

**ANNUAL REORGANIZATION MEETING
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, JANUARY 10, 2022**

The Board of County Commissioners met at 8:30 A.M. to reorganize for the 2022 year. Those present were First District Commissioner Timothy D. Collins, Second District Commissioner Wayne Grable, Third District Commissioner Bobby Hall, County Clerk Peggy Franken and County Attorney Charles D. Baskins

Observers included Melanie Davis, Reporter for The Kansas Chief, Sheriff Chad Clary and Second Road District Foreman Sean Price.

Sheriff Chad Clary opened the meeting with the 2022 reorganization proclamation.

Commissioner Hall nominated Second District County Commissioner Wayne Grable to serve as Chairman of the Board of County Commissioners for the 2022 year. Commissioner Grable seconded. Commissioner Collins no. Motion carried 2-1.

Commissioner Hall nominated First District County Commissioner Timothy D. Collins to serve as Vice-Chairman of the Board of County Commissioners for the 2022 year. Commissioner Grable seconded. Motion carried 3-0.

Commissioner Grable moved to retain Peggy Franken, County Clerk, as Withholding Tax Agent and Social Security Tax Agent for the 2022 year. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Grable made a motion to appoint County Clerk Peggy Franken as KPERS Designated Agent for the 2022 year. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Grable made a motion to retain the Board of County Commissioners as the County Purchasing Agents. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Grable made a motion to appoint the Board of County Commissioners to act as the County Board of Health. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Hall made a motion to appoint Dr. Bradley J. Gaul, MD as the County Health Officer for the 2022 year. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Grable made a motion to reappoint Sheryl Pierce as the Health Department/Home Health Administrator. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Hall made a motion to reappoint James (Jim) Norris as Noxious Weed Director. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Collins made a motion to reappoint Julie Meng as the Hazardous Materials and ADA Coordinator. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Hall made a motion to adopt County Resolution 2022-01, a Resolution waiving the County from preparing financial statements and financial reports in conformity with generally accepted accounting principles for the year 2022, causing financial statements and reports to be prepared in compliance with the cash basis and budget laws of the State of Kansas. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Collins made a motion to adopt County Resolution 2022-02, a Resolution of the Board of County Commissioners authorizing participation in the Rural Opportunity Zone Student Loan Repayment Program through the State of Kansas Department of Commerce. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Hall made a motion to adopt the 2022 Doniphan County Employee Personnel Policy manual as amended to include Timekeeping Procedure Policy. Commissioner Grable seconded. Commissioner Collins no. Motion carried 2-1.

Commissioner Collins made a motion to order a tax foreclosure sale in 2022. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Hall made a motion not to set contractor rate for use of equipment to assist the County during emergencies; with policy to be put in place if necessary during emergency situation(s). Commissioner Grable seconded. Motion carried 3-0.

Commissioner Hall moved to continue the Courthouse and Health Department hours Monday thru Friday 8:00 A.M. to 5:00 P.M. using flex hours with offices remaining open during noon hours, work day shall consist of 7.5 hours per day. Road and Bridge Department, Noxious Weed and Sheriff Departments will be based on an 8 hour day. Work Week: Sunday 12:00 A.M.-Saturday 11:59 P.M. Road and Bridge hours and work schedules, subject to emergency call-in provisions, Monday-Friday 7:00 A.M.-3:30 P.M. unless otherwise set by Board of County Commissioners. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Hall made a motion to reaffirm the County Custodian's hours 8:00 A.M.-5:00 P.M. Monday-Friday with on call provisions during emergencies and inclement weather. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Hall made a motion to continue to operate the Noxious Weed Department on cash basis only and employ the Noxious Weed Director on an annual basis with spray season March 1st-October 31st weather permitting. Director to perform brush/tree removal November – February. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Hall made a motion to confirm payroll to be paid on the last working day of the month for County employees, with exception of Road and Bridge employees, which are to be paid semi-monthly. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Hall made a motion cut off dates for departments to submit time sheets and bills are to be the 20th of the month, unless otherwise specified by the County Clerk. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Hall made a motion to appoint Public Building Commission members: Wayne Grable, President; Timothy D. Collins, Vice President; and Bobby Hall, Secretary/Treasurer. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Grable made a motion to appoint First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken to the shared leave disability review committee. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Collins made a motion to designate The Kansas Chief as the Official County Newspaper for 2022 at a bid of \$1.15 per 12 pica line for legal advertising and \$14.00 affidavit fee. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Grable made a motion to set the limit of unauthorized expenditures for County Commissioners at \$1,500.00 and \$500.00 per expense for Appointed Officials. Elected Officials statutorily are not subject to expenditure limitations however the Board of County Commissioners request professional courtesy be used and notification given when spending in excess of \$1,000.00. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Grable made a motion to set the County's mileage reimbursement rate at .50 per mile when using personal vehicles for travel while performing official business on behalf of Doniphan County, Kansas. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Collins made a motion to reaffirm 2021 auditing services of Gordon CPA and Certified Public Accountant James T. Scherer for preparation of 2023 Doniphan County budget. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Collins made a motion to use the County banks to receive investments provided they meet security deposit requirements and grant the County Treasurer the authority to invest monies with the highest bidder for idle funds. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Hall made a motion for department inventory sheets to be compiled and submitted for approval February 7, 2022. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Collins made a motion to adopt the following County observed holidays for 2022. Commissioner Hall seconded. Motion carried 3-0.

MARTIN LUTHER KING JR DAY	MONDAY JANUARY 17, 2022
PRESIDENTS DAY	MONDAY FEBRUARY 21, 2022
MEMORIAL DAY	MONDAY MAY 30, 2022
INDEPENDENCE DAY	MONDAY JULY 4, 2022
LABOR DAY	MONDAY SEPTEMBER 5, 2022
COLUMBUS DAY	MONDAY OCTOBER 10, 2022
VETERANS DAY	FRIDAY NOVEMBER 11, 2022
THANKSGIVING HOLIDAY	THURSDAY/FRIDAY NOV 24/25, 2022
CHRISTMAS DAY	MONDAY DECEMBER 26, 2022
NEW YEARS HOLIDAY	MONDAY JANUARY 2, 2023

Commissioner Grable made a motion to close to the public at noon December 30, 2022 with employees working until Treasurer's office has closed out county books for the year. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Collins made a motion to appoint the slate of Fire District Board Members for 2022. Commissioner Hall seconded. Motion carried 3-0.

Fire #1 – Wathena Mayor John A. Cluck; President of Council: Bob Halter
Township Trustees: Washington – Richard Schuman
 Burr Oak- Milton Hartman Jr
 Marion – Chris Gaither
 Fire Chief Robert Ryser

Fire #2 – Highland Eric Tracy, Chairman; Josh Falk, Treasurer, Dean Diveley,
Secretary. Additional Board Members Joyce Rush and Chris
Waggoner. Ambulance Director: Ken Stewart Fire Chief: Chris
Waggoner

Fire #3 – Bendena Kevin Thompson, Chairman; Rick Hoffman, Vice-Chairman; Tyson Rush, Secretary/Treasurer. Fire Chief: Tyson Rush

Fire #4 – Elwood Darrell Lamme, Chairman; Lonnie Young, Secretary; Bobby Hall, Treasurer. Fire Chief Alvin Wood

Fire #5 – Troy Derek Luedke, John Mike Simpson, Jonathan Huss, Matt McKittrick and Darryl Meng. Fire Chief Allen Winkel

There being no further business before Board, Commissioner Grable made a motion to adjourn the meeting at 8:44 A.M. Commissioner Hall seconded. Motion carried 3-0.

DATED THIS 10TH DAY OF JANUARY, 2022

Board of County Commissioners of Doniphan County, Kansas.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman