

UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, JANUARY 22, 2024

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was absent.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Paul Smith and Road Office Manager Lindsay Norris were present for a portion of the meeting.

Commissioner Hall made a motion to approve meeting agenda as presented. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve minutes of January 16, 2024 regular meeting and January 17, 2024 special meeting, as written. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve abated taxes in the amount of \$435.81 to the 2023 Doniphan County tax roll. Commissioner Hall seconded the motion. Motion carried 3-0.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses six local inmates.

Paul Smith appeared before the Board of County Commissioners asking to meet with Second District Road Foreman Roger Clark to discuss road bank concerns on his property along Last Chance Road in Section 19 Township 4 Range 21E. Mr. Smith asked about the number of V plows owned by Doniphan County. Doniphan County has four V plows, one for each of the 2020 motor graders. Mr. Smith also voiced concern with rock being placed in grader ditches when rocking county roadways, the purchase of poor-quality rock and placement of large rock on roadways, which causes ruined tires for motorists.

Chairman Grable, on behalf of the Board of County Commissioners, thanked area contractors and private individuals for their help with snow removal and opening of county roadways during blizzard like conditions the period of January 10-15, 2024. All help was greatly appreciated by the Board of County Commissioners.

Road Office Manager Lindsay Norris told the County Commission she will work with local contractors and road foremen to formulate a list, map and plan of which roads tend to drift and major collector routes that will take priority during inclement weather. From there a secondary list will be prepared so everyone involved in road maintenance, including hired contract labor, will know the order of roadways to be cleared and opened. Commissioner Grable said it is important that everyone has one good way in and out, even if it isn't the most direct route. Commissioner Hall reminded operators not to create wind rows at driveways.

Commissioner Grable made a motion to enter into contractual agreement with Schwab-Eaton, PA to perform 12-month (annual) interim bridge inspection and analysis on 24 county bridge structures, per Kansas Department of Transportation requirements, at a cost of \$6,300.00. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve the following Road Department expenses:

- Mission Creek LLC (2017 Belly Dump #111) \$3,490.95
- Bolin Hydraulic (2017 Belly Dump #111) \$ 754.36
- Brenner Welding (2024-cylinder lease) \$ 864.00
- Foley Equipment (2021 Skid Load routine service) \$1,201.38
- Murphy Tractor (2020 JD Motor Grader #199) \$1,739.37

Commissioner Hall seconded the motion. Motion carried 3-0.

Road Office Manager Lindsay Norris presented the County Commission with job application on behalf of applicant for First Road District. Commissioner Collins made a motion to hire Jonathan Edie in First Road District. Motion died for lack of second.

Commissioner Hall made a motion not to hire employees of the Road Department without in person interview before the Board of County Commissioners. Commissioner Grable seconded the motion. Motion carried 3-0.

The Board of County Commissioners held discussion with Road Office Manager Lindsay Norris regarding developing written policy for obtaining Commercial Driver's License (CDL) while employed with Doniphan County, to include term of employment should Doniphan County pay the cost to obtain a CDL license and provisions for reimbursement.

Commissioner Grable made a motion to adhere to Doniphan County Personnel Policy regarding payment of overtime and comp time. Commissioner Hall seconded the motion. Motion carried 3-0. Current policy is as follows:

Compensatory Time

The supervisor requiring the overtime and the employee must stipulate whether the overtime compensation will be paid as compensatory time off or cash payment. The staffing needs and budget constraints of the department may determine which type of compensation will be used.

Accrued comp time must be used within the pay period or next proceeding pay period, or be paid, unless the timeframe in which to use accrued comp time has been extended by order of the Board of County Commissioners.

Supervisors shall be responsible for verifying that the employee has a signed "Compensatory Time-Off Agreement" in their employee file prior to granting compensatory time.

Compensatory Time for salaried officials will only be allowed, at the discretion of the Board of County Commissioners, during times of National, State or Local (County) emergency declarations. All Compensatory Time must be pre-approved by the Board of County Commissioners.

Commissioner Grable informed the County Commission Grain Belt Express plans to begin construction on high transmission power line, which will be constructed through a portion of Doniphan County. Attorneys for Grain Belt Express will be reaching out to County Attorney Charles D. Baskins to review a proposed Road Use Agreement, prior to appearing before the Board of County Commissioners during the month of February 2024.

There being no further business before the Board, Commissioner Hall made a motion to adjourn at 9:47 A.M. Commissioner Grable seconded the motion. Motion carried 3-0.

DATED THIS 22ND DAY OF JANUARY 2024.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman