

**UNOFFICIAL MINUTES**  
**DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, JULY 8, 2024**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting. Third District County Commissioner Bobby Hall was absent.

The Kansas Chief Reporter Melanie Davis observed the entire open meeting. Aging Director Diana Crouse-Johnson, Paul Smith, Road Office Manager Lindsay Norris, Emergency Management Coordinator/Zoning Administrator Julie Meng, Northeast Kansas Environmental Services Health Specialist Martha Smith and Gerald Neibling were present for a portion of the meeting.

Commissioner Collins made a motion to approve meeting agenda as presented. Commissioner Grable seconded the motion. Motion carried 2-0.

Commissioner Collins made a motion to approve minutes of July 1, 2024, regular meeting as written. Commissioner Grable seconded the motion. Motion carried 2-0.

Fee reports for the month of June 2024 were presented to the County Commission for their review on behalf of the County Clerk, Register of Deeds and Sheriff.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses 7 local inmates.

Aging Director Diana Crouse-Johnson told the Board of County Commissioners Bob Rahe Construction has completed sidewalk and handrail replacement at the Highland Senior Citizens Center located at 102 N Kirkwood St. Highland, Kansas.

Director Crouse-Johnson informed the County Commission the airbag light on the 2017 Ford Transit remains on due to modifications made to the shuttle bus, prior to deployment from the Kansas Department of Transportation, for ADA accessibility. Representatives of United Access assessed the van and said the airbag sensors are still intact and operational, guaranteeing they would function in the event of an accident. Chairman Grable asked Director Crouse-Johnson to obtain written guarantee from United Access on functionality of the airbag sensors in the event of an accident.

Diana Crouse-Johnson, Aging Director, stated the Elwood Leisure Hour Senior Citizens Center would be staffed by herself and part-time employees for the time being due to the current Site Director utilizing medical leave.

At 8:35 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect personnel in the Aging Department, with the meeting to be called back to order in the office of the Doniphan County Commission at 8:45 A.M. Commissioner Collins seconded the motion. Motion carried 2-0. Aging Director and County Clerk remained.

Commissioner Grable made a motion to hire Ronnie Hodge, part-time Transportation Driver, subject to pre-employment screening. Commissioner Collins seconded the motion. Motion carried 2-0.

Paul Smith inquired about road repair, asking Commissioner Grable what the schedule is for rocking Larkinburg Road and doing something about the mud. Saying if the County was not going to rock it, he would himself. He asked for change to County policy that disallows property owners from performing maintenance on and rocking County owned roadways. Mr. Smith said he was not going without a road, as the road (Larkinburg) goes further than Koehler's (reference Bill and Bea Koehler's residence). Commissioner Grable told Mr. Smith "You came to last week's meeting to talk about that area on top of the hill and we had it done before the week was out; the County partnered with the State and got it fixed Friday." Commissioner Grable stated the Second District Road Department has rocked by the Paul Smith and Harry Smith residences. The County will blade and rock Larkinburg Road in a timely fashion but is also going to take care of all the other roads that need to be repaired.

Paul Smith asked during the July 1, 2024, County Commission meeting for road bank maintenance on his property located on Last Chance Road, Section 19 Township 4 Range 21E. Second District Road Foreman Roger Clark contacted Paul Smith about meeting to look at the maintenance project together. Foreman Clark said he could meet Mr. Smith any time that was convenient for him, to which Mr. Smith said he had to work and was too busy to meet.

Paul Smith asked for a copy of the proposed 2025 Doniphan County budget, it was provided by County Clerk Peggy Franken.

Road Office Manager Lindsay Norris told the County Commission Bryan Jones, Vice President Project Delivery-Heavy Highway Division with Herzog Contracting Corporation, will meet with the Board of County Commissioners on July 22, 2024, to discuss condition of asphalt overlay on 240<sup>th</sup> Road, east of Highland, Kansas.

The Board of County Commissioners were in receipt of correspondence from NEK Drainage Supply, LLC regarding single and dual wall plastic pipe, sizing and special pricing running through July 15, 2024. The Board of County Commissioners tabled action until July 15, 2024, to view current road inventory and determine the amount of plastic road tubes needed.

Commissioner Grable told the County Board the tube on 175<sup>th</sup> Road, Section 30 Township 3 Range 22E, is completely gone. The roadway will need to be dug up and 48" x 100' tube replaced. The previous week it was thought only 30' of the roadway tube needed to be replaced. Commissioner Grable made a motion to purchase 48" x 100' of roadway tube at a cost of \$5,800.00 and contract with Kiefer Excavating at a cost not to exceed \$6,000.00 for installation of road tube on 175<sup>th</sup> Road, Section 30 Township 3 Range 22E. Commissioner Collins seconded the motion. Motion carried 2-0.

Commissioner Collins said the First District Road Department is assessing road tube on Elgin & Dove Creek Roads, near 275<sup>th</sup> Road and Iowa Point, to determine size of replacement tube needed. Road closed signs have been posted warning motorists of dangerous conditions.

Commissioner Collins made a motion to contract with Urban Construction to install 30” road tube on Castleton Road, south of 755 Castleton Road, Sections 9-10 Township 4 Range 19E, at a cost not to exceed \$6,000.00, with Doniphan County to provide road tube. Commissioner Grable seconded the motion. Motion carried 2-0.

At 9:00 A.M. public hearing was held for adopting Doniphan County Resolution 2024-05, a Resolution to revise and update the Doniphan County floodplain management zoning regulations by repealing Resolution 2013-02 and incorporating by reference new floodplain regulations based on the model recommended by FEMA and the Kansas Department of Agriculture. Emergency Management Coordinator/Zoning Administrator Julie Meng was present. There being no public comment, Commissioner Grable made a motion to adopt Doniphan County Resolution 2024-05, a Resolution to revise and update the Doniphan County floodplain management zoning regulations by repealing Resolution 2013-02 and incorporating by reference new floodplain regulations based on the model recommended by FEMA and the Kansas Department of Agriculture. Commissioner Collins seconded the motion. Motion carried 2-0. Resolution 2024-05 has been recorded and is on file in the office of the Doniphan County Clerk, Resolution Book 4, page 9.

County Clerk Peggy Franken presented the Commission with price quotes from Imaging Solutions for the purchase of copier/printer/scanner for the Economic Development office.

Sharp BP-50C26 (new) \$45.00/mo. maintenance .07/color copy \$4,074.00

Sharp MX-2651 (used) \$60.00/mo. maintenance .075/color copy \$1,950.00

Commissioner Collins made a motion to approve the purchase of a new Sharp BP-50C26 copier/printer/scanner for the Economic Development office in the amount of \$4,074.00 based on increased monthly maintenance and copy fees with purchase of used machine. Commissioner Grable seconded the motion. Motion carried 2-0.

Commissioner Collins said he looks at road conditions to address concerns when he is called. With a limited crew size, the Road Department gets things done as they can.

Northeast Kansas Environmental Services Health Specialist Martha Smith informed the County Commission Carol Vroom, Waste Management, notified her electrical upgrades have been made to the Doniphan County Transfer Station building, 1144 St. Columbus Road. With structural repairs, as recommended by Schwab-Eaton, PA engineer’s inspection, to be completed closer to the end of Waste Management’s, doing business as Deffenbaugh Disposal, Inc., contract period with Doniphan County October 31, 2024. Mrs. Smith will then do a follow-up inspection of the Transfer Station building, prior to entering into lease agreement with new lessee.

The Board of County Commissioners and Martha Smith, Northeast Kansas Environmental Services Health Specialist, will work together on developing requests for proposals for operations of the Doniphan County Transfer Station, with new tenant lease agreement to be entered into and effective on or before November 1, 2024.

Martha Smith, Northeast Kansas Environmental Services Health Specialist, told the Board of County Commissioners Northeast Kansas Environmental Services will be receiving grant funding through the Kansas Department of Health and Environment to help with failing wastewater systems based on income guidelines, grant period runs July 1, 2024, through June 30, 2025. Interested property owners are asked to contact the Northeast Kansas Environmental Services office to discuss application requirements at 785-985-2778.

At 9:32 A.M. the Board of County Commissioners recessed for a 5-minute break with the meeting called back to order in the office of the Doniphan County Commission at 9:37 A.M.

Gerald Neibling was present at the meeting to voice concern with exposed buried electrical cable in Castleton Road that feeds pad mount transfer, 300' south of 240<sup>th</sup> Road, north of US Highway 36. Commissioner Collins asked Road Office Manager Lindsay Norris to notify First District Deputy Foreman Tom Miller to post road closed signs and haul in dirt to cover and shape the road.

The Board of County Commissioners held a teleconference with Matt Jarfi, Flex Deployment Solution, regarding placement of pole for internet to service the Doniphan area in County right-of-way along Mineral Point Road, in the southwest quarter of Section 28 Township 4 Range 21E. Representatives of Flex Deployment Solutions will mark the intended location of the pole on Wednesday, July 10, 2024, with Commissioner Grable to view and the Board to take final action on Monday, July 15, 2024.

There being no further business before the Board, Commissioner Grable made a motion to adjourn at 10:31 A.M. Commissioner Collins seconded the motion. Motion carried 2-0.

DATED THIS 8TH DAY OF JULY 2024.

Attest: \_\_\_\_\_  
Peggy Franken, County Clerk

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Wayne Grable, Chairman