

**UNOFFICIAL MINUTES**  
**DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, OCTOBER 4, 2021**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Register of Deeds Susan Shuster, Aging Administrator Diana Crouse-Johnson, Road Office Manager Lindsay Norris, Samantha Reynolds, Jamie Hendrix, Valerie Mott and Traci Marriott were present for a portion of the meeting.

Commissioner Hall made a motion to approve County Commission meeting agenda as presented. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Collins made a motion to approve County Commission meeting minutes of September 27, 2021 as written. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Hall made a motion to approve warrants for the period of September 30, 2021 as presented. Commissioner Collins seconded. Motion carried 3-0.

Fee reports for the month of September 2021 were presented to the County Commission on behalf of the County Clerk and Register of Deeds for their review.

Currently the Jerry K. Dubach Doniphan County Law Enforcement Center houses 13 local inmates.

Due to the observance of Columbus Day holiday on Monday, October 11, 2021 the Board of County Commissioners will hold their next regular meeting on Tuesday, October 12, 2021.

Register of Deeds Susan Shuster presented the County Commission with maintenance renewal agreement between Doniphan County and IBM for AS400 Server in the amount of \$2,755.33. Commissioner Hall made a motion to renew maintenance agreement on AS400 in the amount of \$2,755.33. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Grable informed the County Commission he spoke with Jason Brown, Director of Local and Community Affairs of Grain Belt Express the Invenergy transmission line project, regarding Road Use Agreement and Payment in Lieu of Tax Agreement. Invenergy would like to enter into two separate agreements simultaneously by November 1, 2021. Commissioner Grable asked the County Board and County Attorney Charles Baskins to review the Road Use Agreement for future discussion and action.

Aging Administrator Diana Crouse-Johnson presented the County Commission with bids for the purchase of 225/65 R17 Hankook tires for 2017 Dodge Grand Caravan as follows:

Neumann Services	\$139.63 each mounted and balanced
Triple L Tire	\$143.00 each mounted and balanced

Commissioner Grable made a motion to accept the lowest bid of Neumann Services for the purchase of four Hankook tires in the amount of \$139.63. Commissioner Hall seconded. Motion carried 3-0.

The Board of County Commissioners were in receipt of one bid for construction of cement block wall in the basement of the Highland Senior Citizens Center located at 102 N. Kirkwood Street, Highland, Kansas, from Kimberlin Masonry in the amount of \$3,200.00. Commissioner Collins made a motion to accept the bid of Kimberlin Masonry for construction of cement block wall in the basement of the Highland Senior Citizens Center with payment to be made from New Sales Tax fund. Commissioner Hall seconded. Motion carried 3-0.

Bids were presented for interior repair work including capping off unused waterlines, reattaching hand rails, thermostat and light switches; replacing electrical outlets, cutting and capping off unused ducts, capping off unused sewer drains, removal of loose boards, plastic pipe and removal of motor starter 3 phase panel box; replace 32" door; install paneling in bathroom, kitchen, community room; install sheetrock in office; repair entryway walls and install weather stripping between double doors at the Highland Senior Citizens Center located at 102 N. Kirkwood Street, Highland, Kansas, as follows:

Myers Overhead Door, LLC	\$10,598.55
Littleman Construction	\$ 6,629.52

Commissioner Collins made a motion to accept the low bid of Littleman Construction for miscellaneous repair work at the Highland Senior Citizens Center in the amount of \$6,629.52 with payment to be made from New Sales Tax fund. Commissioner Hall seconded. Motion carried 3-0.

At 8:57 A.M. Commissioner Collins made a motion to enter into executive session for the purpose of discussing and protecting the interest of non-elect Aging personnel with the meeting to be called back to order in the office of the Doniphan County Commission at 9:02 A.M. Commissioner Hall seconded. Motion carried 3-0. Aging Administrator, County Attorney and County Clerk remained.

Commissioner Collins made a motion to compensate substitute Site Directors while filling in for Senior Citizens Site Directors. Commissioner Hall seconded. Motion carried 3-0.

Road Office Manager Lindsay Norris presented the County Commission with Road Improvement Fund balances as of September 24, 2021 for their review.

Commissioner Grable made a motion to pay Bolin Hydraulic \$593.69 for repairs to the belly dump rock truck in the Second Road District. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Hall made a motion to pay Highland Hardware invoice in the amount of \$737.34 for miscellaneous shop materials for First Road District. Commissioner Collins seconded. Motion carried 3-0.

Road Office Manager Lindsay Norris said she has checked into acquiring a shoulder rock machine to help apply shoulder rock to hard surfaced roadways, with the cost of new equipment valued at approximately \$250,000.00. Norris recommended the Board of County Commissioners add rocking of shoulders on hard surfaced roadways to the County's long range road plan by rocking a certain number of miles per year. Commissioner Grable asked for an accurate number of miles in need of shoulder rock, with future consideration given to contracting the project out.

Commissioner Collins asked about guardrail purchased by Doniphan County from Purplewave. Road Office Manager Lindsay Norris informed the Board each of the three Road District shop locations have guardrail, hardware and posts on site.

Lindsay Norris, Road Office Manager, told the Board of County Commissioners Engineers with Schwab-Eaton PA have viewed bridge structure T-723-1 west of Peck Road on 235<sup>th</sup> Road for necessary repair work, as well as, two bridge structures on Oxide Road for consideration of removal and replacement with road tubes. In reviewing structures on Oxide Road a low water crossing, ¾ miles north of 215<sup>th</sup> Road, was discovered to have severe erosion causing Engineers with Schwab-Eaton, PA to recommend immediate closure until the low water crossing can be repaired. Norris will contact the Natural Resources Conservation District Office to determine the amount of drainage acres in order for a replacement tube to be installed and low water crossing repaired.

At 9:21 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing legal road matters with Counsel with the meeting to be called back to order in the office of the Doniphan County Commission at 9:31 A.M. Commissioner Hall seconded. Motion carried 3-0. County Attorney, County Clerk and Road Office Manager remained.

At 9:32 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect personnel in the Kitchen department with the meeting to be called back to order at 9:42 A.M. in the office of the Doniphan County Commission. Commissioner Hall seconded. Motion carried 3-0. County Attorney, County Clerk and Samantha Reynolds remained.

At 9:43 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect personnel in the Kitchen department with the meeting to be called back to order at 9:52 A.M. in the office of the Doniphan County Commission. Commissioner Hall seconded. Motion carried 3-0. County Attorney, County Clerk and Jamie Hendrix remained.

At 9:53 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect personnel in the Kitchen department with the meeting to be called back to order at 10:02 A.M. in the office of the Doniphan County Commission. Commissioner Hall seconded. Motion carried 3-0. County Attorney, County Clerk and Valerie Mott remained.

At 10:05 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect personnel in the Kitchen department with the meeting to be called back to order at 10:17 A.M. in the office of the Doniphan County Commission. Commissioner Hall seconded. Motion carried 3-0. County Attorney, County Clerk and Traci Marriott remained.

Commissioner Grable made a motion to extend offer of employment for Kitchen Director's position to Traci Marriott subject to pre-employment screening. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Grable made a motion to procure easements from adjoining landowners for acquisition of permanent road Right-of-Way on 180<sup>th</sup> Road, north of Severance, Kansas, for replacement of bridge structure RS160 in Section 23 Township 3 Range 19E as required by the Kansas Department of Transportation 2020 Short Span Local Bridge Improvement Program. Landowners will be given the option of 1) donating Right-of-Way and waive an appraisal of property or 2) choose to receive compensation for necessary Right-of-Way. Commissioner Collins seconded. Motion carried 3-0.

There being no further business before the Board, Commissioner Grable made a motion to adjourn the meeting at 10:51 A.M. Commissioner Hall seconded. Motion carried 3-0.

DATED THIS 4th DAY OF OCTOBER 2021.

Attest: \_\_\_\_\_  
Peggy Franken, County Clerk

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Wayne Grable, Chairman