

UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, OCTOBER 11, 2022

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Road Office Manager Lindsay Norris, Second Road District Foreman Sean Price, Aging Director Diana Crouse-Johnson, Kitchen Director Jamie Hendrix, Economic Development Director Leah B. Johnson and Northeast Kansas Enterprise Facilitator Teresa McAnerney were present for a portion of the meeting.

Commissioner Hall made a motion to approve meeting agenda as amended to include meeting with Northeast Kansas Enterprise Facilitator at 9:30 A.M. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve County Commission meeting minutes of October 3, 2022 as written. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve payroll and warrants for the period of October 14, 2022 as presented. Commissioner Hall seconded the motion. Motion carried 3-0.

Fee reports for the period of September 2022 were presented to the County Commission on behalf of the Register of Deeds and Sheriff for their review.

The Jerry K. Dubach Doniphan County Law Enforcement Center currently houses 8 local inmates.

Kitchen Director Jamie Hendrix met with the County Commission to discuss increased food costs for the Meals on Wheels program. County Clerk Peggy Franken explained the Kitchen is a non-levying fund, whereby operations are solely funded by reimbursement for senior and inmate meals from the Aging Programs and Sheriff's Department. Currently, the Aging Programs reimburse at a rate of \$5.00 per meal and the Sheriff's fund \$3.50 per meal. The Sheriff's fund reimburses at a lower rate due to covering the utility cost for the kitchen, which is located in the Jerry K. Dubach Doniphan County Law Enforcement Center. Clerk Franken said based on increased meal supply costs, the Kitchen fund currently has a cash balance of \$1,920.00 which is not sufficient to meet October payroll and expenses. Director Hendrix stated she tries to save on food costs where possible, however some supplies cannot be substituted. Clerk Franken said she met with Aging Director Diana Crouse-Johnson, who was present for this portion of the meeting, and spoke with Sheriff Chad Clary. In reviewing both budgets, it was determined the Aging Programs could increase their reimbursable rate to \$8.50 per meal and the Sheriff's fund to \$5.00 per meal. Aging Director Johnson said her budget has room for the meal increase temporarily; she has increased the 2023 budget in anticipation of higher meal costs. The suggested donation for consumers age 60+ would remain at \$3.50 per meal. Consumers under age 60 are required to pay \$8.50 per meal. Commissioner Grable made a motion to set the reimbursable rate for meals by the Aging Program at \$8.50 per meal and for the Sheriff's fund at \$5.00 per meal, to be re-evaluated in 30-days. Commissioner Collins seconded the motion. Motion carried 3-0.

Aging Director Crouse-Johnson addressed the need for a substitute meal preparer while Kitchen Director Jamie Hendrix is utilizing vacation leave. Johnson said Tina Helmstetter, Site Director for Troy Pioneer Center, agreed to fill-in if Director Hendrix was sick, but was not agreeable to preparing meals for more than a couple of days at most. Director Hendrix requested permission to advertise for relief help, on an as needed basis, to assist with meal preparation at the Kitchen. The Board of County Commissioners were in agreement to place an advertisement for assistant Kitchen relief staff on an as needed basis while the Kitchen Director utilizes leave time.

Commissioner Grable made a motion to execute grant support letters to the Kansas Department of Transportation on behalf of Doniphan County Public Transportation and Doniphan County Services and Workskills for public transportation grant funding. Commissioner Hall seconded the motion. Motion carried 3-0.

Road Office Manager Lindsay Norris informed the County Commission Centurylink telephone/internet line on 150th Road was cut by the Road Department on Friday, October 7, 2022 interrupting service to residents along 150th Road. Norris has contacted Centurylink to get service reconnected.

Lindsay Norris, Road Office Manager, told the County Board she had a telephone call from a landowner on Elgin Road wanting to know when the County planned to work on the second culvert in Sections 31 & 36 Township 4 Range 19E. She said a post has been placed by an unknown individual warning motorists of the narrow roadway. Commissioner Collins said when weather permits and the First District Road Crew gets an opportunity they will repair the culvert.

Commissioner Collins made a motion to approve the following invoices: Midwest Concrete \$789.00; Murphy Tractor \$1,787.67; Engemann Drainage \$1,436.00 and Schwab-Eaton, PA \$4,268.25. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Hall asked Road Office Manager Lindsay Norris if she contacted Herzog Contracting Inc. to look at a hump in the asphalt near 2408 165th Road. Norris said she contacted Herzog, they will view the road to determine if it can be milled down and will get back in touch with her.

Commissioner Grable informed Road Office Manager Lindsay Norris and Second Road District Foreman Sean Price of the need to grade 130th Road this week in order for landowners to be able to move cattle.

Commissioner Grable also asked Foreman Price to contact Wayne Rush to determine location of driveway tube install on 150th Road in Section 8 Township 4 Range 21E.

Commissioner Grable made a motion to approve the following rock from County Road and Bridge fund:

Center Township (190 th Rd)	\$1,749.30
Burr Oak Township (Treece Rd)	\$1,386.00
Marion Township (Saratoga Rd)	\$ 214.50
Marion Township (150 th Rd)	\$ 329.55
Wayne Township (150 th Rd)	\$1,608.75
Wayne Township (150 th Rd)	\$5,054.28

Commissioner Hall seconded the motion. Motion carried 3-0.

Second Road District Foreman Sean Price informed the County Commission he contacted Kevin Bell, Foley Equipment Representative, regarding lease of bull dozer. Foley Equipment has a D6N dozer available at a monthly rental rate of \$10,000.00 per month with monthly rental to be applied to purchase price if purchased. The Board of County Commissioners asked Road Foreman Price to extend an invitation to Mr. Bell to attend the next County Commission meeting to discuss details of the D6N bull dozer. The Board also asked Road Office Manager Lindsay Norris and Foreman Price to calculate the number of projects and hours performed on projects over the past year where dozers were needed in order to determine the cost of renting a bull dozer versus contractor rates.

The Board of County Commissioners held discussion with County Attorney Charles D. Baskins in regard to tube replacement and straightening of Heartland Road in Section 22 Township 2 Range 20E. Road work was scheduled to commence September 26, 2022, due to dozer equipment being broke down work has not begun. County Attorney Baskins said there was miscommunication between adjoining landowners and representatives of the Road Department on the scope of the project. County Attorney Charles Baskins said he would talk to adjoining landowners, Commissioner Collins and First Road District Deputy Foreman Tom Miller to lay out the scope of the project and make an addendum to the Road Work Agreement with adjoining landowners to approve and sign off on.

County Commissioners asked Road Office Manager Lindsay Norris to contact local contractors to determine if there are any who could assist Doniphan County with dozer work on the Heartland Road project in Section 22 Township 2 Range 20E and also give a cost estimate for completion of the entire project should the County decide to contract out.

Economic Development Director Leah B. Johnson told the County Commission she was honored to be nominated for and receive the Kansas Department of Commerce Kansas NextGen Under 30 award for Tourism. The award was given to recognize talented young adults under 30 who demonstrate talent, drive, and service to their communities. The Board of County Commissioners congratulated Director Johnson on being selected by the Kansas Department of Commerce as a recipient of the NextGen Under 30 award.

Northeast Kansas Enterprise Facilitator Teresa McAnerney updated the County Commission on the Northeast Kansas Enterprise Facilitation program, established in 2003. The non-profit facilitation program offers free and confidential business consultation, removing road blocks from where individuals are to where they want to be when developing their business plans. The facilitation program also helps with retention of existing businesses. Facilitator McAnerney told the County Commission northeast Kansas, including Northeast Kansas Enterprise Facilitation, is mentioned in the book "If You Could Live Anywhere" authored by Melody Warnick centered on the result of COVID19 which caused people to relocate and work remotely.

Commissioner Collins made a motion to pay 2022 financial support to Northeast Kansas Enterprise Facilitation in the amount of \$8,500.00 from the Economic Development Fund. Commissioner Hall seconded the motion. Motion carried 3-0.

At 10:08 A.M. Commissioner Grable made a motion to recess for a break with the meeting to be called back to order at 10:18 A.M. in the office of the Doniphan County Commission. Commissioner Hall seconded the motion. Motion carried 3-0.

County Clerk Peggy Franken presented the County Commission with sales tax receipts in the amount of \$87,751.59. The Board of County Commissioners were also in receipt of September 2022 department budget and cash summary for their review.

Correspondence was received from KCAMP, Doniphan County's property and liability insurance carrier, offering historic reproduction insurance for the courthouse building at an increase rate of \$13,300.00. The Board of County Commissioners took the matter under advisement pending further discussion.

There being no further business before the Board, Commissioner Hall made a motion to adjourn at 10:30 A.M. Commissioner Grable seconded the motion. Motion carried 3-0.

DATED THIS 11th DAY OF OCTOBER 2022.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman