

UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, DECEMBER 12, 2016

The Board of County Commissioners met in regular session at 8:30 o'clock A.M. with First District County Commissioner Timothy D. Collins, Chairman, calling the meeting to order. Second District County Commissioner Terry W. Horner, Third District County Commissioner Jerry P. McKernan and County Clerk Peggy Franken were present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Paul Stewart, Susan Studer and Commissioner-elect Thad Geiger observed the entire meeting.

Commissioner Collins made a motion, seconded by Commissioner Horner, to approve the minutes of the December 5, 2016 regular meeting as written. Motion carried.

Commissioner Collins made a motion, seconded by Commissioner McKernan, to approve payroll and warrants for the period of December 15, 2016 as presented. Motion carried.

Commissioner McKernan made a motion, seconded by Commissioner Collins, to approve abated taxes to the 2016 Doniphan County tax roll in the amount of \$107.78 and added taxes in the amount of \$83.40. Motion carried.

Currently there are 14 local inmates housed in the Doniphan County Law Enforcement Center.

Pete Duncan, with Kansas Heritage Commission and past president of the Doniphan County Historical Society, met with the County Commission to discuss replacement of the wood shake roof on the Tenant Baker House that is listed on the National and Kansas Registers of Historic Places. Discussion was also held in regard to removal of a maple tree from behind the Tenant Baker House in order to preserve the new roof. Mr. Duncan will meet with the Doniphan County Historical Society to gain approval for removal of the tree.

The Board of County Commissioners met with Ryan Griffin, owner of Griffin Roofing & Contracting, the successful bidder for replacement of the Tenant Baker House roof, awarded at the December 5, 2016 commission meeting. Commissioner Horner asked Mr. Griffin for clarification on the type of shingles to be used on the project, experience with installation of shake wood shingles and the necessity for Doniphan County to pay 50% of the bid amount prior to commencement of the project. Commissioner Collins stated the County does not pay in advance of a project being completed, therefore Doniphan County would not be able to honor the 50% amount up front portion of the bid. Mr. Griffin respectfully withdrew his bid and declined the Tenant Baker House roof project.

Commissioner Horner made a motion, seconded by Commissioner Collins, to rescind the motion of the December 5, 2016 meeting to accept the low bid of Griffin Roofing & Contracting in the amount of \$7,900.00 to replace the wood shake roof on the Tenant Baker House. Motion carried.

Commissioner Horner made a motion, seconded by Commissioner Collins, to accept the next low bid of Specialty Roofing in the amount of \$9,669.50 to replace the wood shake roof on the Tenant Baker House. Motion carried.

Noxious Weed Director Francis Hubbard presented the Board of County Commissioners with the 2017 contractual agreement between Doniphan County, Kansas and the Kansas Department of

Transportation for treatment of noxious weeds along the rights-of-way on US Highway 36 and K-7 Highway. Doniphan County will assess the Kansas Department of Transportation \$20.00 per hour for labor and \$30.00 per hour for equipment for noxious weed treatment. Commissioner McKernan made a motion, seconded by Commissioner Collins, to execute the 2017 contractual agreement between Doniphan County, Kansas and Kansas Department of Transportation. Motion carried.

The Board was in receipt of the November 2016 departmental budget and expense report. County Clerk Peggy Franken stated all tax levying funds are currently within budget authority and none are in need of being amended for budget year 2016.

Commissioner Collins asked for the Board of County Commissioners consideration in entering into an equipment lease program for the lease purchase or rollover of three rock trucks and two semi trucks to pull the belly dump trailers, in 2017. Commissioner McKernan also requested Road Supervisor Bob Edie look into replacing the backhoe at the Third District Road Department.

Commissioner Collins made a motion, seconded by Commissioner McKernan, to execute an engagement letter with Karlin & Long, CPA's for preparation of the 2016 Doniphan County financial statement in an amount not to exceed \$11,500.00. Motion carried.

The Board confirmed an independent audit will be performed on the County Treasurer's Office prior to Treasurer Jacqueline Linck leaving office and Treasurer-elect Lindsay Etherton taking the oath of office.

Commissioner Collins made a motion, seconded by Commissioner Horner, not to renew membership to the League of Kansas Municipalities due to the increase of annual dues in the amount of approximately \$475.00. Motion carried.

At 9:29 A.M. Commissioner Horner made a motion, seconded by Commissioner Collins, to enter into executive session for a period of 15-minutes for the purpose of discussing legal matters with counsel. Motion carried. The County Attorney and County Clerk remained. Attorney Shannon Wead appeared by teleconference.

The meeting reconvened at 9:44 A.M. with Commissioner Collins making a motion, seconded by Commissioner Horner, to extend the executive session for a period of 15-minutes to continue discussion with counsel on legal matters. Motion carried. All remained and appeared.

The meeting reconvened at 9:59 A.M. with no action taken.

David Elsbury, CEO of KANZA Mental Health and Guidance Center, presented the Board of County Commissioners with an annual report on the number of clients seen by KANZA Mental Health and Guidance Center for mental health services and by Mirror, Inc. for substance abuse counseling. It was the consensus of the Board of County Commissioners to designate \$1,000 of the Liquor Tax collections pursuant to KSA 79-41a04 annually to KANZA Mental Health for substance abuse counseling services provided by Mirror, Inc. The remaining portion of Liquor Tax collections will be divided equally among the three county school districts to be used toward early substance abuse prevention programs.

Andy Broxterman, Engineer with Natural Resources Conservation Services office, Manhattan, Kansas, updated the Board of County Commissioners on cost estimates for bank stabilization

projects under the Emergency Watershed Protection Program through the USDA. Three additional projects are eligible for federal funds to assist with stabilizing road banks.

- 180th Spur Road (second location) located in the Northeast and Southeast ¼ of Section 26, Township 3, Range 20E. Total projected cost \$53,040.00
- Friendship Road located in the Northeast Corner of the Northwest ¼ of Section 28, Township 2, Range 20E. Total projected cost \$342,000.00
- Eminence Road located in the West ½ of the Northwest ¼ in Section 8, Township 3, Range 20E. Total projected cost \$372,000.00

Doniphan County would be responsible for 25% of the project cost, either monetary or in-kind contributions. No action was taken pending viewing of the road projects and review of the 2017 Road and Bridge budget.

Road Secretary Martha Wiedmer presented the Board with expenses year to date for the Road Department.

Secretary Wiedmer informed the County Board and Road Supervisor Bob Edie, per requirements of the Natural Resources Conservation Services office, all equipment and rock hauled to build a temporary road to the 180th Spur Road bank stabilization project, located in the Northeast and Southeast ¼ of Section 26, Township 3, Rang 20E, must be removed immediately.

Commissioner McKernan inquired about estimated expenses through the remainder of 2016 for the Road Department and the amount of available cash on hand beginning 2017 in the Road Department. Road Secretary Wiedmer gave a brief overview of committed expenses for 2017 including bridge replacements and costs associated with the High Risk Rural Roads grant.

At 11:06 A.M. Commissioner Collins made a motion, seconded by Commissioner Horner, to enter into executive session for a period of 5-minutes for the purpose of discussing and protecting the interest of non-elect personnel. Motion carried. The County Clerk remained.

The meeting reconvened at 11:11 A.M. with no action taken.

Commissioner McKernan made a motion, seconded by Commissioner Horner, to close all County offices to the public at 12:00 P.M. on December 30, 2016 in order to close out the county books, with employees to work a regular work day. Motion carried.

There being no further business before the Board, Commissioner Collins made a motion to adjourn at 11:19 A.M. Commissioner McKernan seconded the motion and it carried.

DATED THIS 12TH DAY OF DECEMBER 2016.

Attest: _____
Peggy Franken, County Clerk

Timothy D. Collins, Chairman