

**UNOFFICIAL MINUTES**  
**DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, MAY 3, 2021**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall, County Clerk Peggy Franken and County Attorney Charles D. Baskins present.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Bill Huss, Economic Development Director Leah B. Johnson, Road Office Manager Lindsay Norris, First Road District Foreman Sean Price, Emergency Management/Zoning Coordinator Julie Meng, Health Department/Home Health Administrator Sheryl Pierce, Health Department Office Manager Jessica Robinson and Scott Hardin, Lockit Technologies via teleconference were present for a portion of the meeting.

Commissioner Grable made a motion to approve the County Commission meeting agenda as amended to include 10-minute non-elect personnel executive session with the County Clerk. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Hall made a motion to approve County Commission meeting minutes of April 26, 2021 as written. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Hall made a motion to approve warrants for the period of April 30, 2021 as presented. Commissioner Collins seconded. Motion carried 3-0.

Fee reports for the month of April 2021 were presented to the Board of County Commissioners for their review on behalf of the County Clerk and Register of Deeds.

Currently the Jerry K. Dubach Doniphan County Law Enforcement Center houses 7 local inmates.

Economic Development Director Leah B. Johnson updated the Board of County Commissioners on the Big Kansas Road Trip spotlighting the counties of Brown, Doniphan and Nemaha being held May 6-9, 2021. The Doniphan County Courthouse will be open extended hours for tours Saturday, May 8, 2021 10:00 AM-3:00 PM and Sunday, May 9, 2021 1:00-3:00PM.

Bill Huss thanked the Board of County Commissioners and First Road District for rock and road maintenance on Freeport Road from US Highway 36 to 190<sup>th</sup> Road.

Road Office Manager Lindsay Norris told the County Commission she is acquiring price quotes to purchase “stop” and “slow” paddles to be used by the Road Districts.

Lindsay Norris, Road Office Manager, also obtained a rental rate from Berry Tractor for a road widener machine to assist with application of shoulder rock along hard surfaced roadways at a rate of \$2,125.00 per week. The County Commission requested Road Districts develop a list of hard surfaced roads and work plan for use of road widening machine for the Board's consideration.

Commissioner Hall made a motion to enter into agreement with Herzog Contracting Corporation, Inc. for center stripe of 170<sup>th</sup> Road, following 2" asphalt overlay, in the amount of \$5,128.00. Commissioner Grable seconded. Motion carried 3-0.

First Road District Foreman Sean Price told the County Commission he is working with the Iowa Tribe of Kansas and Nebraska and the US Army Corp of Engineers to stabilize road bank along 225<sup>th</sup> Road where the creek is cutting into the bank. The First Road District will haul in rip rap to stabilize the bank and divert the creek to prevent further erosion.

Foreman Price said the Road Departments will begin road patch work this week, weather permitting, to prepare for chip seal season.

Mike Hey, Senior District Manager for Waste Management, met with the Board of County Commissioners to discuss operations of the Doniphan County Transfer Station. Mr. Hey said in the month of March 2021 the Transfer Station took in 1,720 ton of trash, 472 ton from Doniphan County and 1,248 ton from the City of St. Joseph, Missouri. Due to lack of demand, hours of operation were changed to operating Monday through Friday 8:30 AM-4:30 PM and the second Saturday of every month from 8:00 AM – 12:00 PM. A hard hat and vest are required. Commissioner Hall asked about repair to the Transfer Station building. Mr. Hey said structural engineers have developed a repair plan for the west side of the building to stabilize the wall, with repair to take place by the 4<sup>th</sup> Quarter 2021 dependent upon steel prices. At the time of repair, the Transfer Station will be closed to the public for at least one week. Commissioner Collins asked that representatives of Waste Management keep the Transfer Station in clean order and trash picked up around the grounds.

Commissioner Hall informed the County Commission the bid on the 2018 Western Star (#11) rock truck will not raise. The truck was involved in a rollover accident in 2020 and recently repaired by Midway Ford Truck Center, as approved by Doniphan County's insurance carrier KCAMP. The Road Department and County Clerk will contact Midway Ford Truck Center and the County's insurance company to discuss additional repair work and costs.

Commissioner Grable made a motion to recess into executive session at 9:12 AM for the purpose of discussing and protecting the interest of non-elect personnel with the County Clerk, with the meeting to be called back to order in the office of the Doniphan County Commission at 9:22 AM. Commissioner Hall seconded. Motion carried 3-0. The County Attorney and County Clerk remained.

Emergency Management Coordinator Julie Meng, acting as the ADA Coordinator, told the County Commission the courthouse ADA accessible lift is out of service awaiting repair. The Board agreed to seek bids for replacement of existing lift and service agreement.

County Clerk Peggy Franken presented the Board with sales tax receipts in the amount of \$45,756.46.

Health Department/Home Health Administrator Sheryl Pierce and Health Department Office Manager Jessica Robinson met with the County Commission to discuss upgrade to IT Services at the Doniphan County Health Department, with Scott Hardin, Lockit Technologies, appearing via teleconference. Administrator Pierce presented the County Commission with the following proposals to upgrade computers, server, wireless communications and monthly service contract. The expenses will be paid with funds obtained through the Kansas Department of Health and Environment Epidemiology and Laboratory Capacity Enhancing Detection supplement grant in the amount of \$137,826.00.

Personal Computer Replacement	\$1,896.01
Wireless Upgrade	\$ 705.00 (excludes electrician costs)
Server	\$6,654.00
Managed Services	\$ 660.00 per month

Managed Services will provide basic protection and labor pool for 44 annual hours on 9 personal computers/laptops and two windows servers. Managed Services to be re-evaluated after one year to determine actual number of labor hours for consulting and technology services used. Commissioner Hall made a motion to accept the proposal of Lockit Technologies to upgrade Health Department IT Services utilizing grant funds to pay the cost, should grant funds not cover the cost Health Department budgeted funds will be responsible for payment. Commissioner Collins seconded. Motion carried 3-0.

There being no further business before the Board, Commissioner Grable made a motion to adjourn the meeting at 10:33 A.M. Commissioner Hall seconded. Motion carried 3-0.

DATED THIS 3RD DAY OF MAY 2021.

Attest: \_\_\_\_\_  
Peggy Franken, County Clerk

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Wayne Grable, Chairman