

**UNOFFICIAL MINUTES**  
**DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, JULY 10, 2023**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was absent.

The Kansas Chief Reporter Melanie Davis and Road Foremen Representative Sean Price observed the entire meeting. Aging Director Diana Crouse-Johnson, Road Office Manager Lindsay Norris, Treasurer Nicole Diveley and Sean Gordon, CPA with Gordon CPA were present for a portion of the meeting.

Commissioner Hall made a motion to approve meeting agenda as amended to include meeting with Contractor Bob Rahe to discuss courthouse east parking lot replacement project. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve County Commission minutes of July 3, 2023 regular meeting as written. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve payroll and warrants for the period of July 14, 2023 as presented. Commissioner Collins seconded the motion. Motion carried 3-0.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses 14 local inmates.

The Board of County Commissioners made no objections to Aging Director Diana-Crouse-Johnson's proposal for Wathena Keen-Age Center Director Rebecque (Rikki) Turner filling in for Kitchen Director Jamie Hendrix while utilizing leave time as long as there is an employee to fill in at the Wathena Keen-Age Center.

Aging Director Johnson informed the County Commission of electrical issues with the 2017 black Dodge Grand Caravan. Reed auto group and United Access have both been contacted about air bag and seat belt lights staying on. Reed suggests repairing or replacing the wiring harness. Johnson said it is unclear if the issues are related to modifications made to the vehicle by United Access before distribution to the Doniphan County Transportation Department or by the Dodge manufacturer. The Board directed Aging Director Johnson to have the vehicle fixed, with a later determination to be made on who the responsible party is for repair costs.

Road Office Manager Lindsay Norris told the County Commission Midwest Sealing & Construction plans to begin sealing cracks on asphalt roads: 175<sup>th</sup>, Castleton and Last Chance within the next couple of weeks. They will notify the Road Department prior to commencement.

Luedke Excavating also plans to begin culvert replacement on Elgin Road, south of 110<sup>th</sup> Road, in Section 36 Township 4 Range 19E, within the next couple of weeks and will notify the Road Department prior to commencement.

Lindsay Norris, Road Office Manager, presented the County Commission a list of hard surface roads maintained with chip seal or asphalt by year for the past 5-years.

Commissioner Hall made a motion to approve repair to windshield on 2020 John Deere motor grader in Third Road District by Murphy Tractor in an amount of \$1,116.65. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to approve the purchase of plastic road tubes and tile for 190<sup>th</sup>, 195<sup>th</sup>, 215<sup>th</sup> and Keystone Roads from Eden Intakes, LLC in the amount of \$1,832.16. Commissioner Collins seconded the motion. Motion carried 3-0.

Road Office Manager Lindsay Norris is seeking mini excavator rental price options from Forge Build to assist the Road Department with road repair projects.

Commissioner Collins informed the County Commission electrical diagnostics are being performed on the 2012 Freightliner (#4) to determine repair costs. The truck is currently non-operable.

Road Foremen Representative Sean Price told the County Commission the Road Crew will be working over the next several days to finish building up, ditching and rocking Mineral Point Road, south of the old town of Doniphan, prior to rainy weather moving in.

Sean Gordon, CPA and Auditor with Gordon CPA, reviewed with the Board of County Commissioners the Doniphan County Financial Statements for year ended December 31, 2022. County Treasurer Nicole Diveley was present. Mr. Gordon told the County Commission the audit was given the highest opinion, which reflects well on management and internal controls. One material weakness was noted "the County had unrecorded receipts in the amount of \$355,743 for year ended December 31, 2022." Gordon explained monies hit the County's bank accounts but were not receipted into departmental funds by year end 2022. Discussion followed on timely bank reconciliations and deposits. Treasurer Diveley explained part of the issue lies with Department Administrators not notifying the Treasurer's office when electronic funds are expected to be deposited and statements received late from local banks. The Board of County Commissioners asked Treasurer Diveley to be conscientious about making sure bank statements are reconciled timely.

Sean Gordon, CPA also reviewed with the County Commission completion of Single Audit Review for year ended 2022 due to large amount of Federal grant dollars received, mostly from American Rescue Plan Funds. Again, Gordon said the Single Audit Review was given the highest opinion, which reflects well on grant management by County staff.

County Clerk Peggy Franken presented the County Commission with June 2023 departmental budget and cash summary for their review.

The Board of County Commissioners met with Bob Rahe, Owner of Bob Rahe Construction, contracted by Doniphan County to replace the east parking lot of the Doniphan County Courthouse. Discussion was held on constructing two 30' retaining walls 12" thick and 3' high with 1/2" rebar on 12" center to be located one on each side of the north and south entrances of the drive. The concrete walls would then be faced with 4" veneer stone to match existing northeast courtyard wall. Concrete walls are proposed in lieu of limestone block which are more expensive and have a long wait time to obtain. Following discussion and viewing of the project, Commissioner Grable made a motion to accept the proposal of Bob Rahe Construction to construct two 30' retaining walls 12" thick and 3' in height with 1/2" rebar on 12" center on each the north and south entrances of the drive leading into the courthouse parking lot, at a cost of \$4,875.00. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins said he heard the Iowa Tribe plans to begin this fall asphaltting 3 miles of 315<sup>th</sup> Road leading to Tribal land. Doniphan County Commission had previously agreed to pay \$25,000.00 towards the cost of the project.

The County Commissioners also discussed previous discussion held March 21, 2022 with Iowa Tribe Chairman Tim Rhodd who offered the Tribe to pay to have roads within 9 miles leading to Iowa Tribe land asphalted. Commissioner Collins said he plans to meet with Representatives of Iowa Tribe to get additional details.

Commissioner Grable inquired as to how the Iowa Tribe can asphalt any new roads within Doniphan County with Resolution 2008-04 and Resolution 2014-11, Resolutions pertaining to the hard surfacing of county roadways, in place. Commissioner Collins said the Board of County Commissioners can override or amend the Resolutions at any time. Commissioner Collins voted against amending or rescinding Resolutions 2008-04 and Resolutions 2014-11 at the previous meeting held July 3, 2023, citing concerns with not being able to financially maintain current hard surfaced roads and bridges. Commissioner Grable said amending or rescinding the Resolutions does not mean a County Commissioner has the authority to do any road they chose, majority action is still required by the Board of County Commissioners during a County Commission meeting. Additionally, Grable said budget authority and money dictates what the Board of County Commissioners has authority to do. Commissioner Hall said from looking at the 5-year hard surface road maintenance list, it appears some roads in First and Second Districts are chip sealed every year instead of every 3 years like roads in the Third District, which could be considered a waste of money. Hall further said asphaltting county roads takes

them off the annual maintenance list which allows for additional chip sealed roads to be added.

Commissioner Grable said for the record he would like to see 150<sup>th</sup> Road from Monument to K-7 Highway, 175<sup>th</sup> Road from Peck Road to Mineral Point Road, 160<sup>th</sup> Road from K-20 Highway to the Brown County line and roads in Third District be added to the hard surfaced road list, if or when Resolutions 2008-04 and 2014-11 are amended or rescinded. All roads mentioned are main artery roads.

Commissioner Collins made a motion to add 160<sup>th</sup> Road plumb to the Brown County line to the hard surface road list as part of the process of improving county roads. Motion died for lack of second due to requirements of Resolutions 2008-04 and 2014-11.

There being no further business before the Board, Commissioner Grable made a motion to adjourn at 9:54 A.M. Commissioner Hall seconded the motion. Motion carried 3-0.

DATED THIS 10TH DAY OF JULY 2023.

Attest: \_\_\_\_\_  
Peggy Franken, County Clerk

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Wayne Grable, Chairman