

DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, JANUARY 13, 2020

The Board of County Commissioners met at 8:30 A.M. in order to reorganize for the 2020 year. Those present were First District Commissioner Timothy D. Collins, Second District Commissioner Thad G. Geiger, Third District Commissioner Jerry P. McKernan and County Clerk Peggy Franken.

Observers included Paul Stewart, Reporter for The Kansas Chief, Health Department/Home Health Administrator Sheryl Pierce and Second District Road Foreman Nick Popple.

Sheriff Chad Clary opened the meeting with the proclamation for the 2020 reorganization.

Commissioner McKernan nominated Second District County Commissioner Thad G. Geiger to serve as Chairman of the Board for the 2020 year. Commissioner Collins seconded the motion. Motion carried.

Commissioner Geiger moved to retain Peggy Franken, County Clerk, as Withholding Tax Agent and Social Security Tax Agent for the 2020 year. Commissioner McKernan seconded the motion. Motion carried.

Commissioner McKernan made a motion, seconded by Commissioner Geiger, to appoint County Clerk Peggy Franken as KPERS Designated Agent for the 2020 year. Motion carried.

Commissioner McKernan made a motion to retain the Board of County Commissioners as the County purchasing agents. Commissioner Collins seconded the motion. Motion carried.

Commissioner Collins made a motion to appoint the Board of County Commissioners to act as the County Board of Health. Commissioner McKernan seconded the motion. Motion carried.

Commissioner McKernan made a motion to appoint Dr. Bradley J. Gaul, MD as the County Health Officer for the 2020 year. Commissioner Collins seconded the motion. Motion carried.

Commissioner Collins made a motion to reappoint Sheryl Pierce as the Health Department/Home Health Administrator. Commissioner Geiger seconded the motion. Motion carried.

Commissioner Collins made a motion to eliminate payment of \$375.00 per month for administrative services by the Health Department into the Capital Improvement Fund. Commissioner McKernan seconded the motion. Motion carried.

Commissioner McKernan made a motion to reappoint James (Jim) Norris as Noxious Weed Director. Commissioner Collins seconded the motion. Motion carried.

Commissioner McKernan made a motion to reappoint Julie Meng as the Hazardous Materials and ADA Coordinator. Commissioner Collins seconded the motion. Motion carried.

Commissioner Collins made a motion, seconded by Commissioner Geiger, to adopt County Resolution 2020-01, a Resolution waiving the County from preparing financial statements and financial reports in conformity with generally accepted accounting

principles for the year 2020, causing financial statements and reports to be prepared in compliance with the cash basis and budget laws of the State of Kansas. Motion carried.

Commissioner Collins made a motion, seconded by Commissioner Geiger, to adopt County Resolution 2020-02, a Resolution of the Board of County Commissioners authorizing participation in the Rural Opportunity Zone Student Loan Repayment Program through the State of Kansas Department of Commerce. Motion carried.

The Board of County Commissioners tabled action on adoption of the 2020 Doniphan County Personnel Policy and Procedures Manual in order to review changes for incorporation of pre-employment physicals for safety sensitive positions, fitness for duty exams following an injury or serious health issue of county employee and amendments to sick and vacation policy, allowing time to be taken in one-half hour increments.

Commissioner Collins made a motion, seconded by Commissioner McKernan, to order a tax foreclosure sale in 2020. Motion carried.

Commissioner Geiger made a motion, seconded by Commissioner McKernan, to set the contractor rate for use of (D6 or larger) dozer equipment to assist the County during emergencies at a rate of \$155.00 per hour. Motion carried.

Commissioner Geiger moved to continue the Courthouse and Health Department hours Monday thru Friday 8:00 A.M. to 5:00 P.M. using flex hours with offices remaining open during noon hours, work day shall consist of 7.5 hours per day. Road and Bridge Department, Noxious Weed and Sheriff Departments will be based on an 8 hour day. Work Week: Sunday 12:00 A.M.-Saturday 11:59 P.M. Road and Bridge hours and work schedules, subject to emergency call-in provisions, Monday-Friday 7:00 A.M.-3:30 P.M. unless otherwise set by Board of County Commissioners. Commissioner Collins seconded the motion. Motion carried.

Commissioner Geiger made a motion to reaffirm the County Custodian's hours to be 8:00 A.M.-5:00 P.M. Monday-Friday with on call provisions during emergencies and inclement weather. Commissioner Collins seconded the motion. Motion carried.

Commissioner Collins made a motion to continue to operate the Noxious Weed Department on cash basis only and employ the Noxious Weed Director on an annual basis with spray season March 1st-October 31st weather permitting. Director to perform brush/tree removal and oversee Regional Conservation Partnership Program in conjunction with Natural Resource Conservation District Office November – February. Motion carried.

Commissioner Collins made a motion to confirm payroll to be paid on the last working day of the month for County employees, with exception of Road and Bridge employees, which are to be paid semi-monthly. Commissioner McKernan seconded the motion. Motion carried.

Commissioner Collins made a motion cut off dates for time sheets and bills are to be the 20th of the month, unless otherwise specified by the County Clerk. Commissioner McKernan seconded the motion. Motion carried.

Commissioner Geiger made a motion, seconded by Commissioner McKernan, to appoint Public Building Commission members: Thad G. Geiger, President, Jerry McKernan, Vice President, Timothy D. Collins, Secretary/Treasurer. Motion carried.

Commissioner Geiger made a motion to designate The Kansas Chief as the Official County Newspaper for 2020 at a bid of \$1.15 per 12 pica line for legal advertising and \$12.00 affidavit fee. Commissioner McKernan seconded the motion. Motion carried.

Commissioner Geiger made a motion, seconded by Commissioner McKernan, to set the limit of unauthorized expenditures for County Commissioners at \$1,500.00 per week for emergency repairs and \$250.00 per expense for Appointed Officials. Elected Officials statutorily are not subject to expenditure limitations however the Board of County Commissioners request professional courtesy be used and notification given when spending in excess of \$1,000.00. Motion carried.

Commissioner McKernan made a motion, seconded by Commissioner Geiger, to set the County's mileage reimbursement rate at .50 per mile when using personal vehicles for travel while performing official business on behalf of Doniphan County, Kansas. Motion carried.

The Board of County Commissioners tabled action on appointment of Auditor for 2019 Audit and Certified Public Accountant for preparation of 2021 Doniphan County budget.

Commissioner McKernan made a motion to use the County banks to receive investments provided they meet security deposit requirements and offer the 91 day Treasury bill rate and grant the County Treasurer the authority to invest monies with the highest bidder for idle funds. Commissioner Collins seconded the motion. Motion carried.

Commissioner Geiger made a motion for department inventory sheets to be compiled and submitted for approval February 3, 2020. Commissioner McKernan seconded the motion. Motion carried.

Commissioner Geiger made a motion, seconded by Commissioner McKernan, to adopt the following County observed holidays for 2020. Motion carried.

MARTIN LUTHER KING JR DAY	MONDAY JANUARY 20, 2020
PRESIDENTS DAY	MONDAY FEBRUARY 17, 2020
MEMORIAL DAY	MONDAY MAY 25, 2020
INDEPENDENCE DAY	FRIDAY JULY 3, 2020
LABOR DAY	MONDAY SEPTEMBER 7, 2020
COLUMBUS DAY	MONDAY OCTOBER 12, 2020
VETERANS DAY	WEDNESDAY NOVEMBER 11, 2020
THANKSGIVING HOLIDAY	THURSDAY/FRIDAY NOV 26/27, 2020
CHRISTMAS EVE/DAY	THURSDAY/FRIDAY DEC 24/25, 2020
NEW YEARS DAY	FRIDAY JANUARY 1, 2021

Commissioner Collins made a motion to close to the public at noon December 31, 2020 with employees working until Treasurer's office has closed out county books. Commissioner McKernan seconded the motion. Motion carried.

Commissioner Collins made a motion, seconded by Commissioner McKernan, to appoint the slate of Fire District Board Members and Ambulance Director for 2020. Motion carried

- Fire #1 – Wathena Mayor John A. Cluck; President of Council: Mark Morgan
Township Trustees: Washington – Richard Schuman
 Burr Oak- Milton Hartman Jr
 Marion – Nancy D. Drake
 Fire Chief Robert Ryser
- Fire #2 – Highland Eric Tracy, Chairman; Josh Falk, Treasurer, Dean Diveley,
Secretary. Additional Board Members Joyce Rush and Chris
Waggoner. Ambulance Director: Ken Stewart Fire Chief: Chris
Waggoner
- Fire #3 – Bendena Robert Hoffman, Chairman; Tyson Rush, Secretary/Treasurer, Fire
Chief Steven Davis
- Fire #4 – Elwood Darrell Lamme, Chairman; Lonnie Young, Secretary; Bobby Hall,
Treasurer. Fire Chief Alvin Wood
- Fire #5 – Troy Derek Luedke, John Mike Simpson, Jonathan Huss, Jim Norris, Matt
McKittrick. Fire Chief Allen Winkel

Doniphan County Ambulance District #1 Director Matt McKittrick.

There being no further business before Board Chairman Geiger adjourned the meeting at 9:02 A.M.

DATED THIS 13TH DAY OF JANUARY, 2020

Board of County Commissioners of Doniphan County, Kansas.

Attest: _____
Peggy Franken, County Clerk

Thad G. Geiger, Chairman