

**UNOFFICIAL MINUTES**  
**DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, MARCH 9, 2020**

The Board of County Commissioners met in regular session at 8:30 A.M. with Second District County Commissioner Thad G. Geiger, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Jerry McKernan and County Clerk Peggy Franken were present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Paul Stewart observed the entire regular meeting. Others present for a portion of the meeting included First District Road Foreman Sean Price, Second District Road Foreman Nick Popple, Third District Road Foreman Steve Gerdes, Road Office Manager Lindsay Norris, Economic Development Director Leah B. Johnson, Emergency Management Coordinator Julie Meng, Martha Smith and Logan Bausch, Northeast Kansas Environmental Services, Health Administrator Sheryl Pierce and Gary Satter, Glacial Hills RC&D Council.

Commissioner McKernan made a motion to approve the County Commission meeting agenda as presented. Commissioner Collins seconded. Motion carried.

Commissioner McKernan made a motion to approve County Commission minutes of the March 2, 2020 regular meeting as written. Commissioner Collins seconded. Motion carried.

Fee reports for the month of January 2020 were presented to the Board for their review on behalf of the Register of Deeds and Sheriff.

Currently the Doniphan County Law Enforcement Center houses 1 Wyandotte County and 9 local inmates.

Third District Road Foreman Steve Gerdes told the County Commission the District is in the process of filling in slough offs and cave-ins along county roads, using broken up concrete hauled in from a job site in Elwood, Kansas.

First District Road Foreman Sean Price informed the County Commission replacement of a 6'x104' tube on Ash Point Road, east of Purcell, south of Highway K 20 began on Wednesday, March 4, 2020. The bull dozer broke down in the process and Ellis McGuire was contacted to perform emergency repairs on the dozer in order to cover the road tube, in the amount of \$683.33. The dozer again broke down on Friday, March 6, 2020, a problem was reported with the fuel line and the Road Crew is working to repair.

Foreman Price also told the County Board the #46 Mack dump truck had to be towed backed to the county shop by Davies Oil after the wheel studs broke. The First District Road Crew have it in the shop determining necessary repairs.

The First and Second Road District also are continuing to maintain roads and fill in slough offs and cave-ins along county roads.

Second District Road Foreman Nick Popple stated a private citizen called to donate a push mower to the Second Road District for use in maintaining property around the shop buildings. The Board expressed their appreciation.

Foreman Poppo also informed the Board delivery of 2020 John Deere motor graders will begin the week of March 16, 2020. One of the 2015 John Deere motor graders returned to Murphy Tractor on buy back, from the Second Road District, has been sold by the Company, therefore the first machine delivered will go to the Second Road District.

Foreman Poppo asked about replacement of pickup trucks in the Second Road District. The Board of County Commissioners tabled discussion.

Commissioner Geiger said recent rains will expose soft spots in roadways, he asked those spots be covered with rock other than 3" or larger rock that has recently been used. Foremen Poppo and Price stated Servaes Quarries in Atchison has rock ranging from 1" to 2" and some crusher run available.

Second District Road Foreman Nick Poppo asked the Board of County Commissioners about a back-up plan if Norris Quarries runs out of chat. Commissioner Collins said Norris Quarries is aware of the amount of chat needed by Doniphan County and will have it available, the issue lies with being behind in production due to weather.

Discussion was held in regard to using the patch machine to lay long stretches of asphalt material. It was the consensus of the Board of County Commissioners and Road Foremen to utilize the patch machine for patching purposes only and contract out projects where longer stretches of roadways are to be overlaid with asphalt material.

Road Foreman Price told the County Commission Friendship Road, south of Highway K20, will need a large amount of patch work, fearing chip seal this year may not save the hard-surfaced road.

Commissioner Collins made a motion to sell by sealed bid truck #41, a 1998 Ford dump truck, located at the First Road District in Highland, Kansas. Commissioner McKernan seconded. Motion carried.

Warren Grable was present to ask the Commission whose idea it was to run scarifying blades on county roads this time of year. Commissioner Geiger said he told the Second Road District to only use scarifying blades during summer months when roads are dry. Mr. Grable said the Road Department bladed 150<sup>th</sup> Road and then went down the roadway with scarifying blades tearing up the road. Mr. Grable also asked Commissioner Geiger when the tube on 133<sup>rd</sup> and Monument Road, in Section 14, Township 4, Range 21E, would be taken up and reset. He suggested the County hire a Road Supervisor to oversee operators and employees as a cost savings measure for the Road Department to ensure projects are being done correctly.

Martha Smith, Office Manager with Northeast Kansas Environmental Services, presented the Board of County Commissioners with the five (5) year Solid Waste Management Updated Plan for their review. Following review Commissioner Collins made a motion to adopt County Resolution 2020-03, a Resolution providing for the adoption of a five-year update of the existing Doniphan County Solid Waste Management Plan. Commissioner McKernan seconded. Motion carried. Said Resolution has been recorded in the office of the County Clerk in Resolution Book 3.

Commissioner Geiger made a motion to enter into an agreement with Northeast Kansas Environmental Services to provide solid waste services to Doniphan County, Kansas, consisting of 1) investigation of complaints for illegal dumps within Doniphan County including coordination of their cleanup and reporting to the Kansas Department of Health and Environment 2) updating the County's Solid Waste Management Plan and submission to the Kansas Department of Health and Environment and 3) oversight of the Household Hazardous Waste program. The agreement will cover calendar year 2020 at a rate of \$30.00 per hour and \$0.54 per mile. Commissioner Collins seconded. Motion carried.

Logan Bausch, Environmentalist with Northeast Kansas Environmental Services and Martha Smith, gave the Board of County Commissioners an overview of 2019 activities. Nuisance complaints within the county and cities were discussed, complaints within incorporated cities must be handled by the municipality's city council according to Sheryl Pierce, Chairman of the Northeast Kansas Environmental Services Board of Directors and Doniphan County Health Administrator.

Commissioner Collins made a motion to approve application of Kansas Department of Health and Environment FY2021 grants for Immunization Action Plan, Maternal & Child Health, Public Health Emergency Preparedness and State Formula, as presented by Health Administrator Sheryl Pierce. Commissioner Geiger seconded. Motion carried.

Health Administrator Pierce also presented the Board of County Commissioners with a public update on the coronavirus disease 2019 (COVID-19). Pierce stated health officials continue to work with the CDC and other health agencies to learn more about the virus which seems to be affecting the elderly and those with a compromised immune system the most.

Commissioner Collins made a motion to hire Tanner Veach on a part-time basis as maintenance custodian for the Doniphan County Health Department at a rate of \$11.50 per hour effective March 10, 2020. Commissioner McKernan seconded. Motion carried.

Commissioner Geiger made a motion to adopt the Title VI Civil Rights Plan for Doniphan County, Kansas, as presented by Emergency Management Coordinator Julie Meng. Commissioner McKernan seconded. Motion carried.

Commissioner Collins made a motion to approve emergency repairs to the courthouse generator by CK Power in the amount of \$1,000.00. Commissioner McKernan seconded. Motion carried.

Emergency Management and ADA Coordinator Julie Meng informed the County Commission the courthouse accessible chair lift is in need of repair, she will seek bids for repair and replacement for the Board's consideration.

Julie Meng, Emergency Management Coordinator, told the Commission monthly meetings are being held to monitor Missouri River flood situation, with participation from the National Weather Service, Corp of Engineers, Elwood Gladden Drainage District Levee Board Members and Kansas Department of Emergency Management. Current predictions expect moderate flooding. Mrs. Meng stated the Corp of Engineers levee near Iowa Point has not yet been repaired from damage caused by 2019 Missouri River flooding.

Commissioner Collins made a motion to approve budgeted transfer of \$150,000.00 from the Road and Bridge fund to Equipment Reserve fund. Commissioner McKernan seconded. Motion carried.

Road Office Manager Lindsay Norris will obtain rental cost estimates for roller to assist with patch work and chip seal for the 2020 season.

Commissioner Geiger made a motion to purchase up to an additional 2,000 ton of washed chat at \$20.00 per ton from Norris Quarries for the 2020 chip seal season. Commissioner Collins seconded. Motion carried.

Road Office Manager Lindsay Norris told the County Commission the Road Districts had concerns when rocking roads where district lines cross and are separated by highways. The Board was in agreement the district doing work in the area would blade the road to the highway, however the District in which the road is located would be responsible for rock.

Commissioner McKernan made a motion to approve a request and petition on behalf of Centurylink for 525' of buried cable to expand service to 1142 St. Columbus Road, Wathena, Kansas. Commissioner Collins seconded. Motion carried.

Road Office Manager Lindsay Norris updated the Board of County Commissioners on upcoming motor grader training school. The Board of County Commissioners were in agreement to make the training mandatory for all road equipment operators.

Bids for the purchase of Firestone or BF Goodrich tires for the Road Department were reviewed and acted upon:

Consumer Oil & Propane	\$10,883.71 (Firestone)
Neumann Services	\$11,547.80 (Firestone all season pickup tire)
	\$11,668.48 (Firestone mud pickup tire)
Deluxe Truck Stop	\$12,664.80 (BF Goodrich)
Todd's Tire Service	\$13,003.20 (Continental)

Commissioner Collins made a motion to accept the lowest and best bid of Consumer Oil & Propane. Commissioner McKernan seconded. Motion carried.

Commissioner Collins made a motion to approve Road Department expenses to Ellis McGuire in the amount of \$683.33 and Highland Hardware \$898.33. Commissioner McKernan seconded. Motion carried.

Gary Satter, Glacial Hills RC&D Council, met with the Board of County Commissioners to request assistance with road maintenance and rock on a portion of N. Third Street and N. Fifth Street in the City of White Cloud to the Four State Lookout, designated as one of the 8 Wonders of Kansas. A Glacial Hills Scenic Byway bus tour sponsored by the Kansas Department of Transportation and Kansas Department of Wildlife, Parks and Tourism is planned for April 15, 2020. Commissioner Collins made a motion to approve five (5) loads of rock and maintenance on N. Third Street and N. Fifth Street in the City of White Cloud to the Four State Lookout, with Economic Development Director Leah B. Johnson to meet with White Cloud City Officials to discuss making application through the Economic Development Initiate Program, the Kansas Department of Wildlife, Parks and Tourism and Kansas Department of Commerce within thirty (30) days to formulate a plan for future maintenance needs. Commissioner McKernan seconded. Motion carried.

Mr. Satter also asked for assistance from Doniphan County in clearing the parking area in White Cloud, Kansas, near the Lewis and Clark pavilion and Glacial Hills Scenic Byway kiosk of silt and tree saplings caused by 2019 Missouri River flooding. Road Office Manager Lindsay Norris cautioned the Board of County Commissioners to refrain from doing any work in the area until discussions can be held with City of White Cloud Officials and Emergency Management Coordinator Julie Meng, as emergency relief funds from FEMA could be jeopardized.

Gary Satter, Glacial Hills RC&D Council, informed the County Commission of local business The Marie Antoinette Gluten Free Baking Co. receiving the Small Business Development Existing Business of the Year Award. The Board of County Commissioners congratulated the owners of Marie Antoinette's and thanked them for continuing to operate their business in Doniphan County, Kansas.

At 10:36 A.M. the Board of County Commissioners recessed for a break until 10:41 A.M. with the meeting called back to order in the office of the Doniphan County Commission.

Discussion was held in regard to development of a 5-Year Road and Bridge Infrastructure Program Plan whereby each Road District would be allocated up to \$150,000.00 per year from the Road and Bridge fund for 1) hard surfacing of roadways by use of asphalt 2) bridge repair/replacement and 3)

bank stabilization projects. Projects would be subject to approval by majority vote of the County Commission in a public meeting conducted and held by the Board of County Commissioners. The Plan would be reviewed and renewed on an annual basis, subject to funding. The Board of County Commissioners asked Road Office Manager Lindsay Norris to draft the 5-Year Road and Bridge Infrastructure Program Plan and present to them for review and formal adoption.

Chris Adelman, Husker Steel, held a telephone conversation with Road Office Manager Lindsay Norris during the County Commission meeting informing her repair work would begin on bridge structure T314-1 on Elgin Road in Section 19, Township 4, Range 20E by the end of March 2020. In addition, repair to bridge structure T133-1 on 190<sup>th</sup> Road northeast of Severance, Kansas, in Section 18, Township 3, Range 20E will be completed during the summer months of 2020 if not sooner.

Commissioner McKernan made a motion to approve maintenance work on the courthouse lawnmower by Grant's Repair. Commissioner Collins seconded. Motion carried.

Commissioner Geiger made a motion to make monetary payment to offset budgeted expenses for transfer of vehicles and equipment between County departments based on wholesale or trade-in value. Commissioner McKernan seconded. Motion carried.

County Clerk Peggy Franken presented the Board of County Commissioners with departmental budget and cash summary for month ending February 2020 for their review.

There being no further business before the Board, Chairman Geiger adjourned the meeting at 11:19 A.M.

DATED THIS 9TH DAY OF MARCH 2020.

Attest: \_\_\_\_\_  
Peggy Franken, County Clerk

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Thad G. Geiger, Chairman