

**UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, FEBRUARY 1, 2021**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall, County Clerk Peggy Franken and County Attorney Charles D. Baskins present.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Paul Smith, Road Office Manager Lindsay Norris, First District Road Foreman Sean Price, Noxious Weed Director Jim Norris, Health Department/Home Health Administrator Sheryl Pierce and Register of Deeds Susan Shuster were present for a portion of the meeting.

Commissioner Hall made a motion to approve the County Commission meeting agenda as amended to include discussion on Health Department administrative fee and legal executive session. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Grable made a motion to approve County Commission meeting minutes of January 25, 2021 as presented. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Collins made a motion to approve \$24.00 added taxes to the 2020 Doniphan County tax roll. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Grable made a motion to approve manual warrants for the period of January 29, 2021 as presented. Commissioner Hall seconded. Motion carried 3-0.

Fee report for the month of January 2021 was presented to the Board for their review on behalf of the County Clerk.

Currently the Jerry K. Dubach Doniphan County Law Enforcement Center houses 3 local inmates.

Paul Smith was present to discuss road conditions on 215th and Larkinburg roads, stating the roads haven't been properly maintained, road tubes are plugged or installed incorrectly. He also requested the Road Department fix property located on Last Chance Road in Section 19 Township 4 Range 21E; road banks were taken down by the road crew and the property not repaired. Mr. Smith further said if Commissioner Grable only took care of his family this term he would see to it that County Attorney Charles Baskins took legal action. Commissioner Grable asked Mr. Paul Smith to contact Road Foreman Wayne Carter about road concerns, as he is in charge of road issues and the road crew. Commissioner Grable said he does not intend to micro-manage the Second District Road Department. Commissioner Hall also reiterated Mr. Smith should contact the Road Foreman and if the roads aren't fixed to come back to the Board of County Commissioners, the County road crew should be responsible to fix any road issues they are responsible for.

Sealed bids were presented, opened and read aloud for purchase of Road Department tires:

Neumann Services	\$32,137.08
Berwick Coop Oil Company (Davies Oil)	\$29,449.53

Commissioner Hall made a motion to accept the low bid of Berwick Coop Oil Company (Davies Oil). Commissioner Collins seconded. Motion carried 3-0.

Road Office Manager Lindsay Norris told the County Board she contacted Herzog Contracting Corporation to assess 170th Road for recommendation and cost of asphalt overlay. Commissioner Hall said depending on the price of asphalt overlay and Board approval, only a small portion of 165th Road would be chip sealed during the 2021 chip seal season, with the Third Road District foregoing chip seal on all other roads. Funds not used to chip seal roads in the Third Road District would be split between the First and Second Districts. Noxious Weed Director Jim Norris recommended roads be wedged prior to applying asphalt overlay.

Commissioner Collins informed the County Commission of two gravel roads in the First District where landowners are willing to pay the cost to chip seal and enter into a contractual agreement with Doniphan County stating the landowner would be responsible for all future maintenance. Road Office Manager Lindsay Norris provided the County Commission a copy of Doniphan County Resolutions 2014-11, a Resolution setting out procedures for designating and improving additional hard surfaced roads.

Lindsay Norris, Road Office Manager, will secure oil and chat prices for the Board's consideration for the 2021 chip seal season.

Road Office Manager Lindsay Norris updated the County Commission on the Kansas Department of Transportation Local Road Safety Plan, whereby the Kansas Department of Transportation completes an engineering study on all county roadways and notifies the County of safety concerns to address. Doniphan County, upon approval of application by the Kansas Department of Transportation, would be responsible for 10% or \$5,000.00 of the \$50,000.00 study cost. Manager Norris will present the Commission with additional information at their next meeting.

Lindsay Norris, Road Office Manager, presented the County Board with Local Public Authority Selection Criteria for replacement of bridge structure T831-1, located on 195th Road east of Troy, Kansas, as part of the Kansas Department of Transportation Off-System Bridge Replacement Program 2021.

Noxious Weed Director Jim Norris gave the Board of County Commissioners price quotes for the purchase of used bucket trucks from Altec Industries. Also discussed was rental cost of bucket truck from Altec Industries in the amount of \$2,600.00 for 28-day period and \$1,767.00 for 31-day rental period of chipper from Foley Equipment to assist with tree trimming projects. Commissioner Hall made a motion to rent bucket truck from Altec Industries in the amount of \$2,600.00 for 28-day period and chipper from Foley Equipment in the amount of \$1,767.00 for 31-day period. Commissioner Collins seconded. Motion carried 3-0.

Director Norris suggested cleaning up, sewing down and renting out 2 acres of County owned property for hay ground in Section 19 Township 3 Range 22E, south of Runnymede Road. Commissioner Grable said he will ask Foreman Carter to clean up the property and haul off fill material.

Commissioner Hall asked Noxious Weed Director Jim Norris if spray records are kept. Director Norris said per State requirements daily spray sheets are kept, along with a map of areas sprayed.

At 9:33 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect personnel in the Health Department, with the meeting to be called back to order in the office of the County Commission at 9:43 A.M. Commissioner Hall seconded. Motion carried 3-0. The County Attorney and County Clerk remained.

Health Department/Home Health Administrator Sheryl Pierce appeared before the County Commission to ask for consideration in eliminating the administrative fee of \$375.00 per month assessed against the Health Department for county administrative services. The Board of County Commissioners took no action pending discussion with Auditor Harry Lohr who is retained by the Health Department to perform Medicare Audit and Medicare cost study which includes administrative time and payroll costs for the County Clerk and County Treasurer departments.

Health Administrator Pierce informed the County Commission the Doniphan County Health Department has administered 260 COVID-19 vaccines to date and currently Doniphan County has 30 positive COVID-19 cases.

The Board of County Commissioners were in receipt of 2021 Departmental Inventory, with exception of Economic Development and Sheriff's Office.

Jean Ashworth, representing City of Leona, requested the County haul rock on city streets within Leona with the City of Leona to pay the cost. Commissioner Collins made a motion to haul rock for the City of Leona, with the City to pay the cost of rock. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Collins made a motion to approve Doniphan County's Expanded Leave Policy in Response to Coronavirus Pandemic (COVID-19) allowing one-time paid leave at the employee's regular rate of pay for two weeks (up to 80 hours) where the employee is unable to work because the employee is quarantined pursuant to Federal, State, or local order or advice of a health care provider, and/or experiencing COVID-19 symptoms and seeking medical diagnosis. And allowing one-time paid leave for two weeks (up to 80 hours) at two-thirds the employees regular rate of pay because the employee is unable to work because of a bona fide need to care for an individual subject to quarantine pursuant to Federal, State, or local government order or advice of a health care provider, or to care for a child under 18 years of age whose school or child care provider is closed or unavailable for reasons related to COVID-19. Policy effective January 1, 2021 through March 31, 2021 unless further extended. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Hall made a motion to adopt Doniphan County's Procurement Policy effective January 1, 2021. Commissioner Grable seconded. Motion carried 3-0.

Commissioner Collins made a motion to adopt Doniphan County's Conflict of Interest Policy effective January 1, 2021. Commissioner Hall seconded. Motion carried 3-0. A copy of which to be given to all County employees for review with return receipt to be filed with the County Clerk.

The Board of County Commissioners held discussion on road repair plan. Commissioner Hall said all new Board Members make statements that they want to make a change and make promises but never do anything. He would like to use his time on the County Commission to actually make a change for the better by improving roads. He suggested all County Road Districts work together to build up and rock a road such as 150th Road, which runs east and west connecting all Road Districts. Commissioner Grable agreed with picking one road, as a starting point, that all Road Districts work together on building up and rock. Once that road is complete move on to another. Commissioner Collins said he has several roads in the First District that need to be built up, including a dirt road that could be used as an alternate route. The Board agreed to compare the cost of contracting out projects versus county employees completing, including the amount of time allocated to each and ability to keep up normal maintenance on other county roads.

At 10:35 A.M. Commissioner Collins made a motion to recess into executive session for the purpose of discussing legal matters related to roads with counsel, with the meeting to be called back to order in the office of the County Commission at 10:45 A.M. Commissioner Grable seconded. Motion carried 3-0. The County Attorney, County Clerk, Register of Deeds and Road Office Manger remained.

Commissioner Grable told the County Commission he was contacted by Wathena City Councilperson Phyllis McCrory regarding Doniphan County's interest in joining the City of St. Joseph, Missouri, Chamber of Commerce. Commissioners Collins and Hall stated they were not interested in joining the City of St. Joseph, Missouri, Chamber of Commerce at this time, Commissioner Grable concurred.

Discussion was held in regard to repair of Monument Road in Section 5 Township 4 Range 22E. Commissioner Hall will contact area contractors with equipment capable of assisting with the repair project and report to the County Commission.

There being no further business before the Board, Commissioner Hall made a motion to adjourn the meeting at 10:52 A.M. Commissioner Collins seconded. Motion carried 3-0.

DATED THIS 1ST DAY OF FEBRUARY 2021.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman