

**UNOFFICIAL MINUTES**  
**DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, APRIL 13, 2020**

The Board of County Commissioners met in regular session via Zoom at 8:30 A.M. with Second District County Commissioner Thad G. Geiger, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Jerry McKernan, County Attorney Charles D. Baskins and County Clerk Peggy Franken were present.

Observers included County Attorney Secretary Celeste Etherton, The Kansas Chief Reporter Paul Stewart and Economic Development Director Leah B. Johnson. Road Office Manager Lindsay Norris and Emergency Management Coordinator/Zoning Administrator Julie Meng appeared in person before the Board of County Commissioners. Health Department/Home Health Administrator Sheryl Pierce appeared by teleconference.

Commissioner McKernan made a motion to approve the meeting agenda as amended to include executive session for attorney-client privilege purposes. Commissioner Collins seconded. Motion carried.

Commissioner McKernan made a motion to approve County Commission minutes of the March 30, 2020 regular meeting and April 6, 2020 special meeting as written. Commissioner Collins seconded. Motion carried.

Commissioner Collins made a motion to approve payroll and warrants for the period of April 15, 2020 as presented. Commissioner McKernan seconded. Motion carried.

Fee reports for the month of March 2020 were presented to the Board on behalf of the County Clerk and Register of Deeds for their review.

Currently the Doniphan County Law Enforcement Center houses 1 Wyandotte County and 8 local inmates.

The Board of County Commissioners extended their appreciation to County Attorney Secretary Celeste Etherton for assisting with tech services in setting up Zoom meetings for the Board of County Commissioners.

Commissioner Collins informed the County Commission the First Road District is in the process of replacing a road tube on Coronado Road, north of the Highland water tower. The District continues to haul chat and blade roads.

Commissioner McKernan, on behalf of the Third Road District, stated the District has roadways prepared and ready to being patch work.

Commissioner Geiger said the Second Road District has been blading roads, performing general maintenance, is placing rip rap along bridge bank slopes and working on road tube projects.

Discussion was held in regard to holding a tire amnesty collection during the summer of 2020. County Clerk Peggy Franken will work with Northeast Kansas Environmental Services to schedule a date.

County Clerk Peggy Franken presented the Board with receipt of sales tax collections in the amount of \$45,035.03 and departmental cash and budget summary for the month of March 2020.

Proposals for employee benefit consultants to assist Doniphan County with employee health insurance bid process and human resources were presented to the Board of County Commissioners for their consideration as follows:

O Hub	\$2,163.00/month
Professional Insurance Consultants	\$1,250.00/month

Commissioner Geiger made a motion to contract with Professional Insurance Consultants for employee benefit and human resource services at a rate of \$1,250.00 per month subject to review in 6-months. Commissioner Collins seconded. Motion carried.

Road Office Manager Lindsay Norris presented the County Commission with Road Department expenses and Road Improvement Fund balances for the month of March 2020 for their review.

Lindsay Norris, Road Office Manager, informed the County Commission of payment in the amount of \$329,896.00 to Murphy Tractor for balance due on four 2020 John Deere motor graders, after trade of four 2015 John Deere motor graders. She also stated two tires will need to be purchased for traded machines, the cost is unknown at this time.

The Board of County Commissioners executed an agreement between landowner and Doniphan County for dust control application on county roadway. The Board of County Commission reminds residents applying dust control to notify the Road Office prior to application.

Commissioner Collins made a motion to approve repairs to the dozer in the First Road District in the amount of \$937.58 by Ellis McGuire. Commissioner McKernan seconded. Motion carried.

Zoning Administrator Julie Meng presented the Board of County Commissioners with notice of recommendation from the Doniphan County Regional Planning Commission for zoning change of use from A-1 Agriculture to A-1 Conditional Use on behalf of Tara Turpin to operate an Events Center located at 926 Hwy 7, Troy, Kansas. The Doniphan County Regional Planning Commission recommends the conditional use be approved. Commissioner Geiger made a motion to accept the recommendation of the Doniphan County Regional Planning Commission and approve change of use from A-1 Agriculture to A-1 Conditional use on behalf of Tara Turpin for location of Events Center at 926 Hwy 7, Troy, Kansas. Commissioner McKernan seconded. Motion carried.

Julie Meng, Emergency Management Coordinator, informed the County Commission she has been in contact with MGP of Atchison, Kansas to obtain hand sanitizer and is awaiting delivery of other personal protective equipment (PPE) to be given to Doniphan County emergency service personnel in an effort to combat the coronavirus pandemic (COVID-19). Meng reported river levels remain steady, flood gates are open and operating properly.

Commissioner Geiger stated the Second Road District currently has a vacant operator's position. The Board of County Commissioners agreed to advertise to fill the vacancy, at which time transfer of employee from Second to First District will take place.

At 9:00 A.M. Commissioner Geiger made a motion to recess into executive session for the purpose of discussing attorney-client privilege with legal counsel with the meeting to be called back to order in the District Court courtroom at 9:10 A.M. Commissioner Collins seconded. Motion carried. The County Attorney and County Clerk remained.

At 9:10 A.M. Commissioner Geiger made a motion to extend the executive session to continue discussion with legal counsel on matters relating to attorney-client privilege with the meeting to be called back to order at 9:35 A.M. in the District Court courtroom. Commissioner Collins seconded. Motion carried. The County Attorney and County Clerk remained.

The Board of County Commissioners recessed for a break from 9:35 A.M. until 9:45 A.M.

At 9:45 A.M public session resumed via Zoom meeting in the District Court courtroom.

Sheryl Pierce, Health Department/Home Health Administrator, gave the Board of County Commissioners an update on coronavirus pandemic (COVID-19) preparedness. Doniphan County's emergency order, set to expire on April 20, 2020, will be revisited by the Board of County Commissioners at their next regular meeting.

The Board of County Commissioners complimented and expressed their appreciation to the citizens of Doniphan County for sacrifices made complying with Kansas Governor Laura Kelly and Doniphan County's emergency orders to shelter in place in order to prevent the spread of the coronavirus (COVID-19).

There being no further business before the Board, Chairman Geiger adjourned the meeting at 9:56 A.M.

DATED THIS 13TH DAY OF APRIL 2020.

Attest: \_\_\_\_\_  
Peggy Franken, County Clerk

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Thad G. Geiger, Chairman