

**UNOFFICIAL MINUTES**  
**DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, SEPTEMBER 20, 2021**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Road Office Manager Lindsay Norris, Kenneth McCauley, Aging Administrator Diana Crouse-Johnson and Health Department/Home Health Administrator Sheryl Pierce were present for a portion of the meeting.

Commissioner Hall made a motion to approve County Commission meeting agenda as presented. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Collins made a motion to approve County Commission meeting minutes of September 13, 2021 as written. Commissioner Hall seconded. Motion carried 3-0.

Fee report for the month of August 2021 was presented to the County Commission for their review on behalf of the Sheriff.

Currently the Jerry K. Dubach Doniphan County Law Enforcement Center houses 11 local inmates.

Commissioner Collins asked County Attorney Charles Baskins about inmate labor to assist Doniphan County. County Attorney Baskins stated inmates have been used by Doniphan County in the past and recommended the Board of County Commissioners seek the opinion of Sheriff Chad Clary on any further discussion.

At 8:35 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect Kitchen personnel with the meeting to be called back to order in the office of the Doniphan County Commission at 8:45 A.M. Commissioner Collins seconded. Motion carried 3-0. County Attorney, County Clerk remained.

Road Office Manager Lindsay Norris presented the County Commission with August 2021 Road Department expenses, as well as, updated Road Improvement Fund balances.

Commissioner Hall asked Road Office Manager Lindsay Norris to prepare for the County Commission a list of Road Employees detailing their job duties. The Board of County Commissioners were in agreement not to advertise for operator positions in the Road Department pending review of the current employee listing and holding discussion on Road Department wages.

Commissioner Collins informed the County Board First Road District Deputy Foreman Tom Miller will fill in until such time as a First Road District Foreman is hired, due to the transfer of Foreman Sean Price to Second Road District Foreman effective September 20, 2021.

At 8:56 A.M. Commissioner Grable made a motion to recess into executive session for the purpose of discussing legal matters pertaining to roads with Counsel with the meeting to be called back to order in the office of the Doniphan County Commission at 9:06 A.M. Commissioner Collins seconded. Motion carried 3-0. County Attorney, County Clerk, Road Office Manager remained.

At 9:07 A.M. public hearing was held for consideration of Road Closure Petition filed on behalf of landowners Kenneth McCauley, Mary McCauley, Inc., Cara Mueller, Lee Mueller and Walter Neibling for closure of a portion of 265<sup>th</sup> Road in Iowa Township described as follows to wit:

Commencing at southeast corner northeast quarter Section 8 Township 2 Range 19E west approximately 1350' m/l to southwest corner of a tract described in Book 323 Page 304 on file in the official record of the Register of Deeds of Doniphan County, Kansas, being the true point of beginning; thence continuing west approximately 2,590' m/l to centerline creek.

Said notice of hearing was published in the official County newspaper, The Kansas Chief, on September 9, 2021. Kenneth McCauley was present. Chairman Grable called for public comment in opposition of and support for the requested road closure. There being no public comment or further discussion, Chairman Grable closed the hearing.

Commissioner Collins made a motion to close a portion of 265<sup>th</sup> Road in Iowa Township described as follows to wit:

Commencing at southeast corner northeast quarter Section 8 Township 2 Range 19E west approximately 1350' m/l to southwest corner of a tract described in Book 323 Page 304 on file in the official record of the Register of Deeds of Doniphan County, Kansas, being the true point of beginning; thence continuing west approximately 2,590' m/l to centerline creek.

Commissioner Hall seconded. Motion carried 3-0.

County Clerk Peggy Franken told the County Commission 1,051 tires were collected at the annual tire collection held Saturday, September 18, 2021 from 7:30 AM-12:00 P.M. Commissioner Grable recommended at least one employee from each of the Road Districts assist with future tire collections.

County Clerk Peggy Franken presented the Board of County Commissioners with the 2022 KCAMP Liability Insurance questionnaire for their review.

Commissioner Grable made a motion to accept the resignation of Jenifer Scroggins from the part-time position of Kitchen Assistant. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Grable made a motion to hire David Penny as part-time Kitchen Assistant effective September 27, 2021 at a rate of \$12.50 per hour. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Grable informed the County Commission 150<sup>th</sup> Road in Sections 2 and 11 Township 4 Range 21E is open to thru traffic following tube replacement; with the roadway still needing to be rocked, banks shaped and entrance tubes installed.

Commissioner Grable made a motion to approve Triple L Tire performing maintenance work on the Meals on Wheels van including purchase of tires, shocks and wheel alignment as requested by Aging Administrator Diana Crouse-Johnson. Commissioner Collins seconded. Motion carried 3-0.

The Board of County Commissioners held discussion with Aging Administrator Diana-Crouse Johnson regarding repairs needed to plaster walls at the Highland Senior Citizens Center located at 102 N Kirkwood Street, Highland, Kansas. Following discussion it was the consensus of the Board of County Commissioners to seek bids for placement of paneling over plaster walls at the Center.

Health Department/Home Health Administrator Sheryl Pierce presented the County Commission with a price quote from LockIt Technologies for a Lenovo ThinkPad in the amount of \$899.00 and requested permission to purchase utilizing Public Health Emergency Preparedness grant funds. Commissioner Grable made a motion to purchase a Lenovo ThinkPad from LockIt Technologies in the amount of \$899.00 for the Doniphan County Health Department utilizing Public Health Emergency Preparedness grant funds. Commissioner Hall seconded. Motion carried 3-0.

Administrator Pierce also presented the County Commission with bids for placement of concrete parking lot behind the Health Department building located at 201 S Main Street. Pierce stated she included the expense in the Immunization Supplemental Grant 4. Bids were presented as follows for 30'x 50' 5" concrete pad with wire reinforcement, including expansion along existing building, off-site disposal of excavated material, site preparation, compacted aggregate fill as needed and increase concrete area at dumpster with additional 2" thickness, saw cutting and treatment with Cure and Seal.

Muse Excavation & Construction Inc., Elwood, Ks	\$16,630.00
Strong Concrete, St. Joseph, Mo.	\$22,245.00

Commissioner Grable made a motion to accept the best bid of Muse Excavation and Construction, Inc. for construction of 30'x 50' 5" concrete pad as bid at the Doniphan County Health Department in the amount of \$16,630.00 with payment to be made from Immunization Supplemental Grant 4. Commissioner Hall seconded. Motion carried 3-0.

Health Department/Home Health Administrator Sheryl Pierce informed the County Commission there are 13 active COVID-19 cases in Doniphan County as of September 20, 2021. She stated Doniphan County has a 20.75% positivity rate. The Health Department has begun giving an additional dose of the COVID-19 vaccine to high risk individuals with auto immune deficiencies. Pierce said COVID-19 booster vaccines are not currently available.

There being no further business before the Board, Commissioner Grable made a motion to adjourn the meeting at 9:43 A.M. Commissioner Hall seconded. Motion carried 3-0.

DATED THIS 20th DAY OF SEPTEMBER 2021.

Attest: \_\_\_\_\_  
Peggy Franken, County Clerk

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Wayne Grable, Chairman