



Doniphan County, Kansas is seeking a Director of Economic Development

This full-time position is responsible for all the county's economic development activities and serves as liaison to the Doniphan County Chamber of Commerce, the business community, city municipalities within the county and several regional and state economic development boards and organizations. This position is funded through the Doniphan County Government and reports to the Doniphan County Board of Commissioners.

Responsibilities include:

- Upkeeping and administrating the Economic Development strategic plan
- Identifying goals and objectives and developing programs to improve problem areas
- Facilitating business recruitment, job development and business retention and expansion
- Developing marketing strategies and materials designed to promote the county, including management of Doniphan County website and social media outlets
- Conducting research and providing information services on matters of economic health, property tax issues, and economic and workforce trends, among others
- Working in coordination with the Kansas Department of Commerce and staying informed on financial incentives offered to businesses on a local and state level
- Coordinating work activities and program functions with other county departments, municipalities and organizations involved in economic development

The position requires at least one year of experience in economic development or related field. Qualified applicants must possess good communication, computer, and organizational skills, display a positive and professional work attitude and maintain a high level of confidentiality. A bachelor's degree in public administration, finance, business, economics, marketing or related field is preferred but may be substituted with job experience. Compensation dependent upon qualifications. Full benefits package is included.

Applications accepted until position filled. Applications may be obtained at <http://dpcountyks.com/document/doniphan-county-employment-application/>.

If interested, please send resumé and a completed job application to:

Doniphan County Clerk
c/o Peggy Franken
PO Box 278
Troy, Kansas, 66087
785-985-3513

Doniphan County is an equal opportunity employer.