

UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, JUNE 13, 2022

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was absent.

The Kansas Chief Reporter Melanie Davis and Second Road District Foreman Sean Price observed the entire meeting. Road Office Manager Lindsay Norris, Economic Development Director Leah B. Johnson and KANZA Mental Health & Guidance Center Representatives Jackie Feathers, CEO and Adam Buhman-Wiggs were present for a portion of the meeting.

Commissioner Grable made a motion to approve County Commission meeting agenda as amended to include executive session. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Hall made a motion to approve County Commission minutes of June 6, 2022 regular meeting as written. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve payroll and warrants for the period of June 15, 2022 as presented. Commissioner Hall seconded the motion. Motion carried 3-0.

Currently the Jerry K. Dubach Doniphan County Law Enforcement Center houses 5 local inmates.

County Clerk Peggy Franken presented the County Commission with the May 2022 departmental budget and cash summary for their review.

Commissioner Hall made a motion to enter into contractual agreement with Lankford Fendler & Associates for design of mechanical, plumbing and electrical engineering services associated with installation of new hot water heating system at the Doniphan County Law Enforcement Center. Including removal of existing system, development of bid documents including photos, drawings and specifications, attendance at pre-bid meeting and construction observation at a cost of \$7,440.00 plus reimbursable expenses. Commissioner Collins seconded the motion. Motion carried 3-0.

Road Office Manager Lindsay Norris informed the County Commission Husker Steel and Norfolk Contracting will begin repair work on bridge T-431 located near the intersection of 140th and Castleton Roads in Sections 10 and 15 Township 4 Range 19E today, June 13, 2022. 140th Road from Blackjack Road east to Kansas Highway 20 will be closed until repair is complete.

Reece Construction has notified the Road Office, weather permitting, approach on bridge RS160 on 180th Road northeast of Severance, Kansas, in Section 23 Township 3 Range 19E, will be repaired this week.

An estimate to remove trees along Elgin Road in Section 36 Township 4 Range 19E, to clear the roadway of obstructions, was submitted by Tip Top Tree Removal. The Board of County Commissioners took no action pending review and reminded potential bidders of requirements for proof of liability insurance.

Road Office Manager Lindsay Norris has received a list of needed inventory road tubes from Road Districts, including 6' tube for project on Runnymede Road north of 240th Road. Norris will contact Metal Culverts for a total price and submit to the County Commission for approval next week.

The Board held discussion in regard to comparing cost and usage of concrete, plastic and metal tubes.

Commissioner Hall made a motion to approve invoice to Foley Equipment in the amount of \$784.38 for 2013 backhoe repair. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Collins made a motion to approve invoice to Dave's Diesel for 2005 Mack rock truck repair in the amount of \$3,552.51. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to approve invoice to Dave's Diesel for 2012 Freightliner repair in the amount of \$1,300.00. Commissioner Hall seconded the motion. Motion carried 3-0.

Commissioner Grable made a motion to enter into agreement between the Secretary of Transportation, Kansas Department of Transportation and Doniphan County, Kansas, for off-system bridge replacement of structure T831-1 located on 195th Road (old Highway 36) 2 miles east of Troy, Kansas, over Peters Creek in Section 15 Township 3 Range 21E. The State of Kansas will be responsible for 80% of total actual costs of construction engineering and construction. Doniphan County responsibilities will include 20% of construction engineering and construction until the Kansas Department of Transportation's funding limit is reached and then 100% of remaining costs plus preliminary engineering, right-of-way acquisition, utility adjustments and non-participating costs. Bid letting for the bridge replacement project is scheduled for November 2022 with project commencement in 2023. Commissioner Collins seconded the motion. Motion carried 3-0.

Jackie Feather, CEO and Adam Buhman-Wiggs with KANZA Mental Health and Guidance Center met with the Board of County Commissioners to request 2023 funding for the Guidance Center in the amount of \$30,000.00 and continued \$14,000.00 annual support for the Crisis Stabilization Unit located at the former Cushing Hospital in Leavenworth, Kansas. Commissioner Collins said the Crisis Stabilization Unit is a much needed benefit after the State stopped funding mental health facilities. CEO Feathers told the County Commission KANZA Mental Health and Guidance Center has placed a therapist in the Troy office to serve Doniphan County, the first therapist to serve in the position in over two years.

At 9:20 A.M. the Board of County Commissioners recessed for a break until 9:25 A.M. with the meeting being called back to order in the office of the Doniphan County Commission.

Economic Development Director Leah B. Johnson provided the County Commission with Sonic Drive-In franchising website information, stating acquisition of a Sonic Drive-In franchise requires a local investor or operator, along with capital partnership with Sonic Drive-In. She said Sonic Drive-In is not currently seeking new candidates for franchise development in our market area. Commissioner Hall suggested contacting area franchise owners in Hiawatha and Atchison to determine expansion interest into Doniphan County. Commissioner Grable agreed, asking Director Johnson to reach out to Economic Development Directors in Atchison and Brown Counties for contact information for their Sonic Drive-In franchise owners. Johnson said she could help franchises mostly with location and property incentives, if the Board knows of any potential investors to please pass along her contact information.

Director Johnson presented the County Commission with updated DC Development marketing proposal, along with the legal Request for Proposal for development of DC Development property located in Troy, Kansas west of Last Chance Road and South of 190th Road. She has digitized both proposals for email capabilities and would market to potential developers should DC Development Board of Directors approve it at their June 14, 2022 meeting. An article along with drone footage will be made available on the Doniphan County website www.dpcountyks.com. Requests for proposals will need to be obtained from DC Development legal representatives.

Commissioner Hall asked Economic Development Director Johnson to work on an informative article for the Doniphan County website, County newspaper and local radio stations regarding the 1% dedicated sales tax for countywide EMS referendum which will appear on the August 2, 2022 primary election ballot.

At 9:45 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing confidential data related to economic development, with the meeting to be called back to order in the office of the Doniphan County Commission at 9:50 A.M. Commissioner Collins seconded the motion. Motion carried 3-0. Economic Development Director and County Clerk remained.

Commissioner Hall made a motion to approve attendance of county employees at lunch and learn seminars hosted by Professional Insurance Consultants and Kansas State Employee Health Plan to be held June 24, July 14 and September 9, 2022. Commissioner Collins seconded the motion. Motion carried 3-0.

County Clerk/Election Officer Peggy Franken requested increase in Election Board Worker wages from \$7.25 per hour to \$10.00 per hour effective beginning with the August 2, 2022 Primary election. Commissioner Grable made a motion to increase Election Board Worker wages from \$7.25 per hour to \$10.00 per hour upon request of County Clerk/Election Officer Peggy Franken. Commissioner Collins seconded the motion. Motion carried 3-0.

Commissioner Grable asked County Clerk/Election Officer Peggy Franken about the usage of ballot drop boxes located at the Doniphan County Courthouse. Clerk Franken said ballot drop boxes are used only during elections beginning with advance voting 20 days prior to election. Hourly checks are performed on the ballot drop boxes and are primarily used for voters who have applied for advance ballots by mail. Voters have the option to advance vote or return their advance mail ballot in person to the office of the County Clerk. Ballots

received in the ballot drop box, by mail and in person are logged in the voter registration information system with signature verification and ballot receipt performed on every ballot.

At 10:04 A.M. Commissioner Hall made a motion to recess into executive session for the purpose of discussing confidential negotiations regarding road matters, with the meeting to be called back to order in the office of the Doniphan County Commission at 10:19 A.M. Commissioner Collins seconded the motion. Motion carried 3-0. County Clerk, Road Office Manager and Second Road District Foreman remained.

Commissioner Grable made a motion to submit for bid replacement of east courthouse parking lot, located off of Liberty Street in Troy, Kansas. Commissioner Hall seconded the motion. Motion carried 3-0.

At 10:25 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing confidential negotiations regarding road matters, with the meeting to be called back to order in the office of the Doniphan County Commission at 10:35 A.M. Commissioner Hall seconded the motion. Motion carried 3-0. County Clerk remained.

At 10:35 A.M. Commissioner Grable made a motion to extend executive session for the purpose of continuing discussion on confidential negotiations regarding road matters, with the meeting to be called back to order in the office of the Doniphan County Commission at 10:45 A.M. Commissioner Collins seconded the motion. Motion carried 3-0. County Clerk remained.

Second Road District Foreman Sean Price told the County Commission road employee Danny Whetstine will assist with the tire collection to be held June 18, 2022.

The Board of County Commissioners were in agreement to purchase a load of cold patch from Carter Waters for the Road Department, upon request of Second Road District Foreman Sean Price.

Commissioner Grable asked Foreman Price the plan for rebuilding of 150th Road from Kansas Highway 7 to Port William Road. Foreman Price said the road crew is working on side roads to accommodate relocation of traffic while work is being performed on 150th Road. He said the road crew has 3-4 days of patch work to complete prior to chip seal, commencing the 150th Road project around July 1, 2022, beginning on the east end working west. The work schedule will include two operators ditching the road, while another operator works on top building up the road. All road employees will work together to complete the rebuilding project. Commissioner Grable reminded Foreman Price to contact each individual landowner to notify them of timeframe they will be affected and the work to be done. Grable also said there is brush on the east end of 150th Road that will need to be removed from road bank. Road banks will be shaped and cleaned up, with flat bottom ditches and shoulders all along 150th Road. No road banks are scheduled to be pushed in. Entrance tubes may be needed for field entrances and driveways following ditch work. Commissioner Grable said a scraper will be needed for the project, to which he will donate a tractor, scraper and either operate or supply an operator, signing a hold harmless agreement with Doniphan County. Commissioner Collins suggested paying for fuel for donated equipment. Commissioner Grable declined the county paying for fuel, saying he would volunteer his time and equipment and pay for fuel as the county is short-handed on help. Commissioner Grable also

said he has access to a sheep's foot the county could rent to assist with the project. Road sides will be sewn down with a mixture of fescue, wheat, rye or oats to hold ditches by fall.

There being no further business before the Board, Commissioner Grable made a motion to adjourn at 11:01 A.M. Commissioner Hall seconded the motion. Motion carried 3-0.

DATED THIS 13th DAY OF JUNE 2022.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman