

**UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, DECEMBER 5, 2022**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Road Office Manager Lindsay Norris, Second Road District Foreman Sean Price, Health Department/Home Health Administrator Sheryl Pierce, Appraiser Danielle Kiefer and Economic Development Director Leah B. Johnson were present for a portion of the meeting.

Commissioner Collins made a motion to approve meeting agenda as presented. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve County Commission minutes of November 28, 2022 regular meeting as written. Commissioner Grable seconded the motion. Commissioner Hall abstained. Motion carried 2-0.

Commissioner Grable made a motion to approve change orders to the 2022 Doniphan County tax roll: added taxes \$5.80 abated taxes \$883.34. Commissioner Hall seconded the motion. Motion carried 3-0.

Fee reports for the month of November 2022 were presented to the County Commission on behalf of the County Clerk and Register of Deeds for Board review.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses 4 local inmates.

County Clerk Peggy Franken presented the County Commission with sales tax receipts in the amount of \$66,770.16.

Commissioner Grable made a motion to close County Departments from 11:00 A.M. until 1:30 P.M. on Tuesday, December 6, 2022 to allow employees to attend the annual employee Christmas dinner personally sponsored by the County Commissioners. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to close County Departments at 12:00 P.M. Friday, December 23, 2022 in observance of the Christmas Holiday. Commissioner Hall seconded the motion. Motion carried 3-0.

Road Office Manager Lindsay Norris presented the County Commission with Foley Equipment trade values for the County's D175 Fiat Allis bulldozer and Caterpillar D6D bulldozer. The Board of County Commissioners took no action.

Norris told the County Commission she contacted the City of Highland regarding cost share for culvert repair located on Coronado Road in Sections 22-23 Township 2 Range 19E. City of Highland Attorney is working on response letter.

Commissioner Hall made a motion to enter into contract with Schwab-Eaton, PA for Kansas Department of Transportation biennial update bridge inspection and analysis for 97 bridges in the amount of \$16,476.00. Commissioner Grable seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve the following Road Department invoices: Ellis McGuire \$1,238.64; Foley Equipment \$772.96 and Dave's Diesel \$2,359.61. Commissioner Hall seconded the motion. Motion carried 3-0.

Road Office Manager Lindsay Norris reminded the County Commission hauling of rock has been cut off for the year in order to balance road improvement funds and determine rock stockpile amounts.

Second Road District Foreman Sean Price informed the County Board he has contacted Overhead Door for door repair on the west bay of the equipment storage building at the Second Road District shop.

Chairman Grable asked the status of Heartland Road project in Section 22 Township 2 Range 22E. Commissioner Collins said the First Road District will have the road project completed today after hauling finishing rock. Chairman Grable recommended First Road District Deputy Foreman Tom Miller meet with Road Office Manager Lindsay Norris to create a project file for work completed on Heartland Road as part of permanent road record, to be kept on file in the office of the County Engineer/Road Department. Commissioner Hall stated all road projects should have a permanent record created for future reference.

Commissioner Hall asked for the policy on supplying entrance tubes for property owners. Road Office Manager Lindsay Norris said the County's policy is to supply one 30' entrance tube, with the landowner to pay for additional length and dimensions or additional entrance tubes.

At 9:00 A.M. bid letting was held for interior renovations of the Doniphan County Health Department building located at 201 S. Main Street, Troy, Kansas. One bid was received, opened and read aloud as follows:

Kearney Construction, Atchison, Kansas	\$44,665.00
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Health Department/Home Health Administrator Sheryl Pierce said the bid will include all interior renovations with the exception of electrical which will be bid separately. Commissioner Collins made a motion to accept the bid of Kearney Construction for

interior renovations of Doniphan County Health Department in the amount of \$44,665.00, with payment to be made from New Sales Tax fund as capital improvement to County owned building. Commissioner Hall seconded the motion. Motion carried 3-0.

Gary Satter, Executive Director for Glacial Hills RC&D Council, met with the County Commission to give an overview of 2022 projects. Commissioner Collins made a motion to approve annual support for Glacial Hills RC&D Council in the amount of \$3,000.00. Commissioner Grable seconded the motion. Motion carried 3-0.

At 9:27 A.M. the Board of County Commissioner recessed for a break with the meeting being called back to order in the office of the Doniphan County Commission at 9:30 A.M.

The Board of County Commissioners held a teleconference with Mike Dallman, Kansas Department of Transportation Property Valuation Division to discuss 2021 ratio study standards. County Appraiser Danielle Kiefer was present for this portion of the meeting.

At 10:14 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect Economic Development personnel, with the meeting to be called back to regular session in the office of the Doniphan County Commission at 10:24 A.M. Commissioner Hall seconded the motion. Motion carried 3-0. County Attorney, County Clerk and Economic Development Director remained.

At 10:24 A.M. Commissioner Grable made a motion to extend executive session for the purpose of continuing discussion and protecting the interest of non-elect Economic Development personnel, with the meeting to be called back to regular session in the office of the Doniphan County Commission at 10:35 A.M. Commissioner Collins seconded the motion. Motion carried 3-0. County Attorney, County Clerk and Economic Development Director remained.

At 10:35 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect County Attorney personnel, with the meeting to be called back to order in the office of the Doniphan County Commission at 10:40 A.M. Commissioner Hall seconded the motion. Motion carried 3-0. County Attorney and County Clerk remained.

There being no further business before the Board, Commissioner Collins made a motion to adjourn at 10:41 A.M. Commissioner Hall seconded the motion. Motion carried 3-0.

DATED THIS 5th DAY OF DECEMBER 2022.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman