

UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, OCTOBER 28, 2024

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken were present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Aging Director Diana Crouse-Johnson, Noxious Weed Director Jim Norris, Road Office Manager Lindsay Norris, Bill Rush, Undersheriff Mark Allen, Kitchen Director Jamie Hendrix, Miller Trash Service Representatives Mike Miller, Rhonda Miller and Cody Miller, Waste Management's Senior District Manager of Disposal John McConnell, and Northeast Kansas Environmental Services Health Specialist Martha Smith were present for a portion of the meeting.

Commissioner Hall made a motion to approve the County Commission meeting agenda as presented. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve minutes of October 21, 2024, regular meeting as written. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve payroll and warrants for the period of October 31, 2024, as presented. Commissioner Hall seconded the motion. Motion carried 3-0.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses eight local inmates.

Aging Director Diana Crouse-Johnson talked with the County Commission about selling a 2013 Dodge Grand Caravan in the Transportation Department fleet. The County Commissioners agreed to visit with Mike Twombly of Big Iron Auctions to determine if the vehicle could be sold along with unused Road Equipment, if not the County Commission agreed to seek sealed bids for sale of the vehicle.

The County Commissioners were in receipt of a thank you from the Kansas Silver Haired Legislative Committee for \$150.00 donation for legislative research.

Noxious Weed Director Jim Norris gave the County Commissioners a map depicting areas of the County sprayed for noxious weeds during the 2024 season. He thanked Dennis Synder, Road Employee, for his assistance with spraying. Norris told the County Commissioners Johnson Grass posed an issue this year, he is exploring more options to control and treat it for next season. Director Norris also told the Commission the 1978 Clark forklift is having mechanical issues, if it can't be repaired, he will follow up with the County Commissioners on purchasing a replacement forklift. During the winter months, Director Norris will winterize the Noxious Weed spray trucks and equipment and continue to attend monthly meetings of Noxious Weed Directors. In addition, Norris will continue with trimming trees and brush along county roadways and assist at the courthouse with snow removal.

Commissioner Hall made a motion to rent an excavator with mulcher attachment from Foley Equipment at a cost of \$11,052.00 per month to be used for trimming trees and brush along county roadways. Commissioner Grable seconded the motion. Motion carried 3-0.

Undersheriff Mark Allen told the County Commission that the Sheriff's Department is investigating a rash of vehicle and shop break-ins, along with vehicle thefts in the county during the October 21-27, 2024, time period. He reminds residents to keep vehicles, houses and shops locked and to keep valuables and keys out of vehicles.

The Board of County Commissioners met with Kitchen Director Jamie Hendrix to discuss issues at the Kitchen, particularly cleanliness of the facility and fixing of inmate meals. Director Hendrix acknowledged she could do a better job cleaning; however she also needs assistance from jail staff who contribute to the mess by not cleaning up after preparing inmate meals in the evening and on weekends. Commissioner Hall, showing pictures of a dirty oven, asked Director Hendrix about cleaning the oven after each use and organizing the freezer, rotating product, so that it is not left disorderly. Ms. Hendrix told the County Commission the freezer is too small and left a mess after jail staff rifle through to find something to fix when they don't like the menu item already made for inmate meals. Commissioner Collins said the Sheriff's Department is paying \$5.00 per meal and will eat the meal that is prepared by the Kitchen for that day and on the weekends, citing it being a waste of time and money for the Kitchen staff to prepare the menu and meal, then jail staff make something different. It was agreed between the Board of County Commissioners and Kitchen Director Jamie Hendrix that Director Hendrix will put in more work hours, to coincide with being paid on a full-time basis with benefits. During the additional time, the kitchen and equipment will be cleaned after each shift, with Hendrix taking pictures to document she has done her part. Jail staff will be responsible for cleaning after each use, as well.

Kitchen Director Jamie Hendrix relayed to the County Commission jail staff sleeping on the job is an issue at the Law Enforcement Center. Undersheriff Mark Allen said the issue is being addressed.

Commissioner Grable made a motion to execute a letter of support on behalf of the City of Troy's Community Development Block Grant (CDBG) through the Kansas Department of Commerce for park improvements. Commissioner Hall seconded the motion. Motion carried 3-0.

Road Office Manager Lindsay Norris informed the County Commissioners that Magellan Pipeline will be installing county furnished entrance road tube north of 160th Road, west of Blackjack Road, east of K-120 Highway, on November 18, 2024, in order to get equipment in and out for pipeline maintenance.

Road Improvement fund balances, Road Department expenditures report, bridge plank, tire and road tube inventories were presented the County Commission for their review by Road Office Manager Lindsay Norris. Commissioner Grable asked about the large amount of rock stockpile held by Independence Township in Road Improvement Funds and asked about lowering the Special Road mill levy rate until the rock stockpile is used. Commissioner Collins said the Independence Township Board would need to make that decision as they set their annual budget and Road Improvement fund levies are voter approved.

Commissioner Collins made a motion to approve Road Department expense to Berry Tractor in the amount of \$534.38. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to approve the purchase of rock for Wayne Township from Road and Bridge General fund in the amount of \$456.24. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable gave permission to haul rock on Wayne Township roads if needed. The Road Department will end hauling rock on county roadways on or around November 1, 2024, weather permitting.

Road Office Manager Lindsay Norris presented the County Commission with draft copy of Supplemental Work Agreement on 275th and Elgin Roads, Section 1, Township 2, Range 18E, between Doniphan County, Kansas, and adjoining landowners Danny E. and Donna M. Billups and Harness Family Trust. The agreement calls for Doniphan County to install road tube, slope the road to the north and install rip rap along the ditches to help with drainage.

Commissioner Grable made a motion to execute Temporary Work Agreement between adjoining landowners Alan Larson, Delus Ricklefs Farms, LLC, Doniphan County, Kansas and contractor Urban Construction, for installation of two 48" x 80' galvanized metal culverts on 140th Road, west of Kansas Highway 7, in the Southeast Quarter of Section 10, Township 4, Range 20E. Commissioner Collins seconded the motion. Motion carried 3-0.

Road Office Manager Lindsay Norris updated the County Commission on the status of surveying County Road 234, known as Tom Shivers Road. Norris told the County Board Engineers with Schwab-Eaton, PA have staked the property, they will complete the survey and file a copy with the Doniphan County Register of Deeds Office.

Commissioner Hall made a motion to execute documents relating to Doniphan County, Kansas, Community Development Block Grant application to the Kansas Department of Commerce for ADA accessible sidewalk and ramp into the courthouse building. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to adopt Doniphan County Resolution 2024-10, a Resolution certifying legal authority to apply for the 2024 Kansas Small Cities Community Development Block Grant Program, through the Kansas Department of Commerce, for ADA accessible sidewalk and ramp into the courthouse building. Commissioner Collins seconded the motion. Motion carried 3-0. Resolution 2024-10 has been recorded and is on file in the office of the Doniphan County Clerk in Resolution Book 4 page 14.

Commissioner Hall made a motion to adopt Doniphan County Resolution 2024-11, a Resolution assuring the Kansas Department of Commerce that funds will be continually provided for the operation and maintenance of improvements to the ADA sidewalk and ramp system to be financed with Community Development Block Grant funds. Commissioner Collins seconded the motion. Motion carried 3-0. Resolution 2024-11 has been recorded and is on file in the office of the Doniphan County Clerk in Resolution Book 4 page 15.

County Attorney Charles D. Baskins presented the County Commission and Representatives of Miller Trash Service, Inc. a draft agreement for operations of the Doniphan County Transfer Station beginning November 1, 2024. The agreement, if approved, would be on a short-term four month basis, with a long term agreement to be entered into at the end of the four month term. No action was taken pending review.

Commissioner Collins made a motion to purchase one 1990 Ottawa spotter tractor from BTC in the amount of \$1,500.00 and another spotter tractor from BTC in the amount of \$500.00 for moving trailers at the Doniphan County Transfer Station, with payment to be made from the Solid Waste fund. Commissioner Hall seconded the motion. Motion carried 3-0.

Cody Miller, representing Miller Trash Service, Inc., discussed with the County Commission allowing non-residents and businesses to dispose of municipal solid waste (trash) in the Transfer Station. Previously it was discussed and decided only Doniphan County residents and haulers would be allowed to utilize the Transfer Station. Secondly, Mr. Miller said there may be a break in service between Deffenbaugh Industries, Inc. ending their contractual agreement to operate the Transfer Station and Miller Trash Service, Inc. opening to the public in order to transition over program operations. No action was taken by the County Commission.

At 10:00 A.M. the Board of County Commissioners recessed for a break with the meeting called back to order in the office of the Doniphan County Commission at 10:05 A.M.

Commissioner Wayne Grable informed the County Commissioners Sean Price rejected Doniphan County's offer of employment in the Second District Road Department, citing the County's starting wage of \$20.00 per hour.

Commissioner Grable also said the loader discussed to be used at the Doniphan County Transfer Station will need to be used to load sand and salt during the winter season at the Third District Road Shop.

At 10:11 A.M. the Board of County Commissioners recessed with the meeting to reconvene at the Doniphan County Transfer Station, 1144 St. Columbus Road, Wathena, Kansas, at 10:21 A.M.

The Board of County Commissioners performed a walk through at the Doniphan County Transfer Station with Waste Management's Senior District Manager of Disposal John McConnell, Miller Trash Service Representatives Mike Miller, Rhonda Miller and Cody Miller and Northeast Kansas Environmental Services Health Specialist Martha Smith. Others present included The Kansas Chief Reporter Melanie Davis, County Attorney Charles D. Baskins and County Clerk Peggy Franken. Martha Smith gave the County Commission a copy of Schwab-Eaton, PA structural engineers inspection report from April 10, 2024. Waste Management is in the process of repairing overhead doors, a new opener has been installed on the center door, the west door was slated to be operational by end of the day and the east door was in the process (at the time of walk through) of being shortened to allow for residential trash only. All electrical conduit has been repaired. Ridge vents have been closed and guardrail installed on south side of truck scale. Waste Management will repair sheet metal inside the Transfer Station building and seal cracks on the concrete foundation and slabs. All trash around the Transfer Station building will be cleaned up prior to Deffenbaugh Industries, Inc., doing business as Waste Management, leaving the facility on October 31, 2024. County Representatives thanked Mr. McConnell for Deffenbaugh Industries, Inc. (Waste Management) service over the past 30 years operating the Doniphan County Transfer Station.

Commissioner Grable made a motion to contract with Meers Tree Service to remove maple tree on northeast corner of the courtyard, which sustained storm damage on October 24, 2024. Commissioner Hall seconded the motion. Motion carried 3-0.

There being no further business before the Board, Commissioner Grable made a motion to adjourn at 11:12 A.M. Commissioner Hall seconded the motion. Motion carried 3-0.

DATED THIS 28TH DAY OF OCTOBER 2024.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman