

**UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, NOVEMBER 6, 2023**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Register of Deeds Susan Shuster, Road Office Manager Lindsay Norris and Emergency Management/ADA Coordinator Julie Meng were present for a portion of the meeting.

Commissioner Grable made a motion to approve meeting agenda as amended to include executive session to discuss confidential data relating to trade secrets or financial affairs of an individual proprietorship. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve County Commission minutes of October 30, 2023 meeting as written. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve added tax change orders in the amount of \$2,343.02 and abated tax changes in the amount of \$651.32 to the 2023 Doniphan County tax roll. Commissioner Collins seconded the motion. Motion carried 3-0.

Fee reports for the month of October 2023 were presented to the Board on behalf of the County Clerk, Register of Deeds and Sheriff for review.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses 10 local inmates.

County Clerk Peggy Franken presented the County Commission with sales tax collection receipts in the amount of \$73,491.21, EMS sales tax collections \$119,676.52 and October 2023 Departmental Budget and Cash Summary report for their review. The Board of County Commissioners requested the County Clerk schedule a time on upcoming meeting agenda to meet with Sheriff Chad Clary to discuss budget status.

Commissioner Grable made a motion to pay Lee Grover \$60,625.00 for 94% completion of the Jerry K. Dubach Doniphan County Law Enforcement Center hot water heater replacement project from New Sales Tax fund. Commissioner Hall seconded the motion. Motion carried 3-0.

Register of Deeds Susan Shuster inquired about the County Commission personally hosting the annual employee Christmas appreciation dinner. All Board Members were in agreement to continue to host.

At 8:47 A.M. Commissioner Grable made a motion to recess into executive session to discuss confidential data relating to trade secrets or financial affairs of an individual proprietorship with the meeting to be called back to order in the office of the Doniphan County Commission at 8:57 A.M. Commissioner Collins seconded the motion. Motion carried 3-0. County Attorney, County Clerk and Road Office Manager remained.

Road Office Manager Lindsay Norris reported bridge T-831-1 located east of Troy, Kansas on 195th Road, Section 19 Township 3 Range 21E, will be opened to thru traffic by the end of the work day November 6, 2023, following bridge replacement.

Lindsay Norris, Road Office Manager, told the County Commission road barricades are being destroyed as fast as they are put up, indicating it may be necessary to purchase additional barricades as needed for road projects. The County Commission made no objection to the purchase of road barricades.

Berm slope repair on bridge T-35-2, located east of Black Jack Road or 2.4 miles west of Severance, Kansas, Section 28 Township 3 Range 19E, is slated to begin by Baird Excavating. Doniphan County will provide traffic control signage and road barricades, with limited local traffic only during construction.

Road Office Manager Lindsay Norris presented the County Commission with bids for survey engineering services to survey a portion of County Road 234, also known as Tom Shivers Road, Section 22-23 Township 2 Range 21E, from Ottumwa Road to the eastern most boundary of 17.77 acre tract currently owned by Jacob and Allison Werger.

Schwab-Eaton, PA	\$2,000.00
Midland Surveying	\$3,000.00 - \$6,000.00

Commissioner Collins made a motion to accept the best bid of Schwab-Eaton, PA in the amount of \$2,000.00 for surveying a portion of County Road 234. Commissioner Grable seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to approve invoice from Engemann Drainage Company, Inc. for additional work performed on Old Kiowa Road in the amount of \$9,352.50. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to rescind motion from October 30, 2023 County Commission meeting to utilize contractor next on Contractor List on file in the Road Office to install 90' x 6' tube on 140th Road, west of Ottumwa Road, in Section 10 Township 4 Range 21E. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to bid installation project of 90' x 6' roadway tube on 140th Road, west of Ottumwa Road, in Section 10 Township 4 Range 21E. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable asked Road Office Manager Lindsay Norris the status of private fence being built along Monument Road, at the intersection of Saratoga and Sheridan Roads. Norris reported Roger Clark, Interim Second District Road Foreman, spoke with the property owner and flagged out Monument Road right-of-way lines. The fence will be located on the property owner's side of the 80' County right-of-way.

Commissioner Grable made a motion to purchase 280' of 30" plastic pipe from Engemann Drainage Company, Inc. at a cost of \$10.00 per foot to be used for four entrance tubes in Second Road District. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to rent mini excavator from Equipment Share (Forge Build) on a monthly basis to install entrance tubes throughout Doniphan County. Commissioner Collins seconded the motion. Motion carried 3-0.

At 9:50 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing and protecting the privacy of non-elect Road Department personnel with the meeting to be called back to order in the office of the Doniphan County Commission at 9:55 A.M. Commissioner Collins seconded the motion. Motion carried 3-0.

Emergency Management/ADA Coordinator Julie Meng presented the County Commission with an invoice from Access Elevator Lift to repair six safety switches on the ADA chair lift at a cost of \$444.56. Commissioner Grable made a motion to approve invoice to Access Elevator Lift in the amount of \$444.56 as presented. Commissioner Collins seconded the motion. Motion carried 3-0.

There being no further business before the Board, Commissioner Grable made a motion to adjourn at 10:00 A.M. Commissioner Hall seconded the motion. Motion carried 3-0.

DATED THIS 6th DAY OF NOVEMBER 2023.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman