

**UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, AUGUST 9, 2021**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall and County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Road Office Manager Lindsay Norris, Appraiser Danielle Kiefer, Jeff Corriveau and First Road District Foreman Sean Price were present for a portion of the meeting.

Commissioner Hall made a motion to approve County Commission meeting agenda as presented. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Hall made a motion to approve County Commission meeting minutes of August 2, 2021 as written. Commissioner Collins seconded. Motion carried 3-0.

Fee report for the month of July 2021 was presented to the County Commission on behalf of the Sheriff for their review.

Currently the Jerry K. Dubach Doniphan County Law Enforcement Center houses 11 local inmates.

Appraiser Danielle Kiefer introduced Jeff Corriveau to the Board of County Commissioners. Commissioner Collins made a motion to hire to Jeff Corriveau full-time to fill vacant Deputy Appraiser's position at a rate of \$12.50 per hour including benefits effective August 9, 2021. Commissioner Hall seconded. Motion carried 3-0.

The Board of County Commissioners executed commitment letter to be sent along with National Telecommunications and Information Administration Broadband Infrastructure Program grant. The letter states Doniphan County's intent to provide project oversight, grant management, public outreach, financial management and required reporting. County Clerk Peggy Franken informed the County Commission Broadband Infrastructure Program grant application for countywide broadband expansion would be submitted by August 11, 2021.

County Clerk Peggy Franken presented the County Commission with July 2021 Departmental Budget and Cash Summary report and sales tax collections in the amount of \$54,631.02.

The Board was in receipt of correspondence from KCAMP, County liability insurance carrier, regarding 2022 rate.

County Clerk Peggy Franken informed the County Commission tire collection for Doniphan County residents will be held on September 18, 2021 from 7:30 A.M. until 12:00 P.M. at the Second Road District shop located at 302 W. Robertson St. Troy, Kansas. The Tire Cutters of Seneca will collect tires at the following rates: car/truck/passenger tires \$2.00 each; semi tires \$6.00 each; tractor tires \$20 each; motorcycle/ATV tires \$1.00 each. Tire on rim additional \$1.00 each. Clerk Franken asked the County Commission to pay the cost of the first 10 passenger tires off rims for County residents, with payment to be made from the Solid Waste fund and requested assistance of at least two employees of the Road Department to help. Commissioner Grable made a motion to pay for the first 10 passenger tires, off rims, collected during the tire collection on September 18, 2021 and to ask employees of the Road Department to assist. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Collins asked about the plan to complete chip seal projects. First Road District Foreman Sean Price said due to dry weather conditions and most repair work being completed from heavy rainfall, the Road Department will be forming a plan to complete chip seal which should take approximately 1.5 weeks, weather permitting.

Commissioner Collins asked Road Office Manager Lindsay Norris to obtain a cost estimate for the Board's consideration for 2" asphalt overlay on Elgin Road from K120 Highway to St. Benedict Road and another estimate for 2" asphalt overlay on Friendship Road from K120 Highway to 170th Road.

Commissioner Grable made a motion to pay Jack Horner \$600.00 for road mat material and J&G Auto in the amount of \$810.32 for repair on 2000 Ford pickup. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Collins made a motion to approve invoice to Triple L Tire in the amount of \$816.00 for purchase of tires for 911 Sign pickup truck. Commissioner Hall seconded. Motion carried 3-0.

Lindsay Norris, Road Office Manager, presented temporary work orders signed by adjoining landowners for tube replacement on 150th Road, Sections 2 and 11 Township 4 Range 21E and informed the County Commission Contractor Pat Urban, Urban Construction, has taken care of utility locates.

Road Office Manager Lindsay Norris reported return of 2018 Western Star rock truck to the Third Road District. The truck was damaged in rollover accident on August 13, 2020. Midway Ford was hired by Doniphan County's liability insurance carrier KCAMP to repair. Norris reported the truck is still having hydraulic issues. She turned the matter over to County Attorney Charles Baskins, per KCAMP's recommendation.

At 9:09 A.M. Commissioner Collins made a motion to recess into executive session for the purpose of discussing legal matters pertaining to roads with legal counsel, with the meeting to be called back to order in the office of the Doniphan County Commission at 9:19 A.M. Commissioner Hall seconded. Motion carried 3-0. County Attorney, County Clerk, Road Office Manager remained.

At 9:19 A.M. Commissioner Hall made a motion to extend executive session for the purpose of continuing discussion of legal matters pertaining to roads with legal counsel, with the meeting to be called back to order in the office of the Doniphan County Commission at 9:24 A.M. Commissioner Collins seconded. Motion carried 3-0. County Attorney, County Clerk, Road Office Manager remained.

Emergency Management Coordinator Julie Meng recommended to the Board of County Commission not making application for 2019 FEMA funding, as all projects are complete, with some being paid for with Kansas Department of Transportation emergency funds. Commissioner Grable made a motion to close out 2019 FEMA grant and not request FEMA funding for 2019 projects, based on recommendation of Doniphan County Emergency Management Coordinator. Commissioner Collins seconded. Motion carried 3-0.

Road Office Manager Lindsay Norris presented the County Commission with roadway map indicating approximately 400' of new road developed by adjoining landowners from 210th Road to Elgin Road in Section 7 Township 3 Range 20E. Adjoining Landowners John C. Rush and Charles Wilson propose vacating approximately 685' foot of 210th Road in Section 6 Township 3 Range 20E in lieu of new roadway in Section 7. The Board of County Commission took no action pending review of roadway and formal petition to vacate.

Commissioner Collins made a motion to execute equipment rental agreement between Doniphan County and Foley Equipment for rental of grapple bucket at a cost of \$860.00 per month to be used on rented CAT skid steer, with rental cost to be deducted from purchase price if purchased by Doniphan County. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Grable informed the County Commission Kansas Department of Transportation has denied access to US Highway 36 for proposed extension of Runnymede Road in Section 19 Township 3 Range 22E.

Commissioner Grable made a motion to enter into agreement with Herzog Contracting Corporation, Inc. for placement of 2" asphalt overlay on 190th Road from Randolph Road east to Saratoga Road, in the unincorporated area of Blair, at a cost of \$118,034.00 to include shoulder backfill, with payment to be made from New Sales Tax fund. Commissioner Hall seconded. Commissioner Collins no. Motion Carried 2-1.

Commissioner Grable made a motion to allow Road Employees to use County motor grader and rubber tire loader for Wathena American Legion Post 161 tractor pull to be held September 4, 2021 and Doniphan County Fair Board tractor pull to be held September 18, 2021. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Grable recommended having the teeth on the County backhoes repaired. First Road District Foreman Sean Price will obtain cost from Berry Tractor.

A proposed road maintenance agreement for Grain Belt Express transmission line, developed by Kirkham Michael Engineers, was presented to the County Commission for their consideration.

Bid letting was held for gutter placement and water damage remediation at Highland Senior Citizens Center located at 102 N. Kirkwood St, Highland, Kansas.

Gutter Bids:

Barron's Expert Guttering	\$4,420.00 (gutter straps placed under metal roof)
Wallis Guttering	\$3,346.00 (gutter straps attached to metal roof)

Commissioner Collins made a motion to accept low bid of Wallis Guttering in the amount of \$3,346.00 with payment to be made from New Sales Tax fund. Commissioner Hall seconded. Motion carried 3-0.

Water Remediation:

Serv-Pro	\$12,341.41
1-800 Water Damage	\$13,341.18

Commissioner Hall made a motion to accept the low bid of Serv-Pro in the amount of \$12,341.41 with payment to be made from New Sales Tax fund. Commissioner Hall seconded. Motion carried 3-0.

There being no further business before the Board, Commissioner Grable made a motion to adjourn the meeting at 10:11 A.M. Commissioner Hall seconded. Motion carried 3-0.

DATED THIS 9th DAY OF AUGUST 2021.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman