

UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, MARCH 11, 2024

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Aging Director Diana Crouse-Johnson, Road Office Manager Lindsay Norris, John M. Smith, Jr., Northeast Kansas Environmental Services Environmental Health Specialist Martha Smith and Office Manager Cynthia Reeb, Emergency Management Director/ADA Coordinator Julie Meng and Bill Rush were present for a portion of the meeting.

Commissioner Collins made a motion to approve meeting agenda as amended to include discussion regarding box culvert repair on Coronado Road, north of Highland, Kansas. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve minutes of March 4, 2024, regular meeting as written. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve payroll and warrants for the period of March 15, 2024, as presented. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve added taxes to the 2023 Doniphan County tax roll in the amount of \$1,602.08. Commissioner Collins seconded the motion. Motion carried 3-0.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses six local inmates.

Commissioner Collins made a motion to recommend all bank statements for senior citizens center project income and advisory council accounts be sent to the Doniphan County Aging Department, with the Aging Director to distribute a copy to senior citizens centers, to be kept on record in a secured location, accessible to authorized personnel only. Commissioner Hall seconded the motion. Motion carried 3-0.

County Clerk Peggy Franken presented the County Commission with February 2024 departmental budget and cash summary report for their review.

Road Office Manager Lindsay Norris told the County Commission commercial driver's license (CDL) training for two members of the Road Department will be held beginning March 25, 2024, at the Third District Road Shop in Wathena, Kansas.

Kansas Department of Transportation biannual bridge inspections have been completed by engineers with Schwab-Eaton, PA. A final inspection report is being prepared for Board review, any critical issues that need to be addressed will be reported to the Road Office within the next week or two.

The Board of County Commissioners reviewed and executed dust control waiver permits for 2176 200th Road and 2186 200th Road, Wathena, Kansas.

Commissioner Grable made a motion to approve invoice to Highland Hardware in the amount of \$575.97 for Second Road District supplies and to Zamzow in the amount of \$752.67 for tarps for rock trucks #117 and #133. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable informed the County Commission Mayday Trucking Services replaced steering sector and repaired the power steering pump in the 2020 Peterbilt (#206).

At 9:00 A.M. bid letting was held for replacement of bridge structures T-538-1 and T-538-2 on Oxide Road, south of Ottumwa Road, with two 84" x 60' metal culverts at the northernmost bridge and two 84" x 80' metal culverts at the southernmost bridge. Bids were received, opened and read aloud as follows:

Baird Excavating	\$ 38,500.00
Engemann Drainage Co. Inc.	\$ 50,675.00 (1 year guarantee)
Urban Construction	\$ 53,565.00 (1 year guarantee contingent upon county keeping debris and obstructions clear from inlet of tubes)
Kiefer Excavating	\$113,500.00

Commissioner Hall made a motion to accept the best bid of Engemann Drainage Co. Inc. in the amount of \$50,675.00 based on one year guarantee. Commissioner Collins seconded the motion. Commissioner Grable abstained due to conflict of interest with family relationship. Motion carried 2-0.

John M. Smith, Jr., appeared before the Board of County Commissioners to request rock on Heartland Road and discuss concerns with placement of Doniphan Electric power pole. Mr. Smith said he would like rock hauled and placed in the middle of the road, not bladed. Commissioner Grable said he would meet with Mr. Smith to flag the beginning and end of the road where rock needs to be hauled, with cost of rock to be paid from Iowa Township Road Improvement funds or County Road fund.

Martha Smith, Environmental Health Specialist and Cynthia Reeb, Office Manager, Northeast Kansas Environmental Services met with the Board of County Commissioners to present the 2024 Doniphan County Solid Waste Management Plan for review and submittal to the Kansas Department of Health and Environment. And the 2023 Doniphan County Northeast Kansas Environmental Services activities report. Commissioner Hall made a motion to approve the 2024 Doniphan County Solid Waste Management Plan for submittal to the Kansas Department of Health and Environment. Commissioner Grable seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to enter into an agreement between Doniphan County, Kansas, and Northeast Kansas Environmental Services to provide solid waste services for calendar year 2024 at a rate of \$38.00 per hour, plus mileage rate of \$0.67 per mile and reimbursement for incidental mailing expenses. Commissioner Hall seconded the motion. Motion carried 3-0.

The Board of County Commissioners agreed to contact engineers with Schwab-Eaton, PA to perform an in-depth engineering study on the Doniphan County Transfer Station building to determine extent of repairs needed prior to Deffenbaugh Disposal, Inc., doing business as Waste Management, ending their contractual lease with Doniphan County on October 31, 2024.

Commissioner Hall said the Road Department should work together as one unit on projects that don't require a contractor to get them done and off the road or bridge repair list.

Emergency Management/ADA Coordinator Julie Meng presented the County Commission with price quotes from Otis Elevator and RS Electric for modernization upgrades to the courthouse elevator.

Otis Elevator	\$167,700.00 (using Otis electrician)
Otis Elevator	\$112,500.00 (County to contract for electrical)
RS Electric	\$ 36,245.00 (elevator electrical including fire alarm)

After reviewing cost estimates and specifications, Commissioner Hall made a motion to approve the price of Otis Elevator in the amount of \$112,500.00 for modernization upgrade of Doniphan County courthouse elevator. And RS Electric for all electrical hookups and upgrades for elevator modernization project in the amount of \$36,245.00. Commissioner Grable seconded the motion. Motion carried 3-0. Payment to be made from New Sales Tax fund for ADA purposes.

Emergency Management Coordinator Julie Meng presented the County Commission with a resolution limiting open burning within the unincorporated portions of Doniphan County, Kansas, establishing reimbursement for violations of the resolution and repealing resolution 2015-03. Coordinator Meng explained citations are not currently being issued for violations of the burn ban and local fire departments resources are being exhausted. The Kansas Chief Reporter Melanie Davis asked how an individual is made aware when a burn ban has been issued. Coordinator Meng said an individual should contact the Sheriff's Department prior to burning, in addition notifications are made through TextCaster, on the County's website, in the local newspaper and radio stations. Commissioner Hall suggested notifying residents through utility statements as well. The Board of County Commissioners took no action pending review of the resolution as presented.

Commissioner Grable made a motion to contract with Kiefer Excavating to remove brush, push down road banks and widen the road along the south line of Section 32 Township 2 Range 22E, west of St. Columbus Road, otherwise known as north of 1475 St. Columbus Road, in the amount of \$9,800.00. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to submit for bid, based on engineering specifications, repair of concrete box culvert on Coronado Road, north of Highland, Kansas, Section 22-23 Township 2 Range 19E. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Collins asked about ordering road tubes to replace inventory. Commissioner Grable stated it was policy to replace road tube inventory as tubes are used.

The Kansas Chief Reporter Melanie Davis asked the County Commissioners for a formal statement regarding countywide burn ban. The County Commission stated individuals should contact the Doniphan County Sheriff's Department at 785-985-3711 prior to burning to determine if a burn ban is in place and second to notify of open burn. Individuals should also check the County website at www.dpcountyks.com and social media sites for any notifications regarding the burn ban.

At 11:09 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing confidential information of legal nature with counsel, with the meeting to return to regular session at 11:12 A.M. in the office of the Doniphan County Commission. Commissioner Collins seconded the motion. Motion carried 3-0. County Attorney and County Clerk remained.

There being no further business before the Board, Commissioner Grable made a motion to adjourn at 11:13 A.M. Commissioner Collins seconded the motion. Motion carried 3-0.

DATED THIS 11TH DAY OF MARCH 2024.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman