

**UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, MARCH 8, 2021**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Wayne Grable, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Bobby Hall, County Clerk Peggy Franken present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Health Department/Home Health Administrator Sheryl Pierce, Road Office Manager Lindsay Norris, First District Road Foreman Sean Price, Aging Director Joi Davies, Economic Development Director Leah B. Johnson and US Bank Mortgage Loan Originator Amanda Lundy were present for a portion of the meeting.

Commissioner Collins made a motion to approve the County Commission meeting agenda as presented. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Hall made a motion to approve County Commission meeting minutes of March 1, 2021 as presented. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Collins made a motion to approve manual warrant for the period of March 2, 2021 as presented. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Hall made a motion to approve added taxes in the amount of \$48.00 and abated taxes in the amount of \$37.10 to the 2020 Doniphan County tax roll. Commissioner Collins seconded. Motion carried 3-0.

Fee reports for the month of February 2021 were presented to the Board for their review on behalf of the Sheriff.

Currently the Jerry K. Dubach Doniphan County Law Enforcement Center houses 5 local inmates.

Health Department/Home Health Administrator Sheryl Pierce presented the County Commission with annual Kansas Department of Health and Environment grants for their consideration. In addition, Pierce presented the County Commission with Kansas Department of Health and Environment ELC COVID-19 Infrastructure Expansion grant application for funding years January 5, 2021-July 31, 2023 in an amount not to exceed \$137,826.00. The ELC COVID-19 grant can be used for salaries, overtime, supplies including computers, wraparound services and supplies for persons in isolation and quarantine, internet upgrades, phone system upgrades, professional development, travel and electronic health records. One-time pay adjustments to compensate salaried and/or hourly employees for their extraordinary efforts in response to the pandemic are allowable. Funding must only be used for COVID-19 response expense/activities. Administrator Pierce said the Health Department would make application for a new generator and furnace for the Health Department building, upgrade to computer system server and staff time. The Board of County Commissioners took no action pending review.

Health Department/Home Health Administrator Sheryl Pierce informed the County Commission there are currently 4 active COVID-19 cases in Doniphan County. The Health Department has administered 960 primary COVID-19 vaccines and 360 booster vaccines. She reported by March 11, 2021 all school personnel should be vaccinated. The Health Department is currently operating under the State of Kansas Phase 2 plan whereby high contact critical workers working with the public can receive the vaccine. Almost all County residents 65 years of age or older who wanted the vaccine have been vaccinated, as well as, all health care workers. Once all those eligible in Phase 2 have received the vaccine, it may be necessary for the Health Department to halt administration of the COVID-19 vaccine until the State of Kansas moves to Phase 3, according Administrator Pierce.

Road Office Manager Lindsay Norris told the County Commission she is working with Atchison County Road Department and Doniphan County Road Foremen to draw up road maintenance agreement between the counties of Atchison and Doniphan.

Chairman Grable executed application for participation in the Kansas Department of Transportation Local Road Safety Plan on behalf of the Board of County Commissioners.

Lindsay Norris, Road Office Manager, presented the County Commission with a list of proposed roads, as prepared by Road Foremen, to be chipped sealed during the 2021 oil and chat season. She stated approximately 3,000 ton of chat would be ordered and hauled at a rate of \$21.75 per ton from Norris Quarries. The County Commissioners asked Norris to take into consideration current chat stockpile prior to ordering.

Commissioner Collins made a motion to approve an invoice to Highland Hardware in the amount of \$628.40. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Collins made a motion to approve an invoice to Franken Auto Parts in the amount of \$793.46. Commissioner Hall seconded. Motion carried 3-0.

First District Road Foreman Sean Price presented cost estimates from Maryville Metal Culverts for purchase of 8'x 108' road tube for replacement project on 150th Road, west of Friendship Road, in First District.

12-guage	\$19,434.60
10-guage	\$24,834.60

Commissioner Collins made a motion to purchase 12-guage 8'x108' road tube for culvert replacement project on 150th Road, west of Friendship Road, in First Road District in the amount of \$19,434.60. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Grable informed the County Commission #151 2017 John Deere motor grader was broken down on Friday, March 5, 2021. The equipment repair is covered under warranty.

Commissioner Grable addressed spending authority for department heads and County Commissioners, recommending the Board adhere to the County purchasing policy having department head expenditures in excess of \$500.00 approved by the Board of County Commissioners and leaving the Commissioners' authority at \$1,500.00 without Board approval. Commissioners Collins and Hall concurred.

Commissioner Grable also told the County Board the Second Road District will remove, reset or replace 2' culvert located on Ottumwa Road, in Section 22 Township 4 Range 21E.

Amanda (Mandy) Lundy, US Bank Mortgage Loan Originator, appeared before the Board of Commissioners to discuss Doniphan County's participation in the Kansas Housing Assistance Program. A program created to provide homeowners who meet the qualifications a 30-year fixed rate mortgage with assistance for down payment or closing costs. Mrs. Lundy explained Doniphan County's participation would assist unincorporated areas of the County. Each incorporated city would also need to enter into a cooperation agreement to participate. County Attorney Charles Baskins opined the program is non-inclusive, not taxpayer funded, the County would have no financial liability and is designed to assist citizens of the County. The Board of County Commissioners took the request under consideration.

At 9:40 A.M. Commissioner Grable made a motion to enter into executive session for the purpose of discussing and protecting the interest of non-elect personnel in the Aging Department, with the meeting to be called back to order in the office of the Doniphan County Commission at 9:45 A.M. Commissioner Collins seconded. Motion carried 3-0. The County Attorney, County Clerk and Aging Director remained.

Commissioner Collins made a motion to hire Diana Crouse-Johnson as full-time Doniphan County Aging Director effective March 22, 2021 at a salary of \$32,000.00 subject to 90-day probationary period. Upon completion of probationary period, salary will increase to \$35,000.00. Commissioner Hall seconded. Motion carried 3-0.

Commissioner Hall made a motion to have windshield in Doniphan County Transportation van replaced and invoice submitted to Kansas Department of Transportation for reimbursement. Commissioner Collins seconded. Motion carried. 3-0.

Economic Development Director Leah B. Johnson discussed with the Board of County Commissioners dates and times for the Doniphan County Courthouse to be open for tours during the Kansas Sampler Foundation's Big Kansas Road Trip to be held May 6-9, 2021. The Big Kansas Road Trip will showcase the counties of Brown, Doniphan and Nemaha educating Kansans about Kansas and exploring communities throughout the State. Director Johnson recommended the courthouse be open to the public on Saturday, May 8, 2021 between the hours of 10:00 A.M.-4:00 P.M. and Sunday, May 9, 2021 1:00 P.M.-3:00 P.M. to accommodate tourist of the Big Kansas Road Trip, with employees volunteering to staff the building being allowed to utilize comp time. The Board of County Commissioners were in receipt of a letter from Mary Winder urging the County Commissioners to allow the county courthouse to be open on Saturday and Sunday May 8-9, 2021 for the Big Kansas Road Trip. Commissioner Hall asked Economic Development Director Johnson to contact the Sheriff's Department and request deputy officers perform periodic walk-thru of the building during the event. Director Johnson will send out an email to county employees seeking volunteers to staff the courthouse.

County Clerk Peggy Franken presented the County Commission with the departmental budget and cash summary for February 2021.

Commissioner Grable made a motion to enter into contractual agreement with KANZA Mental Health and Guidance Center for 2021 appropriation support of mental health services in the amount of \$30,000.00 and a portion of Doniphan County's liquor tax proceeds in the amount of \$1,000.00. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Grable made a motion to adopt Doniphan County Resolution 2021-03, a Resolution authorizing a deferred compensation plan in the Kansas Public Employees Retirement System for employees of Doniphan County, Kansas. Commissioner Hall seconded. Motion carried 3-0. Said Resolution was recorded and is on file in the office of the Doniphan County Clerk in Resolution Book 3 page 237.

Commissioner Hall clarified although roadways in the Third Road District will not be chip sealed during the 2021 season, they will be maintained and patched.

At 10:16 A.M. Commissioner Collins made a motion to enter into executive session for attorney-client privilege with counsel, with the meeting to be called back to order in the office of the Doniphan County Commission at 10:31 A.M. Commissioner Hall seconded. Motion carried 3-0. The County Attorney and County Clerk remained.

The Board of County Commissioners received correspondence from Robert Williamson of 501 South Main Street, Troy, Kansas, requesting Johnson grass at the Second Road District shop be treated by the County's Noxious Weed Department. Mr. Williamson also requests the County remove materials and other goods from his property east of the Second Road District shop. The County property boundary is the east line of Block H of Union Addition to Troy. Mr. Williamson requests the materials and goods be removed by May 1, 2021. Any materials or goods still on this property after May 1, 2021 shall be deemed to be his (Mr. Williamson's) personal property and will be removed as he deems appropriate.

There being no further business before the Board, Commissioner Grable made a motion to adjourn the meeting at 10:35 A.M. Commissioner Hall seconded. Motion carried 3-0.

DATED THIS 8TH DAY OF MARCH 2021.

Attest: _____
Peggy Franken, County Clerk

Wayne Grable, Chairman