

**UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, FEBRUARY 27, 2023**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Road Office Manager Lindsay Norris, Second Road District Foreman Sean Price, Aging Director Diana Crouse-Johnson, Economic Development Director Leah B. Johnson and Sheriff Chad Clary were present for a portion of the meeting.

Commissioner Grable made a motion to approve meeting agenda as presented. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve County Commission minutes of February 21, 2023 regular meeting as written. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve payroll and warrants for the period of February 28, 2023 as presented. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve abated taxes to the 2022 Doniphan County tax roll in the amount of \$441.78. Commissioner Collins seconded the motion. Motion carried 3-0.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses 6 local inmates.

Commissioner Hall made a motion to enter into 2023 contractual agreement with KANZA Mental Health and Guidance Center, Inc. in the amount of \$30,000.00 for support of the mental health programs in Doniphan County. In addition, Doniphan County will provide \$1,000.00 from the County's Liquor Tax proceeds for substance use disorder services. Commissioner Grable seconded the motion. Motion carried 3-0.

Chairman Grable executed contract between Doniphan County, Kansas and Lee Grover Construction of St. Joseph, Missouri, for relocation of hot water heating system and installation of water treatment system in the Jerry K. Dubach Doniphan County Law Enforcement Center in the amount of \$217,986.00.

Commissioner Collins made a motion to allocate \$150.00 to the Kansas Silver Haired Legislature for promotion of Senior Citizens services. Commissioner Hall seconded the motion. Motion carried 3-0.

Road Office Manager Lindsay Norris informed the County Commission Engineers with Schwab-Eaton, PA have completed the bi-annual bridge inspections and will be reporting on their findings, along with making recommendation for addressing issues that need immediate attention.

Commissioner Hall asked about the status of bridge plank order. Norris said all but 18' planks have been delivered and are being housed at the First Road District Shop location.

An updated list of road issues was presented to the County Commissioners for their review and also given to Road District Foremen, by Road Office Manager Lindsay Norris.

Road Office Manager Lindsay Norris told the County Commission Jack Horner Supply has 12.5' x 432' petro matting available at a cost of \$500.00 per roll.

Representatives of Forge Build+ in Elwood, Kansas called on the Road Office to discuss their equipment rental business, Equipment Share. Doniphan County Road Department was asked to put together a list of equipment they may be interested in renting for a price quote.

At 8:45 A.M. bid letting was held for the purchase of tires for the Road Department. One bid was received, opened and read aloud as follows:

Neumann Services \$28,736.90

After review of bid as submitted, Commissioner Grable made a motion to accept the bid of Neumann Services for the purchase of tires for the Road Department in the amount of \$28,736.90. Commissioner Collins seconded the motion. Motion carried 3-0.

Road Office Manager Lindsay Norris will develop a tire inventory record sheet for each Road District, with tires to be purchased as inventory is used.

Commissioner Grable made a motion to approve the purchase of skid shoes for the snow plow (#84) in Second Road District from Wausau Equipment Company in the amount of \$1,068.25. Commissioner Collins seconded the motion. Motion carried 3-0.

Road Improvement fund balances for the month of January 2023 were presented to the County Commission for their review by Road Office Manager Lindsay Norris.

LTAP has analyzed Doniphan County's road data as part of the Local Road Safety Program, identifying 10 of the riskiest areas, such as intersections and curves, that need improved for safety. Doniphan County is eligible to apply for funding through the Kansas Department of Transportation's High Risk Rural Roads program to make improvements to county roadways.

At 9:03 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing data relating to financial affairs or trades secrets of individual proprietorship regarding roads, with the meeting to return to regular session in the office of the Doniphan County Commission at 9:13 A.M. Commissioner Collins seconded the motion. Motion carried 3-0. County Clerk and Road Office Manager remained.

Commissioner Hall made a motion to approve payment of invoice to Urban Construction in the amount of \$4,824.00 for bridge work on structure T-445-1 located on 130th Road, as agreed upon by the Board of County Commissioners at their July 11, 2022 County Commission meeting. Commissioner Collins seconded the motion. Commissioner Grable abstained. Motion carried 2-0.

Second Road District Foreman and Road and Bridge Representative Sean Price told the County Commission he and Third District Road Foreman Chris Schultz met with Kevin Bell, Foley Equipment Representative, to discuss the purchase of a Hi-loader. The Board of County Commissioners asked Foreman Price to obtain a bid from Foley Equipment for trade of the County's current loader and 1978 Caterpillar bulldozer.

Aging Director Diana Crouse-Johnson presented the County Commission with bids for replacement of flooring at the Elwood Leisure Hour Senior Citizens Center, with grant funding through the Ruth & Roger Wolfe Charitable Trust or Kansas Department of Aging and Disability Services State Fiscal Recovery Funds. She specified Doniphan County's eligibility to receive up to \$14,511.00 in State Fiscal Recovery Funds to be used for Senior Services by March 31, 2023. \$9,000.00 of the funding went towards the purchase of a 2021 Meals on Wheels van. If her application to the Ruth & Roger Wolfe Charitable Trust grant is not approved she will use remaining State Fiscal Recovery Funds in the amount of \$5,511.00 for the flooring expense. Otherwise, the remaining State Fiscal Recovery Funds will be used to offset meals expense of the Meals on Wheels program.

Meyer Floors:	\$5,703.00
Eckard's:	\$5,903.80
Bob Rahe Construction:	\$8,423.80

Commissioner Collins made a motion to accept the bid of Meyer Floors for the purchase and installation of flooring at the Elwood Leisure Hour Senior Citizens Center in the amount of \$5,703.00 with grant funding to pay the expense. Commissioner Grable seconded the motion. Motion carried 3-0.

Director Crouse-Johnson also presented the County Commission with bids for the purchase of Tommy Lift 650 for the Meals on Wheels van, with funds obtained through Northeast Kansas Area Agency on Aging American Rescue Plan funding to be used.

Kranz	\$4,408.00
Knapheide	\$4,501.00
AFI	\$5,353.33

Commissioner Hall made a motion to accept the bid of Kranz for the purchase of Tommy Lift 650 in the amount \$4,408.00 with American Rescue Plan funding through Northeast Kansas Area Agency on Aging to be used to purchase. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to execute grant letter of support on behalf of Ma Hush Kah Historical Society for grant application to the Kansas Department of Commerce State Park Revitalization and Investment Notable Tourism (SPRINT) grant for renovation to the museum located in the former White Cloud School building, which is listed on both the State and National Register of Historic Places. Commissioner Hall seconded the motion. Motion carried 3-0.

Economic Development Director Leah B. Johnson announced John's Market of Troy, Kansas has received the 2023 Progressive Grocer award. The Board of County Commissioners congratulated John Mike and Laurie Simpson for receiving the prestigious 2023 Progressive Grocer award and continuing to offer quality grocery services to the people of Doniphan County.

County Attorney Charles D. Baskins told the County Commission he will have a draft version of the old town of Maynard street and alley vacation, Section 19 Township 3 Range 21E, ready for Board approval at the March 6, 2023 meeting, prior to publication and notice to adjoining landowners of hearing date. In addition, Register of Deeds Susan Shuster is assisting with description for vacation of a portion of Kennekuk Road, Section 25-26 Township 3 Range 20E. Once complete County Attorney Baskins will prepare a draft for Board approval prior to publication and notice to adjoining landowners of hearing date.

County Attorney Charles D. Baskins informed the County Commission he will be entering into a contract for special counsel with Adam Zentner due to conflict of interest on case returned to Doniphan County by the Kansas Attorney General's office.

At 9:39 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect personnel, with the meeting to return to regular session in the office of the Doniphan County Commission at 9:44 A.M. Commissioner Collins seconded the motion. Motion carried 3-0. County Attorney and County Clerk remained.

At 9:48 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing confidential data related to attorney-client privilege with legal counsel, with the meeting to return to regular session in the office of the Doniphan County Commission at 9:58 A.M. Commissioner Collins seconded the motion. Motion carried 3-0. County Attorney and County Clerk remained.

The Board of County Commissioners recessed for a break at 10:02 A.M. with the meeting called back to regular session in the office of the Doniphan County Commission at 10:07 A.M.

At 10:11 A.M. Commissioner Collins made a motion to recess into executive session for the purpose of discussing confidential data related to attorney-client privilege with legal counsel, with the meeting to return to regular session in the office of the Doniphan County Commission at 10:21 A.M. Commissioner Grable seconded the motion. Motion carried 3-0. County Attorney, County Clerk and Sheriff remained.

Sheriff Chad Clary asked the County Commissioners what they intended to do with scrap metal from removal of the west cell block once it is demolished for relocation of the hot water heater and water treatment system in the Jerry K. Dubach Doniphan County Law Enforcement Center. The Board asked Sheriff Clary to review bid specifications to ensure the Contractor is not responsible for hauling off of debris. If Doniphan County is responsible, Sheriff Clary was asked to haul the debris to the Second Road District Shop in Troy, Kansas and the Road Crew will dispose of the scrap metal.

There being no further business before the Board, Commissioner Collins made a motion to adjourn at 10:26 A.M. Commissioner Hall seconded the motion. Motion carried 3-0.

DATED THIS 27TH DAY OF FEBRUARY 2023.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman