

**ANNUAL REORGANIZATION MEETING  
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, JANUARY 9, 2023**

The Board of County Commissioners met at 8:30 A.M. to reorganize for the 2023 year. Those present were First District County Commissioner Timothy D. Collins, Second District County Commissioner Wayne Grable, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken. County Attorney Charles D. Baskins was absent.

Observers included Melanie Davis, Reporter for The Kansas Chief, Sheriff Chad Clary, Second Road District Foreman Sean Price, Center Township Clerk Norman C. Meng and Iowa Township Clerk Craig Windmeyer.

County Clerk Peggy Franken administered the oath of office to First District County Commissioner Timothy D. Collins, Center Township Clerk Norman C. Meng and Iowa Township Clerk Craig Windmeyer, whose 4-year terms begin January 9, 2023.

Sheriff Chad Clary opened the meeting with the 2023 reorganization proclamation.

Commissioner Hall nominated Second District County Commissioner Wayne Grable to serve as Chairman of the Board of County Commissioners for the 2023 year. Commissioner Collins seconded the motion. Commissioner Grable abstained. Motion carried 2-0.

Commissioner Hall nominated First District County Commissioner Timothy D. Collins to serve as Vice-Chairman of the Board of County Commissioners for the 2023 year. Commissioner Grable seconded the motion. Commissioner Collins abstained. Motion carried 2-0.

Commissioner Grable moved to retain Peggy Franken, County Clerk, as Withholding Tax Agent and Social Security Tax Agent for the 2023 year. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to appoint County Clerk Peggy Franken as KPERs Designated Agent for the 2023 year. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to retain the Board of County Commissioners as the County Purchasing Agents. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to appoint the Board of County Commissioners to act as the County Board of Health. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to appoint Dr. Bradley J. Gaul, MD as the County Health Officer for the 2023 year. Commissioner Grable seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to reappoint Sheryl Pierce as the Health Department/Home Health Administrator. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to reappoint James (Jim) Norris as Noxious Weed Director. Commissioner Collins seconded the motion. Motion carried 3-0.

**Commissioner Grable made a motion to reappoint Julie Meng as the Hazardous Materials and ADA Coordinator. Commissioner Hall seconded the motion. Motion carried 3-0.**

**Commissioner Grable made a motion to adopt County Resolution 2023-01, a Resolution waiving the County from preparing financial statements and financial reports in conformity with generally accepted accounting principles for the year 2023, causing financial statements and reports to be prepared in compliance with the cash basis and budget laws of the State of Kansas. Commissioner Hall seconded the motion. Motion carried 3-0.**

**Commissioner Grable made a motion to adopt County Resolution 2023-02, a Resolution of the Board of County Commissioners authorizing participation in the Rural Opportunity Zone Student Loan Repayment Program through the State of Kansas Department of Commerce. Commissioner Hall seconded the motion. Motion carried 3-0.**

**Commissioner Grable made a motion to adopt the 2023 Doniphan County Employee Personnel Policy manual with no changes. Commissioner Hall seconded the motion. Motion carried 3-0.**

**Commissioner Grable made a motion to order a tax foreclosure sale in 2023. Commissioner Collins seconded the motion. Motion carried 3-0.**

**Commissioner Grable moved to continue the Courthouse and Health Department hours Monday thru Friday 8:00 A.M. to 5:00 P.M. using flex hours with offices remaining open during noon hours, work day shall consist of 7.5 hours per day. Road and Bridge Department, Noxious Weed and Sheriff Departments will be based on an 8 hour day. Work Week: Sunday 12:00 A.M.-Saturday 11:59 P.M. Road and Bridge hours and work schedules, subject to emergency call-in provisions, Monday-Friday 7:00 A.M.-3:30 P.M. unless otherwise set by Board of County Commissioners. Commissioner Hall seconded the motion. Motion carried 3-0.**

**Commissioner Grable made a motion to reaffirm the County Custodian's hours 8:00 A.M.-5:00 P.M. Monday-Friday with on call provisions during emergencies and inclement weather. Commissioner Hall seconded the motion. Motion carried 3-0.**

**Commissioner Grable made a motion to continue to operate the Noxious Weed Department on cash basis only and employ the Noxious Weed Director on an annual basis with spray season March 1st-October 31st weather permitting. Director to perform brush/tree removal November – February. Commissioner Hall seconded the motion. Motion carried 3-0.**

**Commissioner Grable made a motion to confirm payroll to be paid on the last working day of the month for County employees, with exception of Road and Bridge employees which are to be paid semi-monthly. Commissioner Hall seconded the motion. Motion carried 3-0.**

**Commissioner Grable made a motion cut off dates for departments to submit time sheets and bills are to be the 20<sup>th</sup> of the month, unless otherwise specified by the County Clerk. Commissioner Hall seconded the motion. Motion carried 3-0.**

**Commissioner Grable made a motion to appoint Public Building Commission members: Wayne Grable, President; Timothy D. Collins, Vice President; and Bobby Hall, Secretary/Treasurer. Commissioner Collins seconded the motion. Motion carried 3-0.**

**Commissioner Grable made a motion to appoint Appraiser Danielle Kiefer, County Clerk Peggy Franken and Register of Deeds Susan Shuster to the shared leave disability review committee. Commissioner Collins seconded the motion. Motion carried 3-0.**

Commissioner Hall made a motion to designate The Kansas Chief as the Official County Newspaper for 2023 at a bid of \$1.26 per 12 pica line for legal advertising and \$14.00 affidavit fee. Commissioner Grable seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to set the limit of unauthorized expenditures for County Commissioners at \$1,500.00 and \$500.00 per expense for Appointed Officials. Elected Officials statutorily are not subject to expenditure limitations however the Board of County Commissioners request professional courtesy be used and notification given when spending in excess of \$1,000.00. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to set the County's mileage reimbursement rate at .62 per mile when using personal vehicles for travel while performing official business on behalf of Doniphan County, Kansas. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to reaffirm 2023 auditing services of Gordon CPA. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to use the County banks to receive investments provided they meet security deposit requirements and grant the County Treasurer the authority to invest monies with the highest bidder for idle funds. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion for department inventory sheets to be compiled and submitted for approval February 6, 2023. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to adopt the following County observed holidays for 2023. Commissioner Collins seconded the motion. Motion carried 3-0.

MARTIN LUTHER KING JR DAY	MONDAY JANUARY 16, 2023
PRESIDENTS DAY	MONDAY FEBRUARY 20, 2023
MEMORIAL DAY	MONDAY MAY 29, 2023
JUNETEENTH	MONDAY JUNE 19, 2023
INDEPENDENCE DAY	TUESDAY JULY 4, 2023
LABOR DAY	MONDAY SEPTEMBER 4, 2023
COLUMBUS DAY	MONDAY OCTOBER 9, 2023
VETERANS DAY	FRIDAY NOVEMBER 10, 2023
THANKSGIVING HOLIDAY	THURSDAY/FRIDAY NOV 23-24, 2023
CHRISTMAS HOLIDAY	MONDAY/TUESDAY DECEMBER 25-26, 2023
NEW YEARS HOLIDAY	MONDAY JANUARY 1, 2024

Commissioner Grable made a motion to close to the public at noon December 29, 2023 with employees working until Treasurer's office has year-end books closed out. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to appoint the slate of Fire District Board Members for 2023. Commissioner Collins seconded the motion. Commissioner Hall yeas vote with abstention of Fire District #4. Motion carried 3-0 and 2-0.

- Fire #1 – Wathena      Mayor John A. Cluck; President of Council: Bob Halter  
Township Trustees:   Washington – Richard Schuman  
                                 Burr Oak- Milton Hartman Jr  
                                 Marion – Chris Gaither  
                                 Fire Chief Robert Ryser
- Fire #2 – Highland      Eric Tracy, Chairman; Josh Falk, Treasurer, Dean Diveley,  
Secretary. Additional Board Members Joyce Rush and Chris  
Waggoner. Fire Chief Chris Waggoner
- Fire #3 – Bendena      Rick Hoffman, Chairman; Tyson Rush, Secretary/Treasurer;  
Members: Chad Hallsworth, Chris Hoffman, Brandon Lorenz, Robert  
York. Fire Chief Tyson Rush
- Fire #4 – Elwood      Darrell Lamme, Chairman; Lonnie Young, Secretary; Bobby Hall,  
Treasurer. Fire Chief Alvin Wood
- Fire #5 – Troy      Derek Luedke, John Mike Simpson, Jonathan Huss, Matt McKittrick  
and Darryl Meng. Fire Chief Allen Winkel

There being no further business coming before Board, Commissioner Grable made a motion to adjourn the meeting at 8:46 A.M. Commissioner Hall seconded the motion. Motion carried 3-0.

DATED THIS 9<sup>TH</sup> DAY OF JANUARY, 2023

Board of County Commissioners of Doniphan County, Kansas.

Attest: \_\_\_\_\_  
Peggy Franken, County Clerk

\_\_\_\_\_  
Wayne Grable, Chairman