

**UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, OCTOBER 26, 2020**

The Board of County Commissioners met in regular session in the office of the Doniphan County Commission, Troy, Kansas, at 8:30 A.M. with Second District County Commissioner Thad G. Geiger, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Jerry McKernan and County Clerk Peggy Franken were present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Melanie Davis observed the entire meeting. Road Office Manager Lindsay Norris, Aging Administrator Peggy Wood and John M. Smith, Jr. were present for a portion of the meeting.

Commissioner McKernan made a motion to approve the meeting agenda as amended to include non-elect personnel executive session. Commissioner Collins seconded. Motion carried 3-0.

Commissioner McKernan made a motion to approve County Commission minutes of the October 19, 2020 meeting as written. Commissioner Collins seconded. Motion carried 3-0.

Commissioner McKernan made a motion to approve payroll and warrants for the period of October 30, 2020 as presented. Commissioner Collins seconded. Motion carried 3-0.

Currently the Doniphan County Law Enforcement Center houses 7 local inmates.

The Board of County Commissioners held discussion regarding the annual employee Christmas dinner. Due to the coronavirus pandemic the Board of County Commissioners agreed not to hold a social gathering but rather explore options for catering a meal to each departmental location.

Commissioner Geiger made a motion to hire Jerry Wayne Carter as the Second District Road Foreman subject to 90-day probationary period and pre-employment screening, setting salary for the first 90-days at \$40,000.00. Upon successful completion of probationary period pay will be comparable to First and Third District Road Foremen salary. Commissioner McKernan seconded. Motion carried 3-0.

Road Office Manager Lindsay Norris informed the County Commission of shot rock price from Whetrock Quarries at a cost of \$12.25 per ton. Norris will obtain the tonnage of rock needed by each road district with the County Board to take action on purchasing at their next regular meeting.

Manager Norris stated she has reached out to representatives of Hamm's Quarry regarding rock stockpile cash balances, with no response.

Bids were presented for the purchase of trailer tires for the belly dump truck in the Second Road District:

Neumann Services	\$389.02 (Firestone 14 ply)
	\$409.99 (Firestone 16 ply)
Consumer Oil	\$411.99 (Firestone 16 ply)

Commissioner Geiger made a motion to accept the low bid of Neumann Services for the purchase of four trailer tires at a rate of \$389.02 each. Commissioner Collins seconded. Motion carried 3-0.

Commissioner Geiger made a motion to approve the purchase of rock from Foley Quarry for Monument Road repair in the amount of \$35,523.03. Commissioner McKernan seconded. Motion carried 3-0.

Road Office Manager Lindsay Norris updated the Board of County Commissioners on township road improvement fund balances.

Commissioner Geiger stated he has obtained Road Department wage schedules from Atchison and Brown counties for future discussion by the Board of County Commissioners.

Commissioner McKernan made a motion to enter into an annual lease agreement between Doniphan County, Kansas and the City of Troy for lease and rental of space for operations of the Troy Pioneer Senior Citizens Center at a rate of \$1.00. Commissioner Collins seconded. Motion carried 3-0.

Bid letting was held for sale of 2013 Dodge Caravan SE no longer in use by Doniphan County Transportation department. Sealed bids were opened and read aloud as follows:

Marvin "Corky" Smith	\$1,775.00
Mark Wiedmer	\$ 325.10
Alvin Wood dba Wood Lawn Care	\$2,540.00

Commissioner Collins made a motion to accept the high bid of Alvin Wood doing business as Wood Lawn Care in the amount of \$2,540.00. Commissioner McKernan seconded. Motion carried 3-0.

Aging Administrator Peggy Wood informed the County Commission the Doniphan County Kitchen and Meals on Wheels program are back in operation after being shut down due to the coronavirus pandemic. The County Board directed Administrator Wood to formulate a plan for continuing operations of the Meals on Wheels program in the event the Doniphan County Kitchen is closed or has a staffing shortage.

Kitchen Assistant Sherry Walton, who has been employed with Doniphan County since 2001, will retire on October 31, 2020. A reception in her honor is planned for Friday, October 30, 2020 from 12:30 P.M. – 1:30 P.M. at the Highland Senior Citizens Center.

At 9:09 A.M. Commissioner Collins made a motion to recess into executive session for the purpose of discussing legal matters with counsel, with the meeting to be called back to order in the office of the Doniphan County Commission at 9:24 A.M. Commissioner McKernan seconded. Motion carried 3-0. The County Attorney, County Clerk and Road Office Manager remained.

At 9:25 A.M. Commissioner McKernan made a motion to recess into executive session for the purpose of discussing and protecting the interest of non-elect personnel in the Road Department, with the meeting to be called back to order in the office of the Doniphan County Commission at 9:35 A.M. Commissioner Collins seconded. Motion carried 3-0. The County Attorney, County Clerk and Road Office Manager remained.

John M. Smith, Jr. was present to discuss dangerous road conditions on 250th Road, where a road closed sign is currently in place.

Emergency Management Coordinator Julie Meng requested permission to purchase two lap top computers for the Emergency Management/Zoning office, one to be used for issuing emergency personnel identification badges and the other for office use. A price quote in the amount of \$2,549.00 was presented to the Board for their consideration from Lockit Technologies, to include both computers and set up. Commissioner Collins made a motion to approve the purchase of two lap top computers for the Emergency Management/Zoning office at a cost of \$2,549.00. Commissioner McKernan seconded. Motion carried 3-0.

Emergency Management Coordinator Julie Meng told the County Commission the new courthouse generator will be installed on Thursday, October 29, 2020.

County Clerk/Election Officer Peggy Franken informed the County Commissioners over 900 voters have applied for advance mail ballots or voted in advance of the November 3, 2020 general election. The County Clerk's office, in addition to normal business hours, will be open for in person advance voting Saturday, October 31, 2020 from 8:00 A.M. until 12:00 P.M.

There being no further business before the Board, Chairman Geiger adjourned the meeting at 9:45 A.M.

DATED THIS 26TH DAY OF OCTOBER 2020.

Attest: _____
Peggy Franken, County Clerk

Thad G. Geiger, Chairman