

**UNOFFICIAL MINUTES  
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, JANUARY 17, 2023**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Second Road District Foreman Sean Price, Road Office Manager Lindsay Norris and Aging Director Diana Crouse-Johnson were present for a portion of the meeting.

Commissioner Hall made a motion to approve meeting agenda as presented. Commissioner Grable seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve County Commission minutes of January 9, 2023 reorganization and regular meetings as written. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve payroll and warrants for the period of January 17, 2023 as presented. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to approve abated taxes to the 2022 Doniphan County tax roll in the amount of \$535.98. Commissioner Collins seconded the motion. Motion carried 3-0.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses 9 local inmates.

Commissioner Grable made a motion to approve the purchase of computer for the Doniphan County Health Department from LockIt Technologies in the amount of \$1,022.99. Commissioner Collins seconded the motion. Motion carried 3-0.

County Clerk Peggy Franken informed the County Commission bids are being solicited for relocation of hot water system at the Jerry K. Dubach Doniphan County Law Enforcement Center, with bid letting to be held February 13, 2023. An advertisement for bid has been submitted to the official county newspaper The Kansas Chief. Bid specifications can be obtained in the office of the Doniphan County Clerk.

The Board was in receipt of public notices from the Kansas Department of Health and Environment regarding wastewater permit renewals on behalf of the City of Troy and the City of Wathena.

County Clerk Franken presented the County Commission with correspondence from the Kansas Department of Health and Environment regarding redevelopment of former fuel-dispensing facility properties. The Kansas Department of Health and Environment (KDHE) is implementing a new program from 2023 through 2026 which will benefit property owners of inactive fueling facilities. KDHE received a grant from the Environmental Protection Agency (EPA) to help with property redevelopment. The new program will remove abandoned Underground Storage Tanks (USTs) that meet eligibility criteria, at no cost to the property owner as long as one of two criteria are met: 1) The Underground Storage Tanks are **not** currently being used and are **not** registered with KDHE or 2) The Underground Storage Tanks are registered with KDHE and are listed in abandoned status in the KDHE database. Clerk Franken said she has notified City Clerks and City Attorneys of the program. Property owners who think they may have abandoned Underground Storage Tanks are asked to contact County Clerk Peggy Franken for details on the program. Doniphan County must provide KDHE a list of properties by February 6, 2023.

Second Road District Foreman Sean Price informed the County Commission the Second Road District has hauled two loads of sand and a load of ½” screened rock to be used on roadways for ice control.

Correspondence was presented to the County Commission on behalf of the City of Highland, by Road Office Manager Lindsay Norris, pertaining to cost share of culvert repair on Coronado Road located north of Highland, Kansas, in Sections 22-23 Township 2 Range 19E. The City of Highland is agreeable to reimbursing Doniphan County 20% of proposed engineering fees up to \$1,620.00. And giving consideration to paying up to 20% of the total project cost including engineering fees once a specific plan for repair is communicated to the City of Highland. Commissioner Collins expressed the urgency to take action on repair of the structure due to the amount of traffic it handles.

Road Office Manager Lindsay Norris presented the County Commission with pricing for the purchase of bridge planks from Midwest Service and Sales Company. Commissioner Collins made a motion to purchase two bundles of each 14’, 16’, 18’, and 20’ plank at a cost of \$45,969.00. Commissioner Hall seconded the motion. Motion carried 3-0.

December 2022 end of the year Road Department expenses and Road Improvement Fund balances were presented to the County Commission for their review on behalf of Road Office Manager Lindsay Norris.

Norris informed the County Commission Husker Steel will begin culvert repair on 175<sup>th</sup> Road, east of Randolph Road in Section 30 Township 3 Range 21E, January 23, 2023 with a completion date of March 2023 weather permitting.

Commissioner Collins made a motion to approve Road Department expenses for Berry Tractor in the amount of \$1,411.74 (1<sup>st</sup> District Excavator) and Fleet Pride \$702.60 (1<sup>st</sup> District Belly Dump). Commissioner Hall seconded the motion. Motion carried 3-0.

Discussion was held in regard to the Road Department tire inventory. Commissioner Hall recommended the Road Shops keep an inventory of tires purchased and record when tires are used to replenish stock rather than waiting and purchasing in bulk. Commissioners Grable and Collins agreed. The Road Shops will do an inventory of tires in stock and prepare a list of tires needed for bid.

The Board of County Commissioners also discussed seeking bids for the purchase of a mini excavator to be used by all Road Districts. Commissioner Hall asked for a list of priority equipment from all Districts for Board consideration prior to taking action on purchase of mini excavator.

Aging Director Diana Crouse-Johnson informed the County Commission of Wathena Keenage Senior Citizens Center Site Director Mary Kay Nold's retirement effective April 1, 2023. The Board of County Commissioners were in agreement to placing employment advertisement to fill the Site Director's position.

Aging Director Crouse-Johnson also presented the County Commission with bids to replace carpeting at the Highland Senior Citizens Center using America Rescue Plan funds through Northeast Kansas Area Agency on Aging to pay the cost. Bids were presented as follows:

Carpet Masters	\$ 6,487.00 (partial carpet roll and carpet tiles)
Eckard's	\$ 7,567.25 (carpet roll)
Bob Rahe Construction	\$ 9,310.00 (carpet roll)
	\$13,060.00 (carpet tiles)

Commissioner Collins made a motion to accept the best bid of Eckard's based on purchasing carpet roll in the amount of \$7,567.25, contingent upon grant approval from Northeast Kansas Area Agency on Aging. Commissioner Hall seconded the motion. Motion carried 3-0.

At 9:37 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing legal matters pertaining to roads with counsel, with the meeting to be called back to order in the office of the Doniphan County Commission at 9:47 A.M. Commissioner Hall seconded the motion. Motion carried 3-0. County Attorney, County Clerk, Road Office Manager and Second Road District Foreman remained.

The Board of County Commissioners held discussion regarding 2023 chip seal and asphalt overlay projects. They were in agreement to securing bids for 2023 chip seal projects, to include hauling of chat and obtaining cost estimates for asphalt overlay.

Commissioner Hall asked for Board consideration to amending Doniphan County Resolutions 2008-4 and 2014-11, Resolutions of the Board of Doniphan County Commissioners relating to hard surfaced roads within Doniphan County, Kansas.

There being no further business before the Board, Commissioner Collins made a motion to adjourn at 10:13 A.M. Commissioner Hall seconded the motion. Motion carried 3-0.

DATED THIS 17th DAY OF JANUARY 2023.

Attest: \_\_\_\_\_  
Peggy Franken, County Clerk

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Wayne Grable, Chairman