

UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, OCTOBER 16, 2023

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis, Aging Director Diana-Crouse Johnson, Road Office Manager Lindsay Norris, ADA Coordinator Julie Meng, Dow Pierce and bridge contractors were present for a portion of the meeting.

Commissioner Hall made a motion to approve meeting agenda as presented. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve County Commission minutes of October 10, 2023 regular meeting as written. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve payroll and warrants for the period of October 16, 2023 as presented. Commissioner Collins seconded the motion. Motion carried 3-0.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses 11 local inmates.

Aging Director Diana Crouse-Johnson announced the retirement of Transportation Department office assistant Phyllis McCrory effective December 29, 2023. The Board of County Commissioners approved advertising to fill the vacancy.

Commissioner Collins made a motion to approve the purchase of air handler diffusers for the Highland Senior Citizens Center to replace ceiling register vents in the kitchen and pantry areas, including labor to install. Commissioner Grable seconded the motion. Motion carried 3-0.

Director Crouse-Johnson discussed with the County Commission replacement of sidewalks at the Highland Senior Citizens Center, located at 102 N Kirkwood Street. Until such time as walks are replaced, the sidewalk will be marked with orange paint and signs warning of hazardous conditions.

Commissioner Grable made a motion to enter into lease agreement with the City of Troy for use of a portion of Troy City Hall for the purpose of housing the Troy Pioneer Senior Citizens Center. Commissioner Hall seconded the motion. Motion carried 3-0.

The Board of County Commissioners were in agreement to contacting Schwab-Eaton, PA to serve as Engineer for replacement of bridge RS-380 located on 240th Road, west of Highland, Kansas, Sections 20-29 Township 2 Range 19E. Doniphan County was awarded \$700,000 in

reimbursable grant funds through the Kansas Department of Transportation Local Bridge Improvement Program to replace the structure. An additional \$50,000 in funding from the Kansas Department of Transportation is available due to removal from the bridge inventory listing of bridge T-538-2 on Oxide Road north of 215th Road in Section 35 Township 2 Range 23E. Bridge T-538-2 is slated to be replaced with a road tube.

Commissioner Grable made a motion to approve request and petition on behalf of Wagner Excavating for sloping of road banks along Lonestar Road, south of 110th Road, Section 5 Township 4 Range 21E, for location of new home. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve invoice to Murphy Tractor in the amount of \$2,964.14 for shifter replacement on 2017 John Deere motor grader in First Road District. Commissioner Hall seconded the motion. Motion carried 3-0.

At 9:00 A.M. bid letting was held for removal of tree and brush on 110th Road, west of Monument Road, northeast of the old town of Doniphan. Bids were received, opened and read aloud as follows:

Tip Top Tree Service	\$6,500.00
Meers Tree Service	\$5,500.00
Urban Lawncare	\$1,340.00

Commissioner Grable made a motion to table action on bid acceptance until October 23, 2023 in order to make a determination all bidders understood the scope of work.

Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to accept cost proposal of Kiefer Excavating for 6' x 60' culvert replacement on Runnymede Road, ¼ mile south of 245th Road, in the amount of \$9,794.00. With Doniphan County to furnish and maintain road closed barricades, dispose of scrap and debris and purchase materials needed for project. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve payment in the amount of \$464.00 for repair assessment of tire changing machine at First Road District shop. Commissioner Hall seconded the motion. Commissioner Grable cast a nay vote due to discussion by the Board of County Commissioners on September 25, 2023 that tires would be taken to local vendor for repair. Motion carried 2-1.

ADA Coordinator Julie Meng met with the Board of County Commissioners to discuss installation of ADA accessible ramp into the courthouse building, replacing the current ADA accessible chair lift. County Clerk Peggy Franken informed the Commission she reached out to the Kansas Department of Commerce and Kansas State Historical Society for funding option to help with the project. The Board of County Commissioners made no objection to contracting with engineering firm Schwab-Eaton, PA, to draft bid specifications for the project.

County Clerk Peggy Franken reviewed with the Board of County Commissioners Road Department job description, adopted April 2020, which includes requirement for high school diploma or GED and CDL driver's license. In addition, operation of road equipment is classified as a safety sensitive position, requiring employees to follow Department of Transportation drug and alcohol testing.

At 10:00 A.M. the Board of County Commissioners recessed and reconvened at 10:30 A.M. on Larkinburg Road, south of 150th Road, at bridge T-228-2 for on-site contractor's pre-bid conference to review specifications for repair. Present in addition to the Board of County Commissioners: County Clerk Peggy Franken, Road Office Manager Lindsay Norris, adjoining landowner Dow Pierce, Mike Kiefer, Pat Urban, Jeff Wagner, Keenan Baird, Dennis Muse and Schwab-Eaton, PA bridge inspector Arnie Valdermer. Road Office Manager Lindsay Norris will determine landowners and if access across private property exists from 140th Road, west of Last Chance Road. Contractor to submit itemized bid including: cost per ton for haul, additional material needed in tons for stream bank stabilization outside scope area and cost to re-establish creek channel back to its original channel to the north.

Contractor will be responsible for the following

- Labor and equipment needed for berm slope repair.
- Brush, drift and debris removal
- Placement of slope protection (Rip Rap Stone)
- In accordance with the September 2023 Plan Set and noted KDOT Specifications
- Construct/repair the berm slope
- Proof of liability insurance is required

Doniphan County will be responsible for the following

- Furnish and maintain Road Closed barricades
- Provide materials needed for berm slope repair (Rip Rap Stone)
- Work with the Contractor and Landowner(s) to coordinate construction access to the site

At 11:00 A.M. County Commissioners recessed and reconvened at 11:18 A.M. on 180th Road, 2.4 miles west of Severance, Kansas, at bridge T-35-2 for on-site contractor's pre-bid conference to review specifications for repair. Present in addition to the Board of County Commissioners: County Clerk Peggy Franken, Road Office Manager Lindsay Norris, Mike Kiefer, Pat Urban, Jeff Wagner, Keenan Baird, Dennis Muse and Schwab-Eaton, PA bridge inspector Arnie Valdermer. Contractor to submit itemized bid including: cost per ton for haul and additional material needed in tons for stream bank stabilization outside scope area.

Contractor will be responsible for the following

- Labor and equipment needed for berm slope(s) repair.
- Brush, drift and debris removal
- Placement of slope protection (Rip Rap Stone)
- In accordance with the September 2023 Plan Set and noted KDOT Specifications
- Construct/repair both berm slope banks
- Proof of liability insurance is required

Doniphan County will be responsible for the following

- Furnish and maintain Road Closed barricades
- Provide materials needed for berm slope repair (Rip Rap Stone)
- Work with the Contractor and Landowner(s) to coordinate construction access to the site

Commissioner Grable made a motion to allow contractors not present at pre-bid conference the opportunity to bid on both bridge projects based on specifications drafted by engineers with Schwab-Eaton, PA and discussions held on-site at pre-bid conference. Commissioner Hall seconded the motion. Motion carried 3-0.

There being no further business before the Board, Commissioner Grable made a motion to adjourn at 11:38 A.M. Commissioner Hall seconded the motion. Motion carried 3-0.

DATED THIS 16th DAY OF OCTOBER 2023.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman