

UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, OCTOBER 2, 2023

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Aging Director Diana Crouse-Johnson, Road Office Manager Lindsay Norris, Custodian Laura Winkel and Rhonda Fernandez, CEO and President of Professional Insurance Consultants, were present for a portion of the meeting.

Commissioner Hall made a motion to approve meeting agenda as presented. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve County Commission minutes of September 25, 2023 regular meeting as written. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve warrants for the period of September 29, 2023 as presented. Commissioner Collins seconded the motion. Motion carried 3-0.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses 9 local inmates.

Due to observance of St. Columbus Day October 9, 2023 the Board of County Commissioners will meet Tuesday, October 10, 2023.

Aging Director Diana Crouse-Johnson presented bids for interior and exterior painting of the Highland Senior Citizens Center bell tower. One bid was received opened and read aloud as follows:

Littleman Construction \$1,800.00.

Commissioner Collins made a motion to accept the bid of Littleman Construction in the amount of \$1,800.00 to paint the bell tower of the Highland Senior Citizens Center, with payment to be made from New Sales Tax fund as capital improvement to County owned facility. Commissioner Hall seconded the motion. Motion carried 3-0.

The Board of County Commissioners were in agreement to seek bids for replacement and repair of east and west sidewalks at the Highland Senior Citizens Center located at 102 N Kirkwood St. Highland, Kansas.

Commissioner Grable made a motion to approve Title VI plans and procedures with no changes pursuant to Kansas Department of Transportation program grants. Commissioner Collins seconded the motion. Motion carried 3-0.

Director Crouse-Johnson updated the County Commission on the purchase of four tires for the white 2019 Dodge Grand Caravan by Neumann Services in the amount of \$682.40, approved by Chairman Grable. And installation of ceiling tiles and fans in the Highland Senior Citizens Center by Michael Stonebarger.

County Clerk Peggy Franken presented the Board County Commissioners with existing 1% sales tax collections for the period of July 2023 in the amount of \$53,544.82 and EMS 1% sales tax collections for the same period \$87,194.85.

A letter of request to add Health Department Administrator Sheryl Pierce and Health Department Office Administrative Assistant Cathi Floyd to the Health Department Visa account was presented to the County Commission by County Clerk Peggy Franken. Commissioner Grable made a motion not to grant authority to additional personnel and leave the County Clerk as the County's contact on the Health Department Visa account. Commissioner Hall seconded the motion. Motion carried 3-0.

The Board of County Commissioners were in receipt of quotes for installation of air conditioning units in the County Clerk's office and first floor hallway from Pierce Heating and Cooling:

County Clerk's Office 2.5 ton mini split	\$ 7,350.00
County Clerk's Office and hallway 4 ton mini split	\$13,820.00

Commissioner Collins made a motion to approve purchase of 2.5 ton mini split for the County Clerk's office from Pierce Heating and Cooling in the amount of \$7,350.00, with payment made from New Sales Tax as capital improvement to County owned property. Commissioner Hall seconded the motion. Motion carried 3-0.

Board of County Commissioners entered into temporary work order agreement with adjoining property owners for culvert replacement, brush removal, sloping of banks and rebuilding of Old Kiowa Road, from 175th Road north approximately ½ mile.

Commissioner Grable made a motion to approve Request and Petition on behalf of Doniphan Electric Company for buried utilities to property located across from 1119 Friendship Road. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to approve Road Department expenditures: Engemann Drainage \$3,141.00 for road tubes; Schwab-Eaton, PA \$16,476.00 biannual bridge inspection; Schwab- Eaton, PA \$7,435.25 Coronado Road culvert engineering inspection; Schwab-Eaton, PA \$12,163.00 survey and engineering specifications for repair of bridges T-35-2 and T-228-2. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve repair to 2005 Komatsu wheel loader (#81) by Berry Tractor in the amount of \$4,692.64. Commissioner Hall seconded the motion. Motion carried 3-0.

At 9:00 A.M. bid letting for tree and brush removal on 110th Road, west of Monument Road, northeast of the old town of Doniphan was held. No bids were received. The Board of County Commissioners asked Road Office Manager Lindsay Norris to reach out to contractors to determine interest in the project.

Commissioner Collins discussed with the County Commission the need to take action on repair of concrete culvert on Coronado Road, north of City of Highland, in Sections 22-23 Township 2 Range 19E. The Board of County Commissioners took no action pending discussion with representatives of the City of Highland regarding cost share on the project.

Rhonda Fernandez, CEO and President of Professional Insurance Consultants, met with the Board of County Commissioners to review bidding of County employee health insurance. Mrs. Fernandez told the County Commission the County's health insurance was marketed to Blue Cross and Blue Shield, Aetna and Gravia. Based on claims history it was determined staying with the Kansas Health Policy Authority was the best option for the group for both premium and coverage levels.

Commissioner Grable made a motion to enter into three year contract with Professional Insurance Consultants to assist Doniphan County with employee benefits including health insurance and federal government compliance at a rate of \$1,250.00 per month. Commissioner Collins seconded the motion. Motion carried 3-0.

The Board of County Commissioners were in agreement to close County offices from 10:00 A.M. until 12:00 P.M. on Friday, October 6, 2023 to allow employees attendance at health insurance open enrollment training.

The Board of County Commissioners reached consensus on leaving the AS400 mainframe computer system in its current location in the Aging Department and relocating survey cabinets to the back area behind the Economic Development offices.

Custodian Laura Winkel presented the County Commissioners with a price quote from John Wood, WoodWorks Restoration, Denton, Kansas, for restoration of "Talk Oak" Indian monument located on the south lawn of the Doniphan County courtyard. Repair to include fill and repair all splits, cracks and crevices, seal, two coats of primer and sealant to be applied. Other repairs will include clean out of drainage system on the base of the monument. Total cost \$3,924.00 excluding cost of lift rental. Commissioner Hall made a motion to approve WoodWorks Restoration repairing "Tall Oak" Indian monument at a cost of \$3,924.00. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to rent a 36' lift for repair of "Tall Oak" Indian monument from Belt Rental at a cost of \$1,029.76. Commissioner Hall seconded the motion. Motion carried 3-0.

At 9:53 A.M. Commissioner Hall made a motion to recess into executive session for the purpose of discussing matters related to attorney-client privilege with legal counsel, with the meeting to be called back to order in the office of the Doniphan County Commission at 10:03 A.M. Commissioner Collins seconded the motion. Motion carried 3-0. County Attorney and County Clerk remained.

Custodian Laura Winkel presented the County Commission with proposal from Seaman & Schuske Metal Works to install approximately 50' of 5" down spout and three elbows on the southwest corner of the Doniphan County courthouse at a cost of \$3,175.00. Seaman & Schuske will provide all material, equipment and labor. Commissioner Grable made a motion to accept the proposal of Seaman & Schuske Metal Works to install downspouts on southwest corner of Doniphan County courthouse at a cost of \$3,175.00, with payment to be made from New Sales Tax fund as capital improvement to County owned facility. Commissioner Collins seconded the motion. Motion carried 3-0.

There being no further business before the Board, Commissioner Grable made a motion to adjourn at 10:05 A.M. Commissioner Collins seconded the motion. Motion carried 3-0.

DATED THIS 2nd DAY OF OCTOBER 2023.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman