

**UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, DECEMBER 14, 2020**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Thad G. Geiger, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Jerry McKernan and County Clerk Peggy Franken were present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis, Second District Commissioner-elect Wayne Grable, Third District Commissioner-elect Bobby Hall and First District Road Foreman Sean Price observed the entire meeting. Health Department/Home Health Administrator Sheryl Pierce, Road Office Manager Lindsay Norris and Joi Davies were present for a portion of the meeting.

Commissioner McKernan made a motion to approve the meeting agenda as amended to include update on CARES Act SPARK (Strengthening People and Revitalizing Kansas) funds. Commissioner Collins seconded. Motion carried 3-0.

Commissioner McKernan made a motion to approve County Commission minutes of the December 7, 2020 meeting as written. Commissioner Collins seconded. Motion carried 3-0.

Commissioner McKernan made a motion to approve payroll and warrants for the period of December 15, 2020 as presented. Commissioner Collins seconded. Motion carried 3-0.

Currently the Doniphan County Law Enforcement Center houses 7 local inmates.

County Clerk Peggy Franken gave the Board of County Commissioners an update on the County's SPARK funding through the State of Kansas CARES (Coronavirus Aid, Relief, and Economic Security) Act requirements in response to COVID-19. Funds are distributed based on qualified expenses to the county, cities, schools, library, emergency services and businesses. As of the December 10, 2020 reporting period, Doniphan County had a cash balance of \$727,042.13 of their \$1,572,725 distribution. Clerk Franken said since the December 10th reporting period approximately \$481,102.64 in additional expenditures have been submitted for reimbursement. Monies must be expended by December 30, 2020 or returned to the State of Kansas.

The Board of County Commissioners held discussion on unused vacation leave time accrued by employees of the Health Department due to the COVID-19 response. Following discussion Commissioner Geiger made a motion to allow employees of the Health Department to carry over unused vacation time into 2021 with all hours used by March 31, 2021 or lost. Commissioner Collins seconded. Motion carried 3-0.

District Court Clerk Michelle Smith presented the Board of County Commissioners with a list of court appointed attorney fee expenses over the District Court's budget authority totaling \$4,584.00. Commissioner Collins made a motion to approve \$4,584.00 in attorney fee expenses for the District Court with payment to be made from the County General fund. Commissioner Geiger seconded. Motion carried 3-0.

Road Office Manager Lindsay Norris informed the Board of County Commissioners engineers with Schwab-Eaton, PA will inspect and make recommendation for replacement of box culvert located on Coronado Road in Sections 22-23 Township 2 Range 19E.

Commissioner Geiger made a motion to approve payment for engineering services to Schwab-Eaton, PA in the amount of \$1,320.00. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Geiger told the County Commission the Second Road District has been inspecting Treece Road near the intersection of 245th Road, stating the roadway has shown no further deterioration. Road Office Manager Lindsay Norris said the roadway is still unstable and local residents have been removing safety barricades throwing them over the road bank or off the roadway creating a hazardous and potentially dangerous situation.

At 8:59 A.M. the Board of County Commissioners recessed for a break with the meeting being called back to order in the office of the Doniphan County Commission at 9:04 A.M.

At 9:08 A.M. Commissioner Geiger made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect personnel in the Aging Department, with the meeting to be called back to order in the office of the Doniphan County Commission at 9:18 A.M. Commissioner McKernan seconded. Motion carried 3-0. The County Attorney, County Clerk and Joi Davies remained.

Commissioner Geiger made a motion to hire Joi Davies on an interim basis as employee of the Doniphan County Aging Department at a rate of \$18.25 per hour effective December 8, 2020. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Geiger made a motion to execute letter of authorization granting authority to County Clerk Peggy Franken and Aging employee Joi Davies to sign Kansas Department of Transportation 5311/10 grant application and other pertinent documents on behalf of Doniphan County, Kansas. Commissioner Collins seconded. Motion carried 3-0.

The Board of County Commissioners called for Sheriff Chad Clary's presence in the County Commission meeting to discuss repair bill to Diamond Auto Body in the amount of \$8,385.85. Sheriff Clary stated the motor was replaced in the 2015 Dodge Ram pickup which has 133,000 miles.

Sheryl Pierce, Health Department/Home Health Administrator, updated the Board of County Commissioners on the annual Home Health Advisory Council meeting held December 10, 2020, as no County Commissioners were able to attend. Commissioners acknowledged receipt of packet of information mailed to them by Administrator Pierce which included 2019 program evaluation, 2019 income/expense comparison and 2020/2021 budget information. As well as Medicare cost report findings, quality assurance and performance improvement report, home health survey and comparison results for 2019. Administrator Pierce also reported on COVID-19 precaution updates to the Health Department policy and procedure manual, which was presented along with the HIPAA manual for review. Commissioner McKernan made a motion to approve the policies and annual reports as presented. Commissioner Collins seconded. Motion carried 3-0.

Health Department/Home Health Administrator Sheryl Pierce informed the County Commission there are currently 42 active COVID-19 cases in Doniphan County. Coronavirus (COVID-19) vaccines are expected to arrive in Doniphan County on December 22-23, 2020 with the first round of the two dose vaccine to be given to health care workers and emergency medical services personnel. The General public can expect to start receiving the two dose vaccine by Spring 2021 according to Pierce.

Pierce also stated the State of Kansas through CARES Act funding has made available to residents of Doniphan County at-home COVID-19 confirmatory testing kits. The free kits are available through the Doniphan County Health Department. In addition, the Health Department will receive two rapid testing machines to be used for non-confirmatory COVID-19 testing.

At 9:41 A.M. Commissioner Geiger made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect personnel in the Road Department with the meeting to be called back to order in the office of the Doniphan County Commission at 10:01 A.M. Commissioner McKernan seconded. Motion carried 3-0. The County Attorney, County Clerk, Road Office Manager, Commissioners-elect Wayne Grable and Bobby Hall remained.

At 10:01 A.M. Commissioner Geiger made a motion to enter into executive session for the purpose of discussing legal matters with counsel with the meeting to be called back to order in the office of the Doniphan County Commission at 10:11A.M. Commissioner McKernan seconded. Motion carried 3-0. The County Attorney, County Clerk, Commissioners-elect Wayne Grable and Bobby Hall remained.

There being no further business before the Board, Chairman Geiger adjourned the meeting at 10:12 A.M.

DATED THIS 14TH DAY OF DECEMBER 2020.

Attest: _____
Peggy Franken, County Clerk

Thad G. Geiger, Chairman