from David Beach, PE Engineer with Schwab-Eaton, PA, for application to the Kansas Department of Transportation's Off-System Bridge Program for 2026:

- T-228-3 Larkinburg Road, south of 150<sup>th</sup> Road, truss bridge posted 3-ton, one of two remaining on the fracture critical list.
- T-433-1 190<sup>th</sup> Road, east of Randolph Road, sidewalk failure, posted 15-ton, alternate route for US Highway 36

Norris also presented the County Commission with a list of bridges recommended for the Kansas Department of Transportation's Kansas Local Bridge Improvement Program 2025:

- T-314-1 Elgin Road, north of 125<sup>th</sup> Road, 5-ton posting, significant scour/erosion issues.
- T-723-1 235<sup>th</sup> Road, west of Peck Road, currently not posted recommended posting of 10-ton, timber pile failure.
- T-831-2 Oxide Road, north of 195<sup>th</sup> Road, old railroad bridge. Removal would be considered a sacrifice bridge allowing additional grant funding at a minimum of \$50,000.

The Board of County Commissioner agreed to make application to the Kansas Department of Transportation's Off-System Bridge Program 2026 and Kansas Local Bridge Improvement Program 2025 for bridges in the order as presented, based on Engineer's recommendations.

Commissioner Grable made a motion to approve the purchase of 24” and 30” road tubes to replace inventory from Engemann Drainage in the amount of \$1,730.00. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to contract with Midwest Sealing and Construction to fix approach on truss bridge located on Randolph Road, one mile north of US Highway 36, in the amount of \$3,065.00. Commissioner Hall seconded the motion. Motion carried 3-0.

Martha Smith, Doniphan County Solid Waste Coordinator with Northeast Kansas Environmental Services, updated the Board of County Commissioners on work being done by Waste Management, doing business as Deffenbaugh Disposal, Inc. at the Doniphan County Transfer Station. According to Mrs. Smith, Waste Management is obtaining bids to repair guardrail, doors and electrical to get the building back in working order. Waste Management, dba Deffenbaugh Disposal, Inc., will end their operating agreement with Doniphan County in October 2024. Doniphan County Commission and Solid Waste Coordinator Smith are working to ensure continued operations of the Doniphan County Transfer Station by contracting with another company or individual.

Doniphan County Conservation District Manager Chris Griffin and Conservation District Board Treasurer Joan Nimtz presented the County Commission with 2023 program overview and 2025 budget request in the amount of \$38,000.00. The Board of County Commissioners took no action pending preparation of the 2025 Doniphan County budget.

At 9:40 A.M. the Board of County Commissioners recessed for a break, with the meeting called back to order in the office of the Doniphan County Commission office at 9:43 A.M.

At 9:44 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing confidential matters of legal nature pertaining to roads with counsel, with the meeting to be called back to order in the office of the Doniphan County Commission at 10:04 A.M. Commissioner Hall seconded the motion. Motion carried 3-0. County Attorney, County Clerk and Road Office Manager remained.

At 10:04 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing confidential matters of legal nature pertaining to roads with counsel, with the meeting to be called back to order in the office of the Doniphan County Commission at 10:14 A.M. Commissioner Hall seconded the motion. Motion carried 3-0. County Attorney, County Clerk and Road Office Manager remained.

There being no further business before the Board, Commissioner Grable made a motion to adjourn at 10:20 A.M. Commissioner Collins seconded the motion. Motion carried 3-0.

DATED THIS 13TH DAY OF MAY 2024.

Attest: \_\_\_\_\_  
Peggy Franken, County Clerk

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Wayne Grable, Chairman