

**UNOFFICIAL MINUTES**  
**DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, NOVEMBER 4, 2024**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken were present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Aging Director Diana Crouse-Johnson, Undersheriff Mark Allen, Road Office Manager Lindsay Norris, Bill Rush, Miller Trash Service Representatives Mike Miller, Rhonda Miller and Cody Miller, Northeast Kansas Environmental Services Health Specialist Martha Smith and Emergency Management Coordinator Julie Meng were present for a portion of the meeting. Robert Taylor, KCAMP Underwriting Manager and Jeff Hamm, President of Hamm, Inc. appeared via teleconference.

Commissioner Hall made a motion to approve the County Commission meeting agenda as presented. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve minutes of October 28, 2024, regular meeting as written. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve warrants for the period of October 31, 2024, as presented. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve change orders to the 2024 tax roll: added taxes \$4,146.56 and abated taxes \$2,297.52. Commissioner Collins seconded the motion. Motion carried 3-0.

Fee reports for the month of October 2024 were presented to the County Commission for review by the County Clerk and Register of Deeds.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses eleven local inmates.

Due to the observance of Veterans Day, November 11, 2024, the Board of County Commissioners will meet Tuesday, November 12, 2024.

Aging Director Diana Crouse-Johnson told the County Commission the tile floor at the Wathena Keen-Age Center needs to be refinished, presenting a cost from All Surface Cleaning and Restoration in the amount of \$2,000.00. The cost would be shared equally between the Aging Department and Masonic Lodge. Commissioner Collins made a motion to approve refinishing of the Keen-Age Center flooring by All Surface Cleaning and Restoration in the amount of \$2,000.00, with the cost to be shared equally with Masonic Lodge. Commissioner Grable seconded the motion. Motion carried 3-0.

Commissioner Hall expressed the need to hold a meeting between Sheriff Chad Clary, Undersheriff Mark Allen, Deputies and Dispatchers to discuss why employees are leaving the department to seek employment elsewhere, citing worries for the department being without 911 Dispatchers. Undersheriff Mark Allen said he believes the reason employees are leaving is due to low wages and having KPERs retirement versus KP&F.

Undersheriff Mark Allen informed the County Commission Ashley Etherton has been hired as 911 Dispatcher and Dakota Liechti in a Jailers position at the Jerry K. Dubach Doniphan County Law Enforcement Center.

At 8:41 A.M. Commissioner Hall made a motion to recess into executive session for the purpose of discussing non-elect Sheriff's Department personnel, with the meeting to be called back to order in the office of the Doniphan County Commission at 8:46 A.M. Commissioner Grable seconded the motion. Motion carried 3-0. County Clerk and Undersheriff remained.

At 8:46 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing non-elect Sheriff's Department personnel, with the meeting to be called back to order in the office of the Doniphan County Commission at 8:51 A.M. Commissioner Collins seconded the motion. Motion carried 3-0. County Attorney, County Clerk and Undersheriff remained.

County Clerk Peggy Franken told the County Commission Kitchen Director Jamie Hendrix provided pictures of the kitchen showing all areas, including the oven, freezer and floors have been cleaned. Issues continue with Sheriff's Jail Staff leaving the kitchen a mess after preparing inmate meals. The County Commission asked Clerk Franken to set up a meeting with Kitchen Director Jamie Hendrix for the November 12, 2024, meeting to discuss ongoing issues.

Road Office Manager Lindsay Norris updated the County Commission on rock stockpiles for each Road District. First Road District has no rock stockpile on the ground at the Highland shop, all rock is stockpiled at quarries. Second Road District has 2,000 tons at the shop in Troy and Third Road District 3,000 tons at the Wathena shop. Norris requested only stockpile rock be hauled throughout the remainder of the year, with no additional rock purchased. Updated Road Improvement Fund balances will be presented to the Commission the week of November 12, 2024.

Road Office Manager Lindsay Norris updated the County Commission on the status of surveying County Road 234, known as Tom Shivers Road. The survey has been completed by Schwab-Eaton, PA and will be filed with the Register of Deeds by end of the week.

The Board of County Commissioners were in receipt of an application for the Road Department. An interview will be arranged with the applicant and Board of County Commissioners.

County Clerk Peggy Franken told the County Commission the 2024 Doniphan County tax roll was certified to the County Treasurer on October 31, 2024. Taxes generated for all taxing districts from the 9,992 statements totaled \$19,129,993.05.

Sales tax collections for the countywide 1% sales tax totaled \$73,986.10 and EMS sales tax collections were \$121,125.06.

Martha Smith, Health Specialist for Northeast Kansas Environmental Services, updated the County Commission on options for continuation of the County's recycling program. Waste

Management quoted a price of \$550.00 per trailer per haul or a total of \$1,100 bi-monthly for recyclable materials. Mrs. Smith also contacted RJ Hamilton of Hamilton Recycling & Disposal for a cost to run the recycling program. Mr. Hamilton will follow up with Mrs. Smith. Waste Management was agreeable to continue with hauling of recyclable materials while the County explores their options. Cody Miller said Kansas Department of Health and Environment has recycling program grant applications opening in March 2025. Martha Smith said she would check into the requirements for applying for grant funding to operate the recycling program.

Northeast Kansas Environmental Services Health Specialist Martha Smith told the County Commission she did a final walk through of the Transfer Station building on October 31, 2024. She has received keys for the facility from Waste Management representatives and has given keys to representatives of Miller Trash Service and the County Clerk's office. All items from Schwab-Eaton, PA's structural engineering inspection have been addressed by Waste Management. Mrs. Smith also checked with Waste Management on rubber attachments for the loader, those were acquired from a CAT dealership, such as Foley Equipment. She will contact security system providers to obtain costs for installation of security cameras at the Transfer Station.

County Clerk Peggy Franken informed the Commissioners and representatives of Miller Trash Service, Inc. utilities have been switched over to Doniphan County, with the County Clerk's office to receive billing statements. Internet service will be hooked up by Rainbow Communications within the next week.

Clerk Franken also said the bill of sale for spotter trucks for the Transfer Station was received from BTC on Friday, November 1, 2024. Payment will be made and the trucks available for pick up this week.

Discussion was held on a loader to be used at the Transfer Station building. The Board of County Commissioners will ask Road Office Manager Lindsay Norris to check with County vendors on used equipment options for purchase. Mike Miller, Miller Trash Service, Inc. thanked Commissioner Grable for use of his personal equipment in the meantime, suggesting he be compensated for usage. Commissioner Grable said he did not want to be compensated.

At 9:21 A.M. Commissioner Grable made a motion to recess into executive session for confidential data relating to the financial affairs or trade secrets of corporations, partnerships, trust, and individual proprietorships, with the meeting to be called back to order in the office of the Doniphan County Commission at 9:31 A.M. Commissioner Collins seconded the motion. Motion carried 3-0. County Attorney, County Clerk, Rhonda Miller, Mike Miller, Cody Miller and Northeast Kansas Environmental Services Health Specialist Martha Smith were present.

At 9:31 A.M. Commissioner Grable made a motion to recess into executive session for confidential data relating to the financial affairs or trade secrets of corporations, partnerships, trust, and individual proprietorships, with the meeting to be called back to order in the office of the Doniphan County Commission at 9:56 A.M. Commissioner Collins seconded the motion. Motion carried 3-0. County Attorney, County Clerk, Rhonda Miller, Mike Miller, Cody Miller and Northeast Kansas Environmental Services Health Specialist Martha Smith were present. Robert Taylor, KCAMP Underwriting Manager, and Jeff Hamm, President of Hamm, Inc. appeared by telephone.

Commissioner Grable made a motion to appoint Susan J. Shuster, Register of Deeds, as Doniphan County's voting delegate for the KWORCC annual meeting to be held December 3, 2024, and Peggy Franken, County Clerk, to serve as alternate. Commissioner Hall seconded the motion. Motion carried 3-0.

Emergency Management Coordinator Julie Meng updated the Board of County Commissioners on a wildfire that took place October 29, 2024, in the west end of Doniphan County, beginning north of Denton, Kansas, traveling over two miles to the Severance, Kansas, area. She said all rural fire districts responded, as well as approximately twenty farmers, and fire departments from other districts in Brown County and Deputy Officer Jared Ratzlaff. Coordinator Meng is currently working on the after action plan report with fire districts and the forest service. She told the County Commission in the past the ambulance service was tied to a fire district and therefore on scene along with the fire department whenever a fire was dispatched out. However, since the ambulance district is now a stand-alone agency, they were not dispatched to the scene until there was report of injury. Two homes were evacuated with the fire crews doing a good job of keeping the fire from one of the houses and only doing minor damage to the siding of the other. Red Cross is assisting homeowners with exterior and smoke damage. Meng said due to high winds it was hard to contain the fire, saying somethings were done wrong, but a lot was done right. Fire District No. 5 Fireman Alan Boeh was injured in the fire. She also credited the assistance of area farmers for helping to control the fire.

Commissioner Grable suggested having a meeting with the Sheriff's Department, Emergency Management Coordinator Julie Meng, fire districts, and ambulance district to formulate a plan going forward in the event of another fire or disaster in the County.

Commissioner Hall offered prayers for Fireman Alan Boeh and his family. Commissioners Grable and Collins also offered their thoughts and prayers.

At 10:15 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect Emergency Management personnel, with the meeting to be called back to order in the office of the Doniphan County Commission at 10:20 A.M. Commissioner Collins seconded the motion. Motion carried 3-0. County Clerk and Emergency Management Coordinator remained.

Commissioner Hall made a motion to place an ad in The Kansas Chief, Doniphan County's official newspaper, thanking all parties involved in fighting and containing a wildfire in the western portion of Doniphan County on October 29, 2024. Commissioner Grable seconded the motion. Motion carried 3-0.

At 10:26 A.M. the Board of County Commissioners recessed for a break with the meeting called back to order in the office of the Doniphan County Commission at 10:31 A.M.

Commissioner Grable made a motion to enter into an agreement between Doniphan County, Kansas, and Hamm, Inc. for transport and disposal of municipal solid waste from the Doniphan County Transfer Station, effective November 1, 2024. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to enter into an agreement between Doniphan County, Kansas, and Miller Trash Service, Inc. for operations of the Doniphan County Transfer Station effective November 1, 2024. Commissioner Collins seconded the motion. Motion carried 3-0.

Cody Miller, Miller Trash Service, Inc. announced hours of operation and fees for the Doniphan County Transfer Station beginning November 5, 2024. The Transfer Station will be open to the public, including non-county residents, Tuesday-Friday from 12:00 P.M. until 4:30 P.M. and the first and third Saturdays of every month from 8:00 A.M. until 12:00 P.M. Gate fees are \$65.00 per ton with a minimum fee of \$25.00.

Mike Miller asked about pest control at the Transfer Station building. County Clerk Peggy Franken will seek prices from pest control vendors for Board approval. He also said the scale house trailer has a leak in the restroom. The Board suggested he contact Smith Plumbing and Repair to have the leak repaired.

There being no further business before the Board, Commissioner Grable made a motion to adjourn at 11:03 A.M. Commissioner Hall seconded the motion. Motion carried 3-0.

DATED THIS 4TH DAY OF NOVEMBER 2024.

Attest: \_\_\_\_\_  
Peggy Franken, County Clerk

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Wayne Grable, Chairman